

ST. CLAIR TOWNSHIP

SESSION # 17

St. Clair Civic Centre
Council Chambers
Sept 4, 2012
6:00 p.m.

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland,	Deputy Mayor
	P. Carswell-Alexander,	Councillor
	J. DeGurse,	“
	D. Randell,	“
	S. Miller,	“
	J. Agar,	“
Staff:	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk/ Deputy CAO
	J. Baranek	Deputy Clerk/Coordinator of Planning

AGENDA:

Declaration of Conflict of Interest:

Adopt Minutes:

Finance and Administration from Aug 13, 2012
Public Works and Operation from Aug 13, 2012
Regular Council from Aug 13, 2012 - Session #16
Moore Museum Advisory Committee Minutes -July 25 2012

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

6:30pm – Moore Foundation –grant presentation

CORRESPONDENCE:

- a) Sarnia and District Humane Society-tag days
- b) Lambton Children’s Safety Village- banner request
- c) Moore Optimist – Santa Claus Parade

INFORMATION:

- 1) Paul Smith –spraying
- 2) O.M.B decision
- 3) Lambton Farm Safety – June 18 minutes
- 4) Clean Harbors – Aug 10 E.A. update
- 5) Clean Harbors – facility update
- 6) S.H.C.A. – invitation
- 7) Drinking Water Source Protections notice
- 8) Captain Kidd Days- Financial Summary
- 9) Central Lambton F.H.T.-Thank you
- 10) OMWA – education day
- 11) Kidney Foundation Walk
- 12) Community Health Services-Dr. Marla Shapiro
- 13) Lambton Children’s Safety Village
- 14) SHCA-invitation
- 15) SHCA-General Meeting

Council Meeting Minutes
Sept 4, 2012

DRAINS:

By –law 20 of 2012-McLaughlin Drain-3rd reading
By –law 22 of 2012-Dobie and Bobier Drains Amending

REPORTS OF COMMITTEES AND OFFICERS:

Director of Community Services

Grant Opportunity

Director of Public Works and Operations

Overall responsible operators

Deputy Treasurer:

Tax due dates

Drain Superintendent:

West Otter Creek Drain-Tenders
Sweeny Drain-Tenders

Property Standards Officer

-status report

TREASURER’S REPORT:

CLERK’S REPORT:

In camera-legal

CAO’S REPORT:

MOTIONS:

BY-LAWS:

By-law #35 of 2012-Confirming

COUNCILLORS REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

Committee of the Whole – Monday Sept 17, 2012 -6:00pm
Regular Committee - Monday Sept 17, 2012 --7:30(after Committee)
Regular Committee - Oct 1, 2012 at 6:00pm
Committee of the Whole – Monday Oct 15, 2012 - 6:00pm
Regular Committee - Oct 15, 2012~7:30 (after Committee)

In Camera Legal

ADJOURNMENT:

The Mayor called the meeting to order at 6:55p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

Moved by P. Gilliland

Seconded by J. Agar

Motion#1 That this regular meeting of Council do hereby commence at 6:55pm

CARRIED

ADOPT MINUTES:

Council proceeded to review the minutes as listed on the agenda. It was pointed out that relative to the minutes of the Aug 13, 2012 meeting of the Finance and Administration committee there was an error in resolution #10. It was pointed out that motion # 10 should appropriately read that staff be authorized to contract the appropriately shore line vegetation control for the control of fragmities with a qualified spray applicator to an upset cost limit to the Township of \$3500.00.

Moved by J. Degurse

Seconded by P. Alexander

Motion #2 That the minutes of the Finance and Administration Committee meeting held on Aug 13, 2012 be received and accepted as corrected.

CARRIED

In review of the Public Works and Operations minutes from its August 13, 2012 meeting an explanation was provided for Motion # 8, it was pointed out that permission to trap the Township Sanitary Lagoons and road side ditches for this particular application was denied

Moved by S. Miller

Seconded by D. Randell

Motion#3 That the minutes of the Public Works and Operations Committee meeting held on Aug 13, 2012 be received and accepted as printed.

CARRIED

Moved by J. Agar

Seconded by J. Degurse

Motion#4 That the minutes from the Council meeting held Aug 13, 2012 – Session #16 be received and accepted as printed.

CARRIED

Moved by D. Randell

Seconded by S. Miller

Motion#5 That the minutes of the Moore Museum Advisory Committee meeting held on July 25, 2012 be received and accepted as printed.

CARRIED

CORRESPONDENCE:

Moved by P. Carswell-Alexander

Seconded by P Gilliland

Motion #6 That permission be granted to the Sarnia District Humane Society for the conduct of the annual Humane Society Tag Days in Corunna on September 7th thru 10th inclusive

CARRIED

Council review the request from the Lambton Children's Safety Village for the placement of a display banner near the site of the proposed Safety Village. Council felt that the display banner should incorporate, not only the Township logo but also the County of Lambton logo.

Moved by P. Gilliland

Seconded by D. Randell

Motion #7 That Council approve the placement of a display banner advising of the future home of the Lambton Children's Safety Village on Township property South of the Civic Centre and that the request for installation assistance be referred to the County of Lambton.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

Motion #8 That the financial support to the Corunna Optimist Santa Claus Parade be established at the same level as the 2011 financial contribution.

CARRIED

Council proceeded to review the items information correspondence.

In review of the letter received from Mr. Paul Smith regarding **spraying** of municipal drains as a maintenance project. Councilor Randell advised that he plans to meet with Mr. Smith on site on another matter and would include Drainage Superintendent Dave Neely and Mayor Arnold to attend and to advise of the time and date of such a meeting.

Moved by J. Degurse

Seconded by P. Carswell-Alexander

Motion #9 That the following correspondence be received and dealt with as per Council's instructions as noted:

- a) Sarnia and District Humane Society-Motion # 6
- b) Lambton Children's Safety Village banner-Motion #7
- c) Moore Optimist – Santa Claus Parade-Motion #8

CARRIED

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #10 That the items information correspondence be received as information.

CARRIED

DRAINS:

Moved by D. Randell

Seconded by S. Miller

Motion#11 THAT Drainage By-law #20 of 2012, being a by-law to raise the sum of \$8,994.00 being money expended out of the General Funds of the Township of St. Clair for construction of the McLaughlin Drain be given the third and final reading and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

CARRIED

Moved by P. Carswell-Alexander

Seconded by J. Degurse

Motion#12 THAT Drainage By-law #22 of 2012, being a by-law to amend Drainage By-law #14 of 2012 for drainage works of the Dobie Drain and Bobier Drain in the Township of St. Clair be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

REPORTS OF COMMITTEES AND OFFICERS:

Director of Community Services:

Moved by D. Randell

Seconded by P. Gilliland

Motion#13 That Council support the construction of accessible washrooms in the Fire/Police administration building including a financial contribution of \$15,000.00 and Council support the construction of connecting walkways to improve accessibility at Brander, Brigden and Wilkesport Parks including a financial contribution of \$15,000.00

CARRIED

Director of Public Works and Operations:

Moved by J. Agar

Seconded by P. Carswell-Alexander

Motion#14 That it be recommended to Council that:

Recommendations:

- 1) That Nova VanderSlagt, Water/Wastewater Specialist – Water/Wastewater, be designated Overall Responsible Operator for the St. Clair Township Water Distribution System.
- 2) That Brian Ruysseveldt, Crew Leader – Water/Wastewater, be designated Overall Responsible Operator for the St. Clair Township Water Distribution System at times when Nova VanderSlagt is unable to act in that capacity.
- 3) That Jim Moran, Crew Leader – Roads/Drainage, be designated Overall Responsible Operator for the St. Clair Township Water Distribution System, at times when Nova VanderSlagt or Brian Ruysseveldt is unable to act in that capacity.
- 4) That Nova VanderSlagt, Water/Wastewater Specialist – Water/Wastewater, be designated Overall Responsible Operator for the St. Clair Township Wastewater Collection Systems.
- 5) That Brian Ruysseveldt, Crew Leader – Water/Wastewater, be designated Overall Responsible Operator for the St. Clair Township Wastewater Collection Systems at times when Nova VanderSlagt is unable to act in that capacity.
- 6) That Jim Moran, Crew Leader – Roads/Drainage, be designated by the Overall Responsible Operator for the St. Clair Township Wastewater Collection Systems, at times when Nova VanderSlagt or Brian Ruysseveldt is unable to act in that capacity.
- 7) That qualified operators of Operations Management International (OMI) be designated Overall Responsible Operator for the St. Clair Township Wastewater Treatment Systems in Corunna and Courtright.
- 8) That Nova VanderSlagt, Water/Wastewater Specialist – Water/Wastewater, be designated Overall Responsible Operator for the St. Clair Township Wastewater Treatment Systems in Brigden, Port Lambton and Sombra Village.
- 9) That Brian Ruysseveldt, Crew Leader – Water/Wastewater, be designated Overall Responsible Operator for the St. Clair Township Wastewater Treatment Systems in Brigden, Port Lambton and Sombra Village at times when Nova VanderSlagt is unable to act in that capacity.
- 10) That qualified operators of Operations Management International (OMI) designated by the Overall Responsible Operator, act as Overall Responsible Operator, at times when Nova VanderSlagt or Brian Ruysseveldt or Jim Moran is unable to act in that capacity.
- 11) That the designated Overall Responsible Operators be authorized to designate qualified operators as Operators in Charge on an as needed basis.

CARRIED

Deputy Treasurer:

Moved by S. Miller

Seconded by P. Gilliland

Motion#15 That it be resolved that the tax levy for the Multi Residential, Commercial and Industrial related tax classes shall become payable in two installments as follows: the 12th day of September, 2012; and the 14th day of November, 2012; and nonpayment on these dates stated in accordance with the resolution shall constitute default. The installments shall be calculated as follows: Fifty percent of the levy rounded downwards to the next whole dollar shall become due and payable on the 12th day of September with the balance due and payable on the 14th day of November.

CARRIED

Drain Superintendent:

Moved by P. Carswell-Alexander

Seconded by J. Degurse

Motion#16 That tender by J & L Henderson Limited in the amount of \$162,765.13 (including net taxes) for the maintenance of the West Otter Creek Drain (Brushing and clean out) be accepted and that the Mayor and Clerk be authorized to sign the contract and other related documents, and the bid bond (\$15,000) be returned to the low bidder.

CARRIED

Moved by D. Randell

Seconded by P. Gilliland

Motion#17 That the lowest quotation of \$12 887.07 (including net HST) from B.F. Environmental Consultants Ltd. For brushing and cleanout of the Sweeny Drain as maintenance expense to the drain be approved.

CARRIED

Property Standards Officer:

Moved by S. Miller

Seconded by J. Agar

Motion#18 That the report from the Property Standards office dated Aug 30, 2012, recommendations be accept as information and recommendations approved.

CARRIED

Clerk explained to Council in general terms cost recovery opportunities for Municipalities to recover demolitions costs for work done pursuant to a Property Standards Officer. The Clerk advised that recovery of the cost is not necessarily collected as taxes but rather form a special Municipal levy against the subject property.

Council asked the Clerk to investigate outstanding property standards issue relative to a Mill St. property in Wilkesport.

At the appointed time Council welcomed Mary Jane Marsh chair of the Moore Charitable Foundation present for the donation ceremony for the foundations 2012 grants. Grants went to The Brigden Community Decorations Team, Brigden and District Horticultural Society and the Brigden Optimist, to finance village beautification projects and contribution towards the Brigden splash pad co-sponsored by the Municipality and the Brigden Optimist club. The recipients were given an opportunity to express their thanks to the foundation and Council for the continued financial support for their efforts.

CLERK'S REPORT:

The Clerk advised of the need for an in camera discussion on an outstanding legal issue. The Clerk also advised of a possible request from Certified Solar to attend a future meeting of Council to address its proposal for the installation of solar panels on various municipally owned buildings. Council felt if the request is received for an audience with Council it could be arranged for the regular meeting of Council scheduled for Sept 17, 2012. Council was reminded that the Director of Public services Gary Hackett is preparing a report on an earlier Certified Solar proposal.

Moved by J. Agar
Motion#19 That representatives from Certified Solar be invited to attend the Sept 17, 2012 meeting of council if the request of such and audience is made.

CARRIED

BY-LAWS:

Moved by D. Randell
Motion#20 That By-law #35 of 2012 being a By-Law to confirm the resolutions and motions of St. Clair which were adopted up to and including Aug 13, 2012 be given the required three readings, be signed by the Mayor and Clerk, the Corporate seal affixed.

CARRIED

COUNCILLORS REPORTS:

Pete Gilliland

Deputy mayor Gilliland brought to Council's attention the report dated Sept 4, 2012 from the Director of Public Works regarding odor issues at the Regional Waste Water Treatment Plant, Council directed that Mr. Don Kemp overall engineer for the system be invited to attend the next meeting the Public Works and Operations Committee

Moved by P. Gilliland
Motion #21 That the report of the Director of Public Works and Operations dated Sept 4, 2012 regarding odor issues at the Regional Waste Water Treatment Plant be received as information.

CARRIED

Steve Miller

Councilor Miller lead Council in a discussion of the current practice of the Fawn Island resident parking on property the Township has leased to Southwest Sales.

Darrell Randell

Councilor Randell advised he attended a very informative AMO conference and he would be absent from the Sept 17, 2012 meetings. Councilor Miller advised that he may also be absent from those meetings

Jeff Agar

Councilor Agar suggested the Township further participate in recognition of Olympic Medal winner Derek Drouin.

Moved by J. Agar
Motion#22 That permanent signage be placed on the three entrance signs to the community of Corunna wording such as, home of Olympic bronze medalist Derek Drouin.

CARRIED

Pat Carswell-Alexander

Councilor Carswell-Alexander was advised that the Townships decision regarding the Seward rezoning application has been referred to the Ontario Municipal Board for a hearing. Councilor Carswell-Alexander also asked staff to investigate what may be substandard light brightness on the traffic signal at the intersection of Petrolia Line and Highway 40, it was suggested that this concern be related to the County of Lambton as co-owner of the traffic signal. Councilor Carswell-Alexander also suggested an in camera legal matter to be discussed later in the meeting.

Jim Degurse

Councilor Degurse also advised of attending the recent AMO conference in Ottawa.

Steve Arnold

Mayor Arnold also attended the AMO conference in Ottawa and attended meeting with various Ministers and Ministry Staff. Mayor Arnold also received a concern from a Brigden business owner regarding current parking practices that diminish vehicular visibility at the intersection of Courtright Line and the Brigden Road.

Moved by S. Miller

Seconded by P. Gilliland

Motion# 23 That staff be instructed to prepare a report on possible parking issues at the intersection of Brigden Rd. and Courtright line in Brigden, in consultation with the adjacent business owner.

CARRIED

The Mayor advised that in response to his request, Shell Canada has agreed to finance the development of a bronze plaque on the Civic Square Clock tower recognizing Mr. Drouin's Olympic success. Mayor also request Council consideration to designate Lyndock St. from St. Clair Blvd. to Beckwith St. as Derek Drouin Drive, with the appropriate signage to be installed

Moved by J. Agar

Seconded by P. Carswell-Alexander

Motion# 24 That Lyndock St. in Corunna from St. Clair Blvd. To Beckwith St. be ceremoniously designated as Derek Drouin Drive and staff be instructed to proceed with the development and placement of the appropriate signage.

CARRIED

Moved by S. Miller

Seconded by J. Degurse

Motion #25 That the meeting enter an in camera session to discuss a legal issue.

CARRIED

Meeting returned to order

Councilor Carswell-Alexander brought to Council's attention the condition of a building in Brigden that may be a potential dangerous situation. General consensus following the discussion was the Building Inspector does not have the authority to enter the property uninvited, and would have no authority to order remedial action, but on written complaint Council may be in position to ask the Property Standards Officer to investigate and recommend the appropriate action.

ADJOURNMENT:

Hearing no future business it was

Moved by S. Miller

Seconded by J. Agar

Motion#26 That the meeting do hereby adjourn.

CARRIED

The meeting adjourned at 8:00 p.m.

MAYOR

CLERK