

**ST. CLAIR TOWNSHIP  
COUNCIL MINUTES  
SESSION # 6**

St. Clair Civic Centre  
Council Chambers  
March 5, 2012  
6:00 p.m.

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland,	Deputy Mayor
	P. Carswell-Alexander,	Councillor
	J. DeGurse,	“
	D. Randell,	“
	S. Miller,	“
	J. Agar,	“
Staff:	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk/ Deputy CAO
	J. Baranek	Deputy Clerk/Coordinator of Planning
	L. Burnham	
	C. Quenneville	

**AGENDA:**

**Declaration of Conflict of Interest:**

**Adopt Minutes:**

Finance & Administration Committee meeting minutes – February 21, 2012  
Public Works & Operations Committee meeting minutes – February 21, 2012  
Council meeting minutes of February 21, 2012 – Session #5  
Drainage Committee meeting minutes – February 23, 2012  
Finance & Administration Committee budget meeting minutes – March 1, 2012  
Sombra Museum meeting minutes - February 16, 2012  
Moore Museum meeting minutes – February 1, 2012

**Business Arising from the Minutes:**

**DEPUTATIONS AND APPOINTMENTS:**

**CORRESPONDENCE:**

- a) 911 Advisory Board – funding request
- b) Lambton County Municipal Association – membership

**INFORMATION:**

- 1) Spectra Energy – river crossing
- 2) Spectra Energy – NEB application
- 3) Heritage St. Clair Township Committee – Jan. 30<sup>th</sup> meeting minutes
- 4) St. Joseph’s Hospice – thank you
- 5) Meadowview Villa –thank you
- 6) Sarnia Lambton Chamber of Commerce – invitation
- 7) Children Safety Village – update
- 8) Robert Gray – Stag Island
- 9) NOVA Chemicals – NEB application
- 10) Pat Davidson MP – Agriculture update
- 11) Lambton Farm Safety – January 23<sup>rd</sup> meeting minutes and March 5<sup>th</sup> agenda

- 12) MOE – Clean Harbors approval
- 13) Heritage Sarnia Lambton – Sampler
- 14) Moore Agricultural Society – 2012 grant request
- 15) Nova – Nova 2020 Open House

**DRAINS:**

**REPORTS OF COMMITTEES AND OFFICERS:**

**PLANNER'S REPORT:**

Statistics information

**COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:**

2011 Annual water quality report

**COORDINATOR OF PLANNING/DEPUTY CLERK'S REPORT:**

Corunna Churches – community garden

**DIRECTOR OF PUBLIC WORKS AND OPERATIONS REPORT:**

Amendment to Building Canada Fund

**MOTIONS:**

**BY-LAWS:**

By-Law #9 of 2012 – Confirming by-law  
By-Law #10 of 2012 – Building Canada Fund amendment - Froomfield Sewers  
Drainage By-Law #10 of 2012 – Whitsett Drain 3<sup>rd</sup> reading  
Drainage By-Law #11 of 2102 – Various Drains

**COUNCILLORS REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

**ADJOURNMENT:**

The Mayor called the meeting to order at 6:00 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

**DECLARATION OF CONFLICT OF INTEREST:**

None declared.

Council continued the discussion on the draft 2012 capital budget that was tabled from the March 1, 2012 meeting of the Finance and Administration Committee. Council discussed the possibility of increasing the number of capital projects to be accomplished this year to be financed from long-term borrowing over a 10 year period. The Treasurer advised that loan funding is available from Infrastructure Ontario at an interest rate of 2.8% for such a 10 year term. In response to the Council's questions, the Treasurer advised that if the loan proposal is accepted by Infrastructure Ontario, draws on the loan would only be made at the appropriate time during the projects' progression. At the conclusion of the discussion,

Council advanced several projects such as the completion of the Third and Fourth Street reconstruction, the Barnes Drain move-off and reconstruction of a portion of the Brigden Road. At Council's request, the Treasurer reconfigured the draft capital budget that would require borrowing approximately \$2.5 million dollars at which time it was determined that approximately \$296,000.00 annually would be required as a repayment of the debt over a 10 year period. The Treasurer also advised that the debt carrying charge would represent, at the current assessment level, approximately 3.07% to be financed annually out of the capital budget for the next 10 years. After considerable discussion, it was

Moved by P. Gilliland

Seconded by D. Randell

**Motion #1** That Council approve the draft 2012 capital budget as amended by Council and that the Township proceed with the increased capital projects to be financed from long-term financing consistent with the discussion held at the budget deliberation portion of this meeting.

**CARRIED**

Moved by P. Carswell-Alexander

Seconded by S. Miller

**Motion #2** That the grant request of the Moore Agricultural Society for 2012 be tabled to allow Council an opportunity to review the Agricultural Society's 2011 financial statements

**CARRIED**

Mayor Arnold questioned the projected 2012 garbage collection costs and Council was advised that a report would be prepared for Council consideration at its next meeting.

Moved by P. Carswell-Alexander

Seconded by S. Miller

**Motion #3** That the draft 2012 operating budget be tabled for two weeks.

**CARRIED**

#### **MINUTES:**

Council proceeded to review the minutes as listed on the agenda.

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

**Motion #4** That the minutes of the Finance and Administration Committee meeting held on February 21, 2012 be received and accepted as printed.

**CARRIED**

Moved by D. Randell

Seconded by S. Miller

**Motion #5** That the minutes of the Public Works and Operation Committee meeting held February 21, 2012 be received and accepted as printed.

**CARRIED**

Moved by J. Agar

Seconded by P. Carswell-Alexander

**Motion #6** That the minutes from the Council meeting held February 21, 2012 – Session #5 be received and accepted as printed

**CARRIED**

Moved by P. Gilliland

Seconded by D. Randell

**Motion #7** That the Drainage meeting minutes of February 22, 2012 be received and accepted as printed and circulated.

**CARRIED**

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

**Motion #8** That the minutes of the Finance and Administration Committee meeting held on March 1, 2012 be received and accepted as printed.

**CARRIED**

Moved by D. Randell

Seconded by S. Miller

**Motion #9** That the minutes of the Sombra Museum meeting held February 16, 2012 be received and accepted as printed.

**CARRIED**

During discussion of the Sombra Museum minutes, Councillor Randall advised that the Board has tentatively set the date of Tuesday, June 19, 2012 as the official opening of the new building for the Sombra Museum.

Moved by J. Agar

Seconded by J. Degurse

**Motion #10** That the minutes of the Moore Museum meeting held February 1, 2012 be received and accepted as printed.

**CARRIED**

**CORRESPONDENCE:**

Council proceeded to review the correspondence as listed on the agenda.

Moved by D. Randell

Seconded by S. Miller

**Motion #11** That the 2012 membership to the Ontario 911 Advisory Board in the amount of \$100.00 be approved for payment.

**CARRIED**

Moved by P. Gilliland

Seconded by D. Randell

**Motion #12** That the 2012 membership to the Lambton County Municipal Association in the amount of \$125.00 be approved for payment.

**CARRIED**

The number of extra tickets required for the Association's annual banquet to be held April 26, 2012 have yet to be determined.

Moved by P. Gilliland

Seconded by D. Randell

**Motion #13** That the letter of the intent to retire filed by Deputy Chief Tom Boon be accepted and acknowledged appropriately.

**CARRIED**

Council advised of the invitation to attend the Chamber of Commerce leadership breakfast to be held at the Lambton Inn on Wednesday, April 11, 2012. Those wishing to attend are to advise the Clerk.

Council reviewed the recent minutes of the Lambton Safety Village Committee and the Clerk was to contact the Committee regarding Township membership to the Committee.

Council reviewed the correspondence received from the solicitor of the Stag Island Fraternal Association requesting a meeting with the Mayor and senior staff to discuss planning issues on the Island. Council was advised that Mr. Gray's letter has been forwarded to Mr. Barry Uitvlugt for consideration of the letter relative to his recent report to Council on planning issues on Stag Island.

Moved by S. Miller

Seconded by D. Randell

**Motion #14** That the items of information correspondence to be received as information.

**CARRIED**

**REPORTS OF COMMITTEES AND OFFICERS:**

**PLANNERS REPORT:**

Moved by J. DeGurse

Seconded by P. Carswell-Alexander

**Motion #15** That the report submitted by the Planner, Barry Uitvlugt dated February 17, 2012 recommending that Council receive the updated report as information regarding recent Statistic Canada data be accepted.

**CARRIED**

Council asked Planning staff to prepare a report for Council's consideration on the possibility of reducing the minimum farm parcel from 100 acres to 50 acres.

**COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:**

Moved by S. Miller

Seconded by P. Gilliland

**Motion #16** That the report from the Coordinator of Operation (Water/Wastewater) dated February 28, 2012 recommending that the Township approve the 2012 Annual Water Quality report for the St. Clair Township Distribution System be received and accepted.

**CARRIED**

**COORDINATOR OF PLANNING/DEPUTY CLERK REPORT:**

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

**Motion #17** That the report submitted by the Deputy Clerk/Coordinator of Planning dated March 1, 2012 recommending that Council directs staff to inform the applicant that a rezoning for the proposed land behind (west) of 364 Colborne Street would not be supported by Council and that they should consider other more public locations such as field north of the Parkway Pentecostal Church which is already zoned for such use be received and accepted.

**CARRIED**

**DIRECTOR OF PUBLIC WORKS & OPERATIONS REPORT:**

Moved by D. Randell

Seconded by S. Miller

**Motion #18** That the report from the Director of Public Works and Operations dated February 28, 2012 recommending that the addendum (for amendment to the scope of the BCF) as a result of the addition of the Froomfield sanitary sewers and water system, be accepted and the Mayor and Clerk be authorized to sign the Addendum and other related documents to received and accepted.

**CARRIED**

**BY-LAWS:**

Moved by J. DeGurse

Seconded by J. Agar

**Motion #19** That By-law #9 of 2012 being a by-law to confirm the resolutions and motions of St. Clair Township which were adopted up to and including February 21, 2012 having been given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

**CARRIED**

Moved by S. Miller

Seconded by D. Randell

**Motion #20** That By-law #10 of 2012 being a by-law to amend the Building Canada fund to accommodate the construction of the Froomfield sewers having been given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

**CARRIED**

Moved by J. Agar

Seconded by J. DeGurse

**Motion #21** That Drainage By-law #10 of 2012 being a by-law to authorize raising the sum of \$3,852.40 being money expended out of the General Funds of the Township of St. Clair for an Engineer's Report under Section 78 of the Drainage Act for a reassessment to the Schedule of Maintenance for the Whitsett Drain be read the necessary three times, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

**CARRIED**

Moved by P. Gilliland

Seconded by S. Miller

**Motion #22** That Drainage By-law #11 of 2012 being a by-law to authorize raising a sum of money expended out of the General Funds of the Township of St. Clair for drain repairs to various drains be read the necessary three times, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

**CARRIED**

**COUNCILLORS REPORTS:**

**Jim DeGurse:**

Councillor DeGurse wondered if Nova would be willing to cost-share the project to construct paved shoulders on both sides of Hill St/County Rd. 4 from Brooktree to the St. Clair Energy entrance since there has been requests received from Nova's employees for such a pedestrian and bicycle path. Council also thought the idea had merit and Mayor Arnold tasked Councillor DeGurse with the approach to Nova.

**Steve Arnold**

Mayor Arnold advised that he was attending today the meeting of the Sustainability Committee.

The Clerk advised that he is requesting Council to conduct an in-camera session to discuss a property issue and the CAO expressed a need for an in-camera session to discuss a legal issue.

Moved by S. Miller

Seconded by D. Randell

**Motion #23** That the meeting enter an in-camera session to discuss a property and legal issue.

**CARRIED**

The meeting returned to order.

Council asked staff to investigate and prepare a report for Council's consideration on the apparent Plympton-Wyoming fees for the establishment of wind turbines in their jurisdiction. Council also asked for the status of the completion of the standard operating procedures for the water/wastewater function.

**ADJOURNMENT:**

Hearing no further business it was:

Moved by S. Miller

Seconded by D. Randell

That the meeting do hereby adjourn.

**CARRIED**

The meeting adjourned at 7:40 p.m.

---

MAYOR

---

CLERK