

**COMMITTEE OF THE WHOLE
PUBLIC WORKS & OPERATIONS COMMITTEE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre
Committee Room 1
January 23, 2012
6:00 p.m.

The meeting of the Committee of the Whole was held January 23, 2012 with the following people present:

	P. Carswell-Alexander,	Chairperson, Public Works and Operations
	J. Agar,	Chairperson, Finance & Administration
	S. Arnold,	Mayor
	P. Gilliland	Deputy Mayor
	S. Miller,	Councillor
	J. DeGurse,	“
	D. Randell,	“
Staff	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk
	C. Quenneville,	Director of Finance/Treasurer
	L. Burnham	Director of Public Works, Operations & Engineering
	J. Baranek	Deputy Clerk, Coordinator of Planning

FINANCE AND ADMINISTRATION

AGENDA:

6:15pm – Clive Hamilton – tax issues (see Deputy Treasurer’s report)

1. DECLARATION OF PECUNIARY INTEREST:

2. GENERAL ACCOUNTS: Month ending December 2011

3. STATEMENT OF FINANCIAL POSITION: for period ending December 2011

4. TREASURER’S REPORT:

- A1 – Tax treatment of renewable energy installations
- A2 – Analysis of the St. Clair Parks
- A3 – 2012 annual repayment limit for long term debt financing
- A4 – Liability reform in Ontario
- A5 – Clean Harbors well water

5. DEPUTY TREASURER’S REPORT:

- Industrial tax report
- Assessment report
- Penalty/interest write off

6. BUILDING INSPECTOR’S REPORT:

B1 - Building Permit Reports for the month ending December 2011

7. CLERK’S REPORTS:

C1 – Taxi license

8. C.A.O.’S REPORTS:

9. NEW BUSINESS:

10. ADJOURNMENT:

Chairperson Agar called the meeting to order at 6:00 pm and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

GENERAL ACCOUNTS: Month of December 2011

The Committee reviewed the list of General Accounts

Moved by S. Miller

Seconded by D. Randell

Motion #1: That this Committee recommend to Council that General Accounts for the month of December 2011, starting with supplier number 205001 to YEL001, totaling \$3,159,562.84 be approved.

CARRIED

STATEMENT OF FINANCIAL POSITION:

The Committee reviewed the Treasurers Statement on the Financial Position of the municipality for the period ending December 2011.

Moved by J. DeGurse

Seconded by P. Carswell-Alexander

Motion #2: That this Committee recommend to Council that the report received from the Treasurer on the Statement of Financial position for the period ending December 2011 be received and accepted.

CARRIED

TREASURER'S REPORT:

Moved by S. Arnold

Seconded by D. Randell

Motion #3: That it be recommended to Council that the Treasurer's report identified as A1 regarding renewable energy installations be received and accepted.

CARRIED

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

Motion #4: That this Committee recommend to Council that the report received from the Treasurer identified as A2 regarding the analysis of the St. Clair Parks be received and accepted.

CARRIED

Moved by S. Miller

Seconded by S. Arnold

Motion #5: That this Committee recommend to Council that the report received from the Treasurer identified as A3 regarding the 2012 annual repayment limit (ARL) for long term financing be received and accepted.

CARRIED

Moved by J. DeGurse

Seconded by D. Randell

Motion #6: That this Committee recommend to Council that the report received from the Treasurer identified as A4 regarding new directions for Liability Reform in Ontario be received and accepted.

CARRIED

Moved by D. Randell

Seconded by P. Gilliland

Motion #7: That this Committee recommend to Council that the report received from the Treasurer identified as A5 regarding Clean Harbors water well contamination deposit be received and accepted.

CARRIED

Moved by S. Arnold

Seconded by P. Gilliland

Motion #8: That it be recommended to Council that the current policy for the administration of the Clean Harbor's water well contamination deposit remain as is.

CARRIED

DEPUTY TREASURER'S REPORT:

Moved by J. DeGurse

Seconded by P. Gilliland

Motion 9: That it be recommended to Council that the report titled "2004-2011 Industrial Tax report" be received as information.

CARRIED

Mayor Arnold advised of a recent discussion with a representative from MPAC regarding the possibility that pipelines and compressor sites and facilities have not been captured by MPAC for inclusion in the collector's roll. The Mayor advised that he and the Treasurer are working on a letter of request to MPAC for a comprehensive audit of such facilities for the inclusion on the assessment roll of any omissions.

At the appointed time Mr. Clive Hamilton was present to discuss with Council his apparent difficulties relative to his property taxes that were 3 years in arrears. Mr. Hamilton cited several reasons in his opinion that would justify the return to him of approximately \$2100 in interest and penalty. Mr. Hamilton that due to the tax department having an incorrect mailing address, he did not receive a tax bill for over 3 years thus putting his account in an overdue position and his property was subject to tax sale. After considerable discussion, Council advised that it was their opinion that failure to receive a tax bill does not forgive the tax payers obligation to pay the appropriate level of property tax. The Committee did not recommend to Council any adjustments to the penalty and interest charged to the Hamilton property.

Moved by S. Arnold

Seconded by D. Randell

Motion #10: That this Committee recommend to Council that the report received from the Deputy Treasurer recommending that the request to write off penalty/interest and tax sales cost be denied be received and accepted.

CARRIED

Moved by P. Carswell-Alexander

Seconded by P. Gilliland

Motion #11: That this Committee recommend to Council that the report received from the Deputy Treasurer recommending that the report titled "2011 2012 Assessment report" be received and accepted.

CARRIED

BUILDING INSPECTOR'S REPORT:

Moved by S. Miller

Seconded by D. Randell

Motion #12: That it be recommended to Council that the Building Inspector's report for the month ending December 2011 be received and accepted as information.

CARRIED

CLERK'S REPORT:

The Committee reviewed the Clerk's report relative to the issuance of taxi licenses. This Clerk's report was written in reaction as directed by Council to earlier concerns raised by Councillor Carswell-Alexander as to criminal background checks on applicants for taxi broker licenses, insurance and vehicle safety checks. The Clerk, in his report suggested that if Council is concerned about liability it may attract to the municipality as the issuer of the license the taxi regulation by-law should perhaps be repealed. A motion to accept the Clerk's report recommending that the current taxi regulation by-law be repealed moved by Councillor Carswell-Alexander failed to get a seconder and failed.

Hearing no further business, it was;

Moved by S. Miller

Seconded by D. Randell

Motion #13: That the meeting of the Finance and Administration Committee do hereby adjourn.

CARRIED

The meeting adjourned at 6:45 p.m.

J. Agar,
Chairperson

J. DeMars
Secretary

PUBLIC WORKS & OPERATIONS

AGENDA:

6:45 pm – Sam Youseff ~ driveways

7:00 pm – Kristan Hagan, Mac Hollingsworth – Nova Genesis project

1. DECLARATION OF PECUNIARY INTEREST:

2. DEPUTY CLERK/COORDINATOR OF PLANNING REPORT:

Youseff subdivision driveway issues

3. DIRECTOR OF PUBLIC WORKS REPORT:

WWTP status
LAWSS Trunkline
Water rate increase for 2012

4. TREASURER'S REPORT:

Water financial plan

5. COORDINATOR OF OPERATIONS (WORKS) REPORT:

Monthly report dated January 17, 2012
Proposed erosion control north of Seagar Park

6. COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

Monthly report dated January 14, 2012

7. COORDINATOR OF ENGINEERING REPORT:

Monthly report dated January 17, 2012
Sandstone Street extension

8. DRAINAGE SUPERINTENDENT REPORT:

- Monthly Report dated January 17, 2012

9. NEW BUSINESS:

10. ADJOURNMENT:

Chairperson Carswell-Alexander called the meeting to order at 6:45 p.m. and asked members to declare any conflict of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

The Committee welcomed Mr. Sam Youseff present to discuss with the Committee the issue of driveway widths on six residential properties in the new subdivision in Clairwood. This issue was subject of a report prepared by the Deputy Clerk/Coordinator of Planning. Mr. Burnham presented the Committee with photos of the six properties in question and a possible remedy of removing and replacing with sod, the area of the concrete driveway that exceeded the width of the curb cut. In response to questions, Mr. Burnham advised that simply widening of the curb cut would leave the paved portion of the driveway approximately 6" higher than the remnant curb. Another suggestion to solve the problem would be to cut the curb on the right side of the photos demonstrated by Mr. Burnham to the extent of the paved driveway but with the appropriate amount of driveway pavement removed so that the driveway could be sloped to the back of the reconfigured curb. Mr. Youseff stated his opinion that the issue at hand is a shared responsibility of the municipality, himself as the developer, the contractor and the consulting engineer. Mr. Youseff stated that he is reluctant to commit anymore funding to take the appropriate remedial action. After considerable discussion, it was;

Moved by S. Arnold

Seconded by S. Miller

Motion #1: That it be recommended to Council that the Township will require that on six residential properties in the Youseff subdivision, the Township will require an appropriate curb cut to correspond with the paved driveway width on the right side of the photos reviewed by Council and with the appropriate amount of paved driveway removed and re-sloped to the back side of the reconfigured curb with the left side of the driveway to remain intact.

CARRIED

Moved by D. Randell

Seconded by S. Miller

Motion #2: That it be recommended to Council that the report received from the Deputy Clerk/Coordinator of Planning regarding Youseff Subdivision driveway issues be received and accepted.

CARRIED

The Committee welcomed Krista Hagan and Mac Hollingsworth of Nova Chemicals and Mr. Randy Goetz of MIG Engineering present at the Committee's invitation to discuss Nova's proposed Genesis Pipeline. Mr. Hollingsworth stated it was Nova's intention through its application to the National Energy Board to construct a pipeline from the existing St. Clair River crossing to the Nova Corunna plant for the transmission of ethylene gas proposed to be imported from the United States. Mr. Hollingsworth stated that 60% of the pipeline would be constructed on property already owned by Nova and construction in other areas would be by way of easement. It was hoped that the National Energy Board approval would be received by April of 2013 with construction to hopefully be completed July of 2013. Mr. Hollingsworth pointed out that it was certainly Nova's intention to coordinate its construction plans with the proposed Froomfield sanitary sewer project. At the conclusion of the presentation, the Committee asked for continued liaison with the Township and the progress of this Genesis project and Mayor Arnold advised that he looked forward to discussions with Nova on a possible Nova contribution to the Township's community enhancement fund.

DIRECTOR OF PUBLIC WORKS & OPERATIONS & ENGINEERING REPORT:

Moved by D. Randell

Seconded by J. DeGurse

Motion #3: That it be recommended to Council that the report received from the Director of Public Works and Operations regarding the Regional WWTP status be received and accepted.

CARRIED

Moved by S. Arnold

Seconded by J. Agar

Motion #4: That it be recommended to Council that the report received from the Director of Public Works and Operations regarding the proposed twinning of LAWSS trunkline be received and accepted.

CARRIED

Moved by D. Randell

Seconded by J. DeGurse

Motion #5: That it be recommended to Council that there be a \$0.10 per cubic meter increase in the consumption rate for both residential and industrial water customers. This recommended increase from the existing \$0.84 per cubic meter to \$0.94 will raise an additional \$356,873 (water and sewer combined) for residential and \$345, 101 (water and sewer combined) for industrial, a total increase in revenue of approximately \$701,974. This represents an overall increase of 9.1% for residential and 11.9% for industrial.

CARRIED

TREASURER'S REPORT:

Moved by S. Miller

Seconded by S. Arnold

Motion #6: That it be recommended to Council that the report received from the Treasurer dated January 17, 2012 regarding the water financial plan be received and approved.

CARRIED

COORDINATOR OF OPERATIONS (WORKS) REPORT:

Moved by J. Agar

Seconded by J. DeGurse

Motion #7: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Works) dated January 17, 2012 be received and accepted as information.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

Motion #8: That it be recommended to Council that the report of the Coordinator of Operations (Roads/Drainage) regarding the proposed erosion control north of Seagar Park dated January 17, 2012 be received and accepted as information.

CARRIED

COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

Moved by S. Miller

Seconded by D. Randell

Motion #9: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Water/Wastewater) dated January 14, 2012 be received and accepted as information.

CARRIED

COORDINATOR OF ENGINEERING SERVICES REPORT:

Moved by J. Agar

Seconded by J. DeGurse

Motion #10: That this Committee recommend to Council that the monthly report of the Director of Engineering Services dated January 17, 2012 be received and accepted as information.

CARRIED

Moved by S. Miller

Seconded by P. Gilliland

Motion #11: That it be recommended to Council that the report of the Coordinator of Engineering dated January 17, 2012 recommending that the Township accepts the development work performed at the Sandstone Street extension in the former Moore Township and that the two year maintenance period be in force until December 3, 2013 on condition that the Township obtains the required securities be received and accepted.

CARRIED

DRAINAGE SUPERINTENDENT REPORT:

Moved by P. Gilliland

Seconded by D. Randell

Motion #12: That this Committee recommend to Council that the monthly report of the Drainage Superintendent dated January 17, 2012 be received and the recommendations contained within be accepted.

CARRIED

NEW BUSINESS:

Councillor DeGurse questioned the status of the replacement of the Stanley Line Bridge possibly by way of culverts. Mr. Burnham pointed out that replacement of the bridge by way of culverts would require approval by the SCRCA. Councillor DeGurse is questioning the fact that if the bridge is closed, it will cause a hardship for a farmer owning land on either side of the river at that location.

Moved by J. DeGurse

Seconded by S. Arnold

Motion #13: That it be recommended to Council that a report be prepared by Public Works with options as to the Stanley Line bridge replacement.

CARRIED

Mayor Arnold asked Council to consider the issue of the commercial use of the Township's boat launch facility by businesses that seem to be both within and without the Township. Council to discuss a possible policy on this issue at a future meeting. The Mayor also requested the engineering staff to prepare a report for Council's consideration on the sewer financing for the Frog Point sanitary sewer project that was accomplished several years ago.

Hearing no further business, it was;

Moved by S. Miller

Seconded by D. Randell

Motion #14: That this meeting of the Public Works and Operations Committee do hereby adjourn.

CARRIED

The meeting adjourned at 8:00 p.m.

P. Carswell-Alexander,
Chairperson

J. DeMars
Secretary