

**COMMITTEE OF THE WHOLE
PUBLIC WORKS & OPERATIONS COMMITTEE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre
Committee Room 1
July 18, 2011
6:00 p.m.

The meeting of the Committee of the Whole was held July 18, 2011 with the following people present:

| | | |
|-------|------------------------|--|
| | P. Carswell-Alexander, | Chairperson, Public Works and Operations |
| | J. Agar, | Chairperson, Finance & Administration |
| | S. Arnold, | Mayor |
| | P. Gilliland | Deputy Mayor |
| | S. Miller, | Councillor |
| | J. DeGurse, | “ |
| | D. Randell, | “ |
| Staff | J. Rodey, | CAO |
| | J. DeMars, | Director of Administration/Clerk |
| | C. Quenneville, | Director of Finance/Treasurer |
| | L. Burnham | Director of Public Works, Operations & Engineering |
| | G. Hackett | Director of Community Services |
| | J. Baranek | Deputy Clerk, Coordinator of Planning |
| | G. DePooter | Coordinator of Operations (Roads/Drainage) |

FINANCE AND ADMINISTRATION

AGENDA:

1. DECLARATION OF PECUNIARY INTEREST:

2. GENERAL ACCOUNTS: Month ending June 2010

3. STATEMENT OF FINANCIAL POSITION: for period ending June 2011

4. TREASURER’S REPORT:

A1 – Moore Community Foundation
A2 – Ontario 10 year Capital plan

5. BUILDING INSPECTOR’S REPORT:

B-1 - Building Permit Reports for the month ending June 2011

6. DEPUTY CLERK.COORDINATOR OF PLANNING REPORT:

B.F. Environmental/Reagan Park

7. DIRECTOR OF COMMUNITY SERVICES REPORT:

Monthly report

8. CLERK’S REPORTS:

9. C.A.O.’S REPORTS:

10. NEW BUSINESS:

11. ADJOURNMENT:

Chairperson Agar called the meeting to order at 5:50 pm and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

GENERAL ACCOUNTS: Month of June 2011

The Committee reviewed the list of General Accounts. The Treasurer responded to several questions posed by Committee members.

Moved by S. Arnold

Seconded by P. Gilliland

Motion #1: That this Committee recommend to Council that General Accounts for the new accounting system starting with supplier number 156003 to YOU002, totaling \$5,984,541.47 be approved for the month of June 2011

CARRIED

STATEMENT OF FINANCIAL POSITION:

The Committee reviewed the Treasurers Statement on the Financial Position of the municipality for the period ending June 2011.

Moved by S. Miller

Seconded by D. Randell

Motion #2: That this Committee recommend to Council that the report received from the Treasurer on the Statement of Financial position for the period ending June 2011 be received and accepted.

CARRIED

TREASURER'S REPORT:

Moved by S. Arnold

Seconded by S. Miller

Motion #3: That it be recommended to Council that the report received from the Treasurer identified as A-1 regarding the Moore Community & Recreational Foundation be received and accepted as information and that a \$5,000 contribution be made to the Foundation for 2011 and further that a similar contribution be placed in the draft 2012 and subsequent budgets to be financed from the Township Education and Environment reserve..

CARRIED

Moved by D. Randell

Seconded by S. Arnold

Motion #4: That this Committee recommend to Council that the report received from the Treasurer identified as A-2 regarding the release of Ontario's 10 year Capital Plan be received and accepted as information.

CARRIED

BUILDING INSPECTOR'S REPORT:

Moved by S. Arnold

Seconded by S. Miller

Motion #5: That it be recommended to Council that the Building Inspector's report for the month of June 2011 be received and accepted as information.

CARRIED

The Committee asked staff to confirm the existence of building permits for pole type farm buildings being built at the intersection of Waterworks Road and Rokeby Line and also at property identified at 2253 Stanley Line.

DEPUTY CLERK/COORDINATOR OF PLANNING REPORT:

The Committee reviewed Mr. Baranek's report dated January 7, 2011 regarding the BF Environmental/Reagan Park land exchange.

Moved by S. Arnold

Seconded by S. Miller

Motion #6: That the issue of the possible land exchange between the Township and BF Environmental for areas adjacent to Reagan Park, tabled earlier be lifted from the table.

CARRIED

Moved by S. Miller

Seconded by S. Arnold

Motion #7: That the Deputy Clerk’s report dated July 7, 2011 regarding possible land transfer between the Township and BF Environmental be received as information and that it be recommended to Council that relative to the proposed 24 lots severance in the area south of Reagan Park, that the applicant be charged full Committee of Adjustment fee for one lot plus the \$200 stamping fee of the other remaining lots.

CARRIED

DIRECTOR OF COMMUNITY SERVICES REPORT:

The Committee reviewed Mr. Hackett’s report dated July 16, 2011. The Committee reviewed the request received from the OPP regarding fencing at the Township’s Emergency Services building in Corunna.

Moved by S. Arnold

Seconded by D. Randell

Motion #8: That it be recommended to Council that the Township authorize the Police Board to install a gate to satisfy the police concerns at their cost with the gate design to be approved by the Township prior to installation.

CARRIED

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #9: That it be recommended to Council that staff incorporate the cost of improved signage for the community of Brigden in the draft 2012 budget.

CARRIED

Council reviewed the quotes received for the improvement of the sound system at the Sports Complex. The quotes were as follows;

Avolution Sound

| | |
|-----------------------|----------------------|
| North Rink and Hall 1 | \$24,435.00 plus HST |
| Add South Rink | 14,323.95 plus HST |
| TOTAL | \$38,758.95 plus HST |

Ernie King Music

| | |
|-------------------------------|----------------------|
| North Rink and Hall 1 Upgrade | \$11,909.00 plus HST |
| Add South Rink | 9,050.00 plus HST |
| Add Pool | 5,424.00 plus HST |
| TOTAL | \$26,383.00 plus HST |

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #10: That it be recommended to Council that the Director of Community Services be authorized to negotiate with Ernie King Music from Wingham to upgrade the sound system at the Sports Complex in the North Rink and Hall 1 with the project being financed with donation from Kel-Gor.

CARRIED

Moved by D. Randell

Seconded by P. Carswell-Alexander

Motion #11: That it be recommended to Council that Council authorizes the Director of Community Services to construct a walkway along the north side of the boat launch in Mooretown to be financed from the Kel-Gor donation.

CARRIED

ADJOURNMENT:

Hearing no further business, it was;

Moved by S. Miller

Seconded by D. Randell

Motion #12: That the meeting of the Finance and Administration Committee do hereby adjourn.

CARRIED

The meeting adjourned at 6:30 p.m.

J. Agar,
Chairperson

J. DeMars
Secretary

PUBLIC WORKS & OPERATIONS

AGENDA:

7:00 pm Philip Jansen - Genivar Waste Recycling

7:30 pm Robert Simmons – stop sign at Bentinck/Albert Blvd.

1. DECLARATION OF PECUNIARY INTEREST:

2. DIRECTOR OF PUBLIC WORKS REPORT:

- Regional WWTP – status
- Sanitary sewage backwater valves

3. COORDINATOR OF OPERATIONS (WORKS) REPORT:

- Monthly Report dated July 7, 2011

4. COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

- Monthly report dated July 7, 2011
- St. Clair Energy Development Agreement

5. COORDINATOR OF ENGINEERING REPORT:

- Monthly report dated July 12, 2011
- Parkdale/Manitou insurance claims
- Lyndoch Street curbing

6. DRAINAGE SUPERINTENDENT REPORT:

- Monthly Report dated July 7, 2011
- Mutual agreement drain – Nova Chemicals

7. CLERK’S REPORT:

9. CAO’S REPORT:

10. NEW BUSINESS:

11. ADJOURNMENT:

Chairperson Carswell-Alexander called the meeting to order at 6:35 p.m. and asked members to declare any conflict of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

DIRECTOR OF PUBLIC WORKS & OPERATIONS & ENGINEERING REPORT:

Moved by D. Randell

Seconded by S. Miller

Motion #1: That this Committee recommend to Council that the report received from the Director of Public Works and Operations dated July 8, 2011 regarding the status of the WWTP be received and accepted as information.

CARRIED

Deputy Mayor Gilliland expressed concerns about the time delay in the completion of the portion of the forcemain from the St. Clair Parkway to the new Regional Wastewater Treatment Plant awaiting a crossing permit from CSX.

Moved by S. Arnold

Seconded by S. Miller

Motion #2: That this Committee recommend to Council that the report received from the Director of Public Works and Operations dated July 8, 2011 regarding sanitary sewage backwater valves received and accepted as information.

CARRIED

In response to Councillor DeGurse's questions, Mr. Burnham volunteered to contact the County plumbing inspector for an approximate cost for a backflow preventer.

COORDINATOR OF OPERATIONS (WORKS) REPORT:

Moved by S. Miller

Seconded by J. Agar

Motion #3: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Works) dated July 7, 2011, be received and accepted as information.

CARRIED

Moved by J. Agar

Seconded by J. DeGurse

Motion #4: That it be recommended to Council that the report received from the Coordinator of Operations (Roads/Drainage) dated July 8, 2011 regarding Port Lambton Restaurant sidewalk be received as information.

CARRIED

COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

Moved by S. Miller

Seconded by P. Gilliland

Motion #5: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Water/Wastewater) dated July 11, 2011 be received and accepted.

CARRIED

Several members of the Committee expressed concern over the portion of Mr. VanHyfte's report regarding sewage spill from the Courtright Sewage Treatment plant following a heavy rain. Council was curious as to why they were not notified of the spill and were also curious as to charges being laid. Councillor Randell asked for a staff report as to the current practice on charging a surcharge for water services in the rural area over and above the residential type service. According to information received by Councillor Randell, there seems to be some inconsistencies in the Township's practice in this regard. The Committee discussed the request received earlier and tabled for a staff report, from St. Clair Energy regarding a possible increase in the daily allowed usage from the Township's potable watermain. Mr. Burnham stated that there may be a concern as to capacity in the main to satisfy St. Clair Energy's needs and future needs to the east of the facility.

Moved by D. Randell

Seconded by J. Agar

Motion #6: That it be recommended to Council that the report from the Coordinator of Operations (Water) dated July 11, 2011 recommending that a water model of the St. Clair Water Distribution System be developed by a Professional Engineer to evaluate the impacts and effects of water demands on the system and that all fees related to the request of St. Clair Energy demand for water supply is billed to St. Clair Energy Center (Invenergy) be received and accepted.

CARRIED

COORDINATOR OF ENGINEERING SERVICES REPORT:

Moved by S. Arnold

Seconded by D. Randell

Motion #7: That this Committee recommend to Council that the monthly report of the Coordinator of Engineering Services dated July 12, 2011 be received and accepted.

CARRIED

Moved by S. Miller

Seconded by D. Randell

Motion #8: That this Committee recommend to Council that the report dated July 12, 2011 received from the Coordinator of Engineering regarding Parkdale & Manitou watermain replacement insurance claims be received as information.

CARRIED

DRAINAGE SUPERINTENDENT REPORT:

Moved by D. Randell

Seconded by J. DeGurse

Motion #9: That this Committee recommend to Council that the monthly report of the Drainage Superintendent dated July 7, 2011, be received and accepted and the recommendations contained therein be approved.

CARRIED

Councillor Carswell-Alexander asked the Drainage Superintendent to investigate the dead tree in the drain near the intersection of the Petrolia Line and Brigden Road.

Moved by J. Agar

Seconded by D. Randell

Motion #10: That the report from the Drainage Superintendent dated July 5, 2011 recommending that Council approve the formation of a signed mutual agreement between St. Clair Township and Nova Chemical (Canada) Ltd. to allow the construction of a storm water separation project and replacement/re-lining of an existing culvert crossing under St. Clair Parkway, with a proposed and sharing of 25% (\$40,000) paid by St. Clair Township from 2011 Capital Budget – Baseline Road – Murphy Drain culvert replacement be received and accepted.

CARRIED

Council reviewed the July 15th report of the Coordinator of Engineering Services relative to the Phase 1 sanitary force main installation, curb and gutter replacements.

Moved by S. Arnold

Seconded by D. Randell

Motion #11: That it be recommended to Council that the Township proceed with a cost share for the complete replacement of the concrete curbs & gutters in the area of the Phase 1 Sanitary Forcemain (Paget Street to Cooper Street) in the estimated amount of \$21,000 plus HST.

CARRIED

At the appointed time the Committee welcomed Mr. Philip Jansen of Genivar a waste diversion and planning consultant present to discuss with the Committee the status of a proposal to develop an RFP for waste and recycling services proposed to be tendered on behalf of the City of Sarnia, Township of St. Clair, village of Point Edward, Plympton-Wyoming, Enniskillen Township and Aamjiwnaang First Nations referred to as the Lambton Municipal Group. Mr. Jansen and his group laid out the time table of the issue in approximately mid September for the RFP to interested contractors who can provide such collection and recycling services for the entire group with an anticipated economy of scale cost savings. At the conclusion of the presentation and in response to the Committee's

questions, Mr. Jansen advised that it would be preferable but not necessarily mandatory that all 6 municipalities had the same collection and recycling protocol as to the frequency of collection type of bags and containers used and the number of bags permitted and a possible bag tag program. A couple members of the Committee stated that it was of their opinion that it was not their intention to allow the largest participant in the draft proposal to drive the process. Mr. Jensen stated that there would be at least one public open house to inform the public of what is proposed and to gauge the public's needs regarding these programs. At the conclusion of the presentation, the Committee thanked Mr. Jensen for his informative presentation.

The Committee welcomed Mr. Robert Simmons, the spokesperson for himself and several residents near Bentinck and Albert Blvd. present to present to the Committee, the neighborhood petition asking Council to establish a three way stop at the intersection of Bentinck and Albert. On behalf of the delegation present, Mr. Simmons cited safety reasons and the increased traffic flow in the area due to the new residential development. Mr. Simmons and his group were advised of a staff recommendation that based on the opinion of the local OPP did not recommend the placement of the traffic control signage. After considerable discussion it was;

Moved by S. Arnold

Seconded by J. Agar

Motion #12: That it be recommended to Council that the Clerk be instructed to draft the appropriate by-law for Council consideration to create a three way traffic stop at the intersection of Bentinck Drive and Albert Boulevard in Corunna.

CARRIED

The Committee reviewed the Director of Public Works and Operations report dated July 18, 2011 regarding a request for a reduction in vehicular traffic speed north of Corunna on the LaSalle from the current 70 km/hour to 50 km/hour. Several members of the Committee felt that they would take the opportunity to examine the road in question before formulating an opinion.

Moved by S. Arnold

Seconded by S. Miller

Motion #13: That the issue of the speed limit between the north limit of Corunna and LaSalle Line be tabled until the next meeting of the Public Works and Operations Committee.

CARRIED

NEW BUSINESS:

Darrell Randell

Councillor Randell asked for weed control at the intersection of the Smith Line and the CSX railway to improve vehicular visibility.

Jeff Agar

Councillor Agar questioned whether spraying or mechanical cutting was the best way to control vegetation on the open ditch on the north side of Hill Street near Brooktree. It was suggested that mechanical control of the vegetation was probably the most appropriate compared to herbicide applications.

Steve Miller

Councillor Miller advised of receiving a call from a rate payer on Milton Street advising that the children at play signs recently installed due not seem to be working. It was suggested that a traffic count and speed record be obtained for Milton Street.

Steve Arnold

Mayor Arnold suggested improved signage through facilities such as benches be placed at the James Street Park in Brigden. It was also suggested that children at play signs be placed in the area of the park.

