

**COMMITTEE OF THE WHOLE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre
Committee Room 1
December 1, 2011
5:00 p.m.

The meeting of the Finance and Administration Committee was held December 1, 2011 with the following people present:

	J. Agar,	Chairperson, Finance & Administration
	S. Arnold,	Mayor
	P. Gilliland	Deputy Mayor
	S. Miller,	Councillor
	J. DeGurse,	“
	D. Randell,	“
	P. Carswell-Alexander	“
Staff	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk
	C. Quenneville,	Director of Finance/Treasurer
	L. Burnham	Director of Public Works, Operations & Engineering
	G. Hackett	Director of Community Services
	J. Baranek	Deputy Clerk, Coordinator of Planning

FINANCE AND ADMINISTRATION

AGENDA:

1. Opening Remarks – John Rodey, CAO 5:00-5:10
- Charles Quenneville, Treasurer
2. Capital Budget
 - A) Fire department presentation 5:11- 5:20
 - B) Community Service presentation 5:21- 6:00
 - C) Public Works 6:01-6:45
3. Capital Budget Wrap-up 6:46-7:00

Chairperson Agar called the meeting to order at 5:00 pm and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

After a brief explanation on the budget process by the Treasurer, Council reviewed the budgets for the Fire Services, Community Services and Public Works respectively. The Committee briefly discussed the need to replace the roof on the Brigden Fire Hall. Chief Dewhirst stated that in his opinion the project at an estimated cost of \$250,000 could be delayed until 2013. The Committee suggests that approximately one half of the estimated costs could be placed in a reserve from the life cycle costing. Also the Committee did not recommend to Council to purchase a new pick up truck for fire services.

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Moved by S. Arnold

Seconded by J. DeGurse

Motion #1: That it be recommended to Council that the life cycle costing in the amount of \$270,000 identified as project #2012-10 be approved and that project #2012-13 be approved subject to a 50% donation from Enbridge.

CARRIED

Moved by S. Arnold

Seconded by P. Gilliland

Motion #2: That it be recommended to Council that the annual reserve contribution in the amount of \$100,000 as identified as project #2012-20 be approved and that the Director of Community Services be requested to draft a report for Council or Committee, the projects that will be funded from the \$100,000 reserve.

CARRIED

Moved by P. Carswell-Alexander

Seconded by S. Arnold

Motion #3: That it be recommended to Council that the proposed Community Services strategic plan identified as budget item 2012-32 be deleted from the draft budget.

CARRIED

Moved by D. Randell

Seconded by J. DeGurse

Motion #4: That it be recommended to Council that the Sombra and Moore painting projects identified as project 2012-60 and 2012-61 be approved in the draft 2012 capital budget.

CARRIED

Moved by P. Carswell-Alexander

Seconded by D. Randell

Motion #5: That the Brigden sign replacement identified as project 2012-88 be included in the 2012 capital budget.

CARRIED

Moved by D. Randell

Seconded by S. Arnold

Motion #6: That it be recommended to Council that the equipment reserve in the amount of \$10,000 identified as budget project 2012-72 be included in the 2012 budget and purchase of a pick up truck identified as project 2012-74 in the amount of \$22,000 be deleted.

CARRIED

Moved by S. Arnold

Seconded by J. DeGurse

Motion #7: That the purchase of a new tractor identified as project 2012-70 in the amount of \$55,000 be deleted from the 2012 capital budget.

CARRIED

Moved by P. Gilliland

Seconded by P. Carswell-Alexander

Motion #8: That the project to install a fence at the pee wee diamond in Courtright identified as project 2012-80 and the replacement of the roof at Stewart Park identified as project 2012-87 be included in the 2012 capital budget.

CARRIED

Moved by S. Arnold

Seconded by D. Randell

Motion #9: That the Guthrie Park south parking lot paving identified as project 2012-90 be included in the 2012 capital budget.

CARRIED

The Committee discussed with Mr. Hackett the Branton Cundick drainage improvements identified as project 2012-92B be referred to the operating budget.

Moved by P. Gilliland

Seconded by D. Randell

Motion #10: That it be recommended to Council that the project identified as the Mooretown Campground pool removal and replacement with a splash pad as identified as project 2012-92C be deleted from the 2012 capital budget. The project to provide for a hydro upgrade for the Mooretown Campground identified as 2012-92D be deleted and that the Cathcart shoreline protection project identified as 2012-92A be included in the 2012 capital budget.

CARRIED

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The Committee suggested, following considerable discussion on the need to upgrade the hydro services at the Mooretown campground, that the campground usage be monitored mindful of the hydro capabilities.

Moved by S. Arnold

Seconded by P. Gilliland

Motion #11: That project identified as 2012-95A and 2012-95E being golf course maintenance equipment and paved pavilion be deleted from the 2012 capital budget.

CARRIED

Moved by S. Arnold

Seconded by S. Miller

Motion #12: That the Brigden Road paving from Kerr Line to Smith Line identified as project 2012-100 be approved in the 2012 capital budget.

CARRIED

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

Motion #13: That it be recommended to Council that the urban resurfacing project identified as project 2012-101 be deleted from in the 2012 capital budget.

CARRIED

Moved by S. Arnold

Seconded by P. Gilliland

Motion #14: That it be recommended to Council that \$150,000 reserve be established to assist in the financing of the erosion control north of Seagar Park on the St. Clair Parkway identified as project 2012-130.

CARRIED

Moved by S. Arnold

Seconded by S. Miller

Motion #15: That it be recommended to Council that the following projects be included in the 2012 capital budget:

Bridge inspection report identified as 2012-150

St. Clair Parkway Johnston Drain culvert replacement identified as 2012-156

Bridge rehabilitation identified as 2012-151

Rokeby Line Marsh Drain bridge identified as 2012-152

CARRIED

Moved by P. Carswell-Alexander

Seconded by D. Randell

Motion #16: That it be recommended to Council that bridges on the Tulloch Line and the Holt Line across the Barnes Drain identified as projects 2102-159 and 2012-158 be included in the 2012 capital budget.

CARRIED

Moved by S. Arnold

Seconded by D. Randell

Motion #17: That it be recommended to Council that the Smith Line bridge rehabilitation and surfacing beginning at the West Ward Line from Grove Street to the CSX right of way Point Line from the Parkway to the Brander Park entrance identified as projects 2012-54, 2012-113 and 2012-116 be included in the 2012 capital budget.

CARRIED

Moved by S. Arnold

Seconded by S. Miller

Motion #18: That the Froomfield storm sewers and the Beck with relief drain, identified as projects 2012-206 and 2012-200 be included in the 2012 capital budget.

CARRIED

Moved by S. Arnold

Seconded by S. Miller

Motion #19: That drainage projects identified as project 2012-250, 2012-251, 2012-252 2012-253, 2012-259, 2012-261, 2012-262, 2012-265, 2012-258, 2012-260, and 2012-266 be included in the 2012 capital budget.

CARRIED

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Moved by D. Randell

Seconded by P. Gilliland

Motion #20: That it be recommended to Council that the new street light installations identified as 2012-300 be included in the 2012 capital budget.

CARRIED

Moved by S. Arnold

Seconded by S. Miller

Motion #21: That it be recommended to Council that the purchase of a single axle 3 tonne truck identified as 2012-402 be deleted from the 2012 capital budget.

CARRIED

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #22: That it be recommended to Council that the water and sewer budgets be tabled for further discussion.

CARRIED

Moved by D. Randell

Seconded by J. DeGurse

Motion #23: That it be recommended to Council that the photocopier replacement identified as project 2012-01 be included in the 2012 budget.

CARRIED

Moved by S. Miller

Seconded by D. Randell

Motion #24: That this meeting of the Finance and Administration Committee do hereby adjourn.

CARRIED

The meeting adjourned at 7:10 p.m.

J. Agar,
Chairperson

J. DeMars
Secretary