

**COMMITTEE OF THE WHOLE  
PUBLIC WORKS & OPERATIONS COMMITTEE  
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre  
Committee Room 1  
May 22, 2012  
6:00 p.m.

The meeting of the Committee of the Whole was held Tuesday May 22, 2012 with the following people present:

P. Carswell-Alexander,	Chairperson, Public Works and Operations
J. Agar,	Chairperson, Finance & Administration
S. Arnold,	Mayor
P. Gilliland	Deputy Mayor
S. Miller,	Councillor
J. DeGurse,	“
D. Randell,	“
Staff J. Rodey,	CAO
J. DeMars,	Director of Administration/Clerk
C. Quenneville,	Director of Finance/Treasurer
L. Burnham	Director of Public Works, Operations & Engineering
G. Hackett	Director of Community Services
J. Baranek	Deputy Clerk, Coordinator of Planning

**FINANCE AND ADMINISTRATION**

**AGENDA:**

**6:00 pm - Peter Cassel and Jane Marsh**

**6:15 pm – Planner’s report ~ Affordable Housing**

**1. DECLARATION OF PECUNIARY INTEREST:**

**2. GENERAL ACCOUNTS:** Month ending April 2012

**3. STATEMENT OF FINANCIAL POSITION:** for period ending April 2012

**4. TREASURER’S REPORT:**

A1 – 2011 OPP Statistics

A2 – Financial indicator for MHAH

**5. BUILDING INSPECTOR’S REPORT:**

B-1 - Building Permit Reports for the month ending April 2012

**6. DIRECTOR OF COMMUNITY SERVICES REPORT:**

Monthly report dated May 16, 2012

**7. CLERK’S REPORTS:**

**8. C.A.O.’S REPORTS:**

**9. NEW BUSINESS:**

**10. ADJOURNMENT:**

Chairperson Agar called the meeting to order at 6:00 pm and asked members to declare any conflict of interest at the appropriate time.

**CONFLICT OF INTEREST:**

None declared.

On behalf of the Committee, Chairman Agar welcomed Peter Cassel, Jane Marsh and Grace White, members of the newly formed Senior's Residential Care Committee to discuss with the Committee the initial efforts to study the feasibility of establishing a senior's residence in Corunna to service the residents in St. Clair Township. Mr. Cassel stated that he has had an initial meeting with Mayor Arnold and a subsequent meeting with Deputy Mayor Peter Gilliland together with County, Township and LINS staff. The committee is turning its efforts to a discussion with the appropriate Lambton County officials responsible for the operation of the 3 County public funded homes. This meeting with County officials will be held at the end of May. In the presentation, Mr. Cassel stated that his committee is seeking support from Council, the provision of a meeting room as required to meet the committee's needs and access to the appropriate County and Municipal staff as resource persons. At the conclusion of the discussion it was;

Moved by P. Carswell-Alexander

Seconded by P. Gilliland

**Motion #1:** That it be recommended to Council that Council support in principal the efforts of the senior's residential care committee to investigate the feasibility of the establishment of a senior's residence in Corunna to service St. Clair Township residents and that a meeting facility be provided if available for use by the committee with this support being conditional on similar support from the County of Lambton as operators of the County's publicly funded retirement homes.

**CARRIED**

It was noted that the committee's support for the group did not extend to access to County or Municipal staff.

It was pointed out that County planner Barry Uitvlugt was on vacation and would be unable to discuss with Council his recent report on affordable housing.

Moved by S. Arnold

Seconded by S. Miller

**Motion #2:** That it be recommended to Council that the County Planner's report on affordable housing dated April 20, 2012 be tabled until the next meeting of Council.

**CARRIED**

**GENERAL ACCOUNTS: Month of April 2012**

The Committee reviewed the list of General Accounts;

Moved by J. DeGurse

Seconded by P. Carswell-Alexander

**Motion #3:** That this Committee recommend to Council that General Accounts for the new accounting system starting with supplier number 4IM01 to XER003 totaling \$2,166,774.43 be approved for the month of April 2012

**CARRIED**

**STATEMENT OF FINANCIAL POSITION:**

The Committee reviewed the Treasurers Statement on the Financial Position of the municipality for the period ending April 2012.

Moved by S. Miller

Seconded by S. Arnold

**Motion #4:** That this Committee recommend to Council that the report received from the Treasurer on the Statement of Financial position for the period ending April 2012, be received and accepted.

**CARRIED**

It was pointed out in the review of the statement of financial position that the golf course performance has improved over the same period from last year.

**TREASURER'S REPORT:**

Moved by P. Carswell-Alexander

Seconded by P. Gilliland

**Motion #5:** That it be recommended to Council that the Treasurer's report identified as A1 recommending that St. Clair OPP statistics for 2011 be received and accepted.

**CARRIED**

Moved by P. Gilliland

Seconded by J. DeGurse

**Motion #6:** That this Committee recommend to Council that the report received from the Treasurer identified as A2 recommending that the financial indicator review by MHAH be received and accepted.

**CARRIED**

**BUILDING INSPECTOR'S REPORT:**

Moved by D. Randell

Seconded by S. Miller

**Motion #7:** That it be recommended to Council that the Building Inspector's report for the month of April 2012 be received and accepted as information.

**CARRIED**

**DIRECTOR OF COMMUNITY SERVICES REPORT:**

Moved by S. Arnold

Seconded by S. Miller

**Motion #8:** That it be recommended to Council that the report of the Director of Community Services dated May 16, 2012 be received and all recommendations contained within be accepted.

**CARRIED**

In discussion of Mr. Hackett's report, relative to roof mounted solar panels it was;

Moved by P. Gilliland

Seconded by J. DeGurse

**Motion #9:** That it be recommended to Council that no interest be expressed for the proposal to install roof mount solar panels on municipal buildings.

**CARRIED**

Councillor Carswell-Alexander requested Mr. Hackett to arrange for additional picnic tables to be placed at Brigden Park and Mayor Arnold emphasized the need for the re-installation of the Shell plaque at Guthrie Park in advance of the May 30<sup>th</sup> Shell open house.

The CAO advised of an invitation received from Shell to attend an open house at the Corunna Legion on May 30<sup>th</sup> to discuss a new process being proposed by Shell. Also in response to Mayor Arnold's questions, Mr. Hackett advised that he is seeking a local supplier for the proposed new electronic sign to service the Sports Complex.

Hearing no further business, it was;

Moved by S. Miller

Seconded by D. Randell

**Motion #10:** That the meeting do hereby adjourn.

**CARRIED**

The meeting adjourned at 6:45 p.m.

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J. Agar,  
Chairperson

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J. DeMars  
Secretary

**PUBLIC WORKS & OPERATIONS**

**AGENDA:**

**1. DECLARATION OF PECUNIARY INTEREST:**

**2. DIRECTOR OF PUBLIC WORKS REPORT:**

Regional WWTP status  
Froomfield haul route  
Green CiTTS award  
BPAC – RAP project summary  
BPAC – RAP Regional WWTP status

**3. COORDINATOR OF OPERATIONS (WORKS) REPORT:**

Monthly report dated May 17, 2012  
Roadside barrier at Shell  
Horse incident on Brigden Road  
Truck accident  
Municipal Trade Show  
Tractor tender

**4. COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:**

Monthly report dated May 15, 2012

**5. COORDINATOR OF ENGINEERING REPORT:**

Monthly report dated May 15, 2012  
Brigden Road resurfacing  
Froomfield sewer and water tender results

**6. DRAINAGE SUPERINTENDENT REPORT:**

Monthly Report dated May 16, 2012  
Sinclair Drain Outlet

**7. NEW BUSINESS:**

**8. ADJOURNMENT:**

Chairperson Carswell-Alexander called the meeting to order at 6:45 p.m. and asked members to declare any conflict of interest at the appropriate time.

**DECLARATION OF CONFLICT OF INTEREST:**

None declared.

**DIRECTOR OF PUBLIC WORKS & OPERATIONS & ENGINEERING REPORT:**

Moved by J. DeGurse

Seconded by J. Agar

**Motion #:** That it be recommended to Council that the report received from the Director of Public Works and Operations regarding the Regional WWTP status be received and accepted.

**CARRIED**

The Committee discussed with Mr. Burnham, recent complaints received regarding odors from the new Regional WWTP. Mr. Burnham advised that he has contacted the plant operator and corrective actions were taken. In response to Committee's questions, Mr. Burnham advised that it would cost approximately \$300,000 to put in odor control equipment at the new plant of which 2/3 would be eligible for senior government funding.

Moved by S. Arnold

Seconded by S. Miller

**Motion #1:** That it be recommended to Council that the Director of Public Works and Operations be instructed to investigate the possibility of retrofitting the new Regional WWTP with odor control mechanisms.

**CARRIED**

Moved by D. Randell

Seconded by P. Gilliland

**Motion #2:** That this Committee recommend to Council that the report of the Director of Public Works & Operations & Engineering dated April 27, 2012, regarding the Froomfield haul route be received as information.

**CARRIED**

Moved by P. Gilliland

Seconded by D. Randell

**Motion #3:** That it be recommended to Council that the Director of Public Works and Operations report on the green CiTTS award be received as information.

**CARRIED**

Moved by D. Randell

Seconded by J. DeGurse

**Motion #4:** That it be recommended to Council that the information prepared by the Director of Public Works and Operations to be forwarded to BPAC be received as information.

**CARRIED**

**COORDINATOR OF OPERATIONS (ROADS/DRAINAGE) REPORT:**

Moved by J. Agar

Seconded by D. Randell

**Motion #5:** That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Works) dated May 17, 2012 be received and accepted.

**CARRIED**

Moved by P. Gilliland

Seconded by D. Randell

**Motion #6:** That the issue of the road side barrier near the Shell Refinery tabled by Council be lifted from the table.

**CARRIED**

Moved by S. Arnold

Seconded by J. Agar

**Motion #7:** That it be recommended to Council that permission be granted for the road side barrier along the St. Clair River Trail adjacent to the Shell Refinery to be constructed in a fashion to allow full access by cyclists and pedestrians to the river trail.

**CARRIED**

Moved by S. Arnold

Seconded by J. Agar

**Motion #8:** That it be recommended to Council that the report of the Coordinator of Operations (Roads/Drainage) dated May 17, 2012 regarding the horse incident on Brigden Road be received and accepted as information.

**CARRIED**

Moved by P. Gilliland

Seconded by J. DeGurse

**Motion #9:** That the discussion on the recent truck accident tabled by Council be lifted from the table for further consideration.

**CARRIED**

Moved by D. Randell

Seconded by S. Miller

**Motion #10:** That it be recommended to Council that the report of the Coordinator of Operations (Roads/Drainage) dated May 17, 2012 regarding the truck accident be received and accepted as information.

**CARRIED**

Moved by S. Miller

Seconded by P. Gilliland

**Motion #11:** That it be recommended to Council that the report of the Coordinator of Operations (Roads/Drainage) dated May 17, 2012 recommending that it be approved that 4

staff from the Wilkesport Operations Center are able to attend the 2012 Municipal Trade Show be received and accepted.

**CARRIED**

Moved by S. Arnold

Seconded by P. Gilliland

**Motion #12:** That the issue of the tender for the purchase of a new tractor and accessory equipment tabled by Council be lifted from the table.

**CARRIED**

Moved by S. Miller

Seconded by S. Arnold

**Motion #13:** That it be recommended to Council that the report of the Coordinator of Operations (Roads/Drainage) dated May 17, 2012 recommending that the tender from Kucera Farm Supply Ltd. not be accepted and that the tender of Podlinsky Farm Equipment for the purchase of a 2012 John Deere 7330 tractor complete with rear scraper blade, front loader, front two-way snow plow, front forks and front broom, and that an Alamo Falcon 15 hydraulically driven rear deck mower be purchased for a total of \$165,437.66 be received and accepted.

**CARRIED**

**COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:**

Moved by J. Agar

Seconded by P. Gilliland

**Motion #14:** That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Water/Wastewater) dated May 15, 2012 be received and accepted as information.

**CARRIED**

**COORDINATOR OF ENGINEERING SERVICES REPORT:**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #15:** That this Committee recommend to Council that the monthly report of the Coordinator of Engineering Services dated May 15, 2012 be received and accepted as information.

**CARRIED**

Moved by D. Randell

Seconded by J. DeGurse

**Motion #16:** That it be recommended to Council that the report of the Coordinator of Engineering dated May 16, 2012 recommending that the tender submitted by Huron Construction of Chatham in the amount of \$841,958 (excluding HST) for the Brigden Road resurfacing south of the Courtright Line to the Bickford Line be accepted and the Mayor and Clerk e authorized to sign the contract and other related documents be received and accepted.

**CARRIED**

In response to the Committee's questions, Mr. Burnham advised that the approvals required for the replacement of the Stanley Line Bridge with an appropriately sized culvert have not been advanced to the appropriate authorities but would be given priority consideration.

**DRAINAGE SUPERINTENDENT REPORT:**

Moved by S. Miller

Seconded by J. DeGurse

**Motion #17:** That this Committee recommend to Council that the monthly report of the Drainage Superintendent dated May 16, 2012, be received and the recommendations contained within be accepted.

**CARRIED**

Moved by P. Gilliland

Seconded by D. Randell

**Motion #18:** That it be recommended to Council that the report of the Drainage Superintendent dated May 15, 2012 recommending that the tender submitted by BF Environmental Consultants Limited in the amount of \$140,311.65 (including taxes) for the

Sinclair Drain Outlet construction be accepted and that the Mayor and Clerk be authorized to sing the contract and other related documents

**CARRIED**

The Committee reviewed the Coordinator of Engineering’s report on the tender results for the Froomfield watermain replacement and sanitary sewer installation.

Moved by J. Agar

Seconded by P. Gilliland

**Motion #19:** That it be recommended to Council that the report of the Coordinator of Engineering dated May 18, 2012 recommending that the tender submitted by Henry Heyink Construction Limited of Chatham in the amount of \$3,382,900.00 (excluding HST) for the Froomfield Sewer and Watermain project be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents be received and accepted

**CARRIED**

Mayor Arnold asked the appropriate drainage staff to contact a Sombra village resident regarding drainage issues. Also the Committee requested from the Director of Community Services a report on placement of portable washrooms facilities with investigation and report on improved facility for the Courtright Park. The Committee also requested roadside mowing at the intersection of Hill Street and Brooktree and as well the CSX property near the intersection of Fane and Baird.

Hearing no further business, it was;

Moved by S. Miller

Seconded by D. Randell

**Motion #20:** That this meeting do hereby adjourn.

**CARRIED**

The meeting adjourned at 7:15 p.m.

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P. Carswell-Alexander,  
Chairperson

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J. DeMars  
Secretary