

**ST. CLAIR TOWNSHIP  
COUNCIL MINUTES  
SESSION # 9**

St. Clair Civic Centre  
Council Chambers  
April 4, 2011  
7:00 p.m.

The meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland,	Deputy Mayor
	P. Carswell-Alexander,	Councillor
	J. DeGurse,	“
	D. Randell,	“
	S. Miller,	“
	J. Agar,	“
Staff:	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk/ Deputy CAO
	J. Baranek	Deputy Clerk/Coordinator of Planning

**AGENDA:**

**Adopt Minutes:**

Council meeting minutes of March 21, 2011 – Session #8  
Drainage Committee meeting March 29, 2011  
Moore Museum minutes March 2, 2011  
Sombra Museum minutes March 17, 2011

**Business Arising from the Minutes:**

**DEPUTATIONS AND APPOINTMENTS:**

7:00 pm Ben Hazzard – River Run  
7:15 pm Robert Cynthia Vance – fence height exemption

**CORRESPONDENCE:**

- a) Corunna Volunteer Firefighters – permission
- b) Lambton Shores – resolutions
- c) Property Standards – Moore Line

**INFORMATION:**

- 1) Suncor Energy Foundation – donation
- 2) Ontario Heritage Trust – Nominations
- 3) CAA – resolution
- 4) Lambton Seniors – invitation
- 5) Town of Petrolia – resolution
- 6) Clean Harbors – environmental assessment
- 7) MOE – phenol shipments
- 8) Catherine McKenna – historical society

**DRAINS:**

**REPORTS OF COMMITTEES AND OFFICERS:**

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**DEPUTY CLERK/COORDINATOR OF PLANNING:**

Mesko Subdivision – Phase 2  
Planning applications – Status report

**CLERK'S REPORT:**

In-camera – legal

**CAO'S REPORT:**

WSIB audit  
In-camera – property

**MOTIONS:**

Appointment of Commissioner of Oaths

**BY-LAWS:**

By-law #19 of 2011 – Rural Broadband agreement  
By-law #20 of 2011 – Confirming by-law

**COUNCILLORS REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

Committee of the Whole – April 11, 2011 ~ 6:00 pm  
Lambton Municipal Association – Thursday April 14, 2011  
Regular meeting of Council – Monday April 18, 2011 ~ 7:00 pm  
LCRGPA – Wednesday April 20, 2011

**ADJOURNMENT:**

Mayor Arnold called the meeting to order at 7:00pm and asked members to declare any conflicts of interest at the appropriate time.

**DECLARATION OF CONFLICT OF INTEREST:**

None declared.

**MINUTES:**

Council proceeded to review the minutes as listed on the agenda.

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

**Motion #1** That the minutes of the Council meetings held March 21, 2011, Session #8 be adopted as printed and circulated.

**CARRIED**

In discussion of the minutes of the March 29<sup>th</sup> meeting of the Drainage Committee, the Clerk pointed out that Mr. Wickens, a rate payer on the Walton Drain has not notified the Township as to his decision as to whether or not to include lawn piping in the project.

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Moved by D. Randell

Seconded by P. Gilliland

**Motion #2:** That the minutes of the Drainage Committee meeting held March 29, 2011 be adopted as amended and to table the recommendation relative to the Walter Drain until April 18, 2011.

**CARRIED**

Moved by J. DeGurse

Seconded by P. Carswell-Alexander

**Motion #3:** That the minutes of the Moore Museum meeting held March 2, 2011 be adopted as printed and circulated.

**CARRIED**

Moved by P. Gilliland

Seconded by S. Miller

**Motion #4:** That the minutes of the Sombra Museum meeting held March 17, 2011 be adopted as printed and circulated.

**CARRIED**

Deputy Mayor Gilliland suggested that the minutes of the two museum boards should be circulated to Tourism Sarnia/Lambton.

At the appointed time Council welcomed Mr. Ben Hazzard representing the St. Clair River Run Committee present to recap the 2010 event and to provide Council information as to the plans for the 2011 run. Mr. Hazzard introduced other members of his committee present at this meeting. Mr. Hazzard pointed out that in 2011 as in 2010 the St. Clair River Run included not only the run proposed to be held on Saturday July 16<sup>th</sup> but also participation in a program called learn to run. In 2010, 211 registered runners participated in the event to raise profit for the benefit of the St. Clair River Trail Committee of over \$5000. This year's run will again incorporate a 10k and a 5k run and will commence at 8 am. It is hoped with increased media exposure 400 runner will be attracted to this event. On behalf of the committee, Mr. Hazzard is requesting the support of St. Clair Township in providing assistance in the routing of traffic on the St. Clair Parkway with rolling closures with the appropriate barricades, signage, financing the paid duty OPP officers as well as support from Community Services such as the provision of picnic tables, tents, bbqs, extra garbage cans and golf carts. At the conclusion of the presentation it was;

Moved by P. Gilliland

Seconded by D. Randell

**Motion #5:** That St. Clair Township support the St. Clair River Run to be held Saturday July 16, 2011 as requested by the committee by the provision of the appropriate traffic control, off duty OPP security and the provision of various community services such as extra picnic tables, tents, bbq and other necessary Township assets.

**CARRIED**

Mr. Hazzard thanked Council for their continued support of this event.

Council proceeded to review the correspondence as listed on the agenda.

**CORRESPONDENCE:**

Moved by J. Agar

Seconded by P. Carswell-Alexander

**Motion #6:** That the Corunna Volunteer Firefighters Association's Firemen's Field Day proposed to be held on June 10 and 11, 2011 be declared as a community festival and that the appropriate refreshment license be approved subject to the Township's Alcohol Management Policy.

**CARRIED**

Moved by P. Gilliland

Seconded by J. DeGurse

**Motion #7:** That the resolutions of the Municipality of Lambton Shores and the Township of Warwick regarding volunteer firefighting services be endorsed.

**CARRIED**

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Moved by P. Carswell-Alexander

Seconded by S. Miller

**Motion #8:** That staff be instructed to contact the owner of property known as 53 More Line with a request that efforts be made to keep the property in a more tidy condition.

**CARRIED**

Council instructed that the correspondence received from Suncor Energy Foundation be forwarded to the Sombra Museum Board. Also the information received from the Ontario Heritage Trust to be forwarded to the Moore and Sombra Museum Boards.

Moved by P. Gilliland

Seconded by P. Carswell-Alexander

**Motion #9:** That the resolution offered by the Canadian Automobile Association regarding HST be endorsed.

**CARRIED**

Council received the invitation from the Lambton Seniors Association to attend the Senior's Information Fair on May 3<sup>rd</sup> and 4<sup>th</sup>. Deputy Mayor Gilliland to attend on behalf of the Municipality.

Moved by D. Randell

Seconded by S. Miller

**Motion #10:** That the Lambton Historical Society be authorized to host its quarterly meeting in the Civic Center Council Chambers on April 28<sup>th</sup> with the Deputy Mayor and Councillor Randell to attend on behalf of the Municipality and further that the Township financially sponsor the event in the amount of \$50.00.

**CARRIED**

Moved by J. Agar

Seconded by J. DeGurse

**Motion #11:**

That the following correspondence be received and dealt with as per Council's instructions as noted:

- a. Corunna Volunteer Firefighters – permission  
**Inst.** See motion #6
- b. Lambton Shores – resolutions  
**Inst.** See motion #7
- c. Property Standards – Moore Line  
**Inst.** See motion #8

**CARRIED**

At the appointed time, Mayor Arnold on behalf of Council, welcomed Robert and Cynthia Vance, owners of property known as 266 Jockey Court present to present to Council their request for a fence height exemption that would allow 6 foot fence to be constructed within 3 meters of the St. Clair Boulevard street allowance. Mr. Vance explained that the 6 foot fence is requested to accommodate the future construction of a swimming pool in the rear yard. Mr. Vance responded to several questions posed by members of Council. No one was present to speak in opposition of the exemption and no written submissions were received.

Moved by D. Randell

Seconded by J. Agar

**Motion #12:** That the fence height exemption request from Robert and Cynthia Vance for property known as 266 Jockey Court that would allow a 6 foot fence within 3 meters of the St. Clair Boulevard street allowance be approved.

**CARRIED**

**REPORTS OF COMMITTEES AND OFFICERS:**

**DEPUTY CLERK/COORDINATOR OF PLANNING:**

Moved by S. Miller

Seconded by D. Randell

**Motion #13:** That the report submitted by the Deputy Clerk/Coordinator of Planning dated March 29, 2011 recommending that Council review the subdivision agreement for the development of 10 single detached dwellings and approve in principle to the subdivision agreement, provided all municipal concerns are addressed financially and otherwise be received and accepted.

**CARRIED**

Council reviewed Mr. Baranek's report dated March 26<sup>th</sup> detailing the status of planning applications being processed.

Moved by P. Carswell-Alexander

Seconded by J. Agar

**Motion #14:** That the report submitted by the Deputy Clerk/Coordinator of Planning dated March 29, 2011 regarding the monthly status of all planning applications be received as information.

**CARRIED**

Council also reviewed the communication provided by the Deputy Clerk relative to the proposal to transport phenols from the Imperial Oil site to the Clean Harbors site.

**CLERK'S REPORT:**

The Clerk advised of a need to discuss a legal issue in-camera. The Clerk also led Council into a discussion of the possibility of increasing fees charged for marriage licenses for non-residents to comparable to those fees charged by neighboring Lambton County Municipalities.

Moved by J. Agar

Seconded by D. Randell

**Motion #15:** That effective immediately the fee for the issuance of marriage licenses be increased to \$140 for non-residents but remain at \$120 for St. Clair Township residents.

**CARRIED**

In response to Council's questions, the Clerk advised that the basic marriage license kit costs the Municipality \$100 to purchase from the Province.

**CAO'S REPORT:**

Mr. Rodey provided a verbal report on the recent successful completion of the WSIB Workwell Audit. The Auditor advised that St. Clair Township achieved an over 87% passing grade on the safety audit. Council complimented Mr. Rodey and staff on this achievement and noticed that a considerable increase in the Township's WSIB has been avoided.

Moved by J. Agar

Seconded by S. Miller

**Motion #16:** That Council host a staff appreciation luncheon to recognize the efforts to achieve the successful completion of the WSIB Workwell Audit.

**CARRIED**

Moved by S. Miller

Seconded by P. Gilliland

**Motion #17:** That the report received from the CAO dated March 31, 2011 regarding the WSIB Audit be received and accepted as information.

**CARRIED**

The CAO also advised Council of the need to discuss a property and a legal issue in-camera.

**MOTIONS:**

Moved by S. Miller

Seconded by D. Randell

**Motion #18:** That the Ministry of Attorney General be requested to appoint Cathy May McMillan as a Commissioner of Oath.

**CARRIED**

**BY-LAWS:**

Moved by J. Agar

Seconded by P. Carswell-Alexander

**Motion #19:** That By-law Number 18 of 2011, being a by-law to authorize the execution of an Agreement with Peter and Angelique MacRae for the temporary use of an existing house while a new one is being constructed at 2918 Courtright Line, Brigden having been given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

**CARRIED**

Moved by D. Randell

Seconded by S. Miller

**Motion #20:** That By-law Number 19 of 2011, being a by-law to authorize an agreement with Her Majesty the Queen, represented by the Minister of Agriculture, Food and Rural Affairs having been given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

**CARRIED**

Moved by J. DeGurse

Seconded by P. Carswell-Alexander

**Motion #21:** That By-law Number 20 of 2011, being a by-law to confirm the resolutions and motion of St. Clair Township which were adopted up to and including March 21, 2011 having been given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

**CARRIED**

Moved by S. Miller

Seconded by D. Randell

**Motion #22:** That By-law Number 22 of 2011, being a by-law to authorize a Development Agreement with 2052689 Ontario Inc. for Part Lots 218 & 219 of Plan 413 geographic Township of Moore, Township of St. Clair, County of Lambton having been given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

**CARRIED**

**COUNCILLOR'S REPORTS:**

Peter Gilliland:

Deputy Mayor Gilliland advised Council that a resident of 249 Manitou, Brenda and Patrick Hanlon suffered property damage due to the water line construction carried out last summer by Wicks Construction. The property owners were responsible for the deductible of their own insurance coverage and repeated efforts to recover the equivalent amount from the contractor has been unsuccessful. Council suggested that the property owners send a letter of request to the Municipality.

Pat Carswell-Alexander:

Councillor Alexander advised that she attended the recent re-opening of the Corunna Bargain Shop on behalf of Council.

Jim DeGurse:

Councillor DeGurse attended the session today held at Thompson's Gardens and a presentation of the crimes against seniors' seminar. Also, Councillor DeGurse advised of a

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request received for financial support for an identi-child program to be conducted at the Corunna Community Policing Children's Bike Rodeo. It was suggested that the request for financial support be provided in a written format. Also in response to the Councilor's question, staff advised that Community Services is proposing to install an overhead light at the Mooretown boat ramp

Steve Arnold:

Mayor Arnold advised Council that he attended the recent science fair presentation at the Research Park and as well attended the Suncor Phase II grand opening. Mayor Arnold also requested staff to prepare a report to share with the LAWSS committee as to the history of Brigden water tower and improvements that have been made by the Township over the years in an effort to persuade the LAWSS group to take over the ownership and the responsibility of the tower. The Mayor also attended a recent CAER meeting at which time full emergency services response to all industrial code 8 was discussed. Mayor Arnold stated his opinion that this would not be a productive emergency protocol in St. Clair Township. The Mayor also attended the Brigden splash pad fundraising event in Brigden.

**NEW BUSINESS:**

Council reviewed Mr. Hackett's report on the status of the new museum building in Sombra. Council reviewed the floor plan of the building and the elevation of the new building from both northern elevation and the western elevation.

Moved by D. Randell

Seconded by S. Miller

**Motion #23:** That the Director of Community Services report dated April 4<sup>th</sup> be accepted and the draft layout and floor plan of the new Sombra Museum building be approved.

**CARRIED**

Moved by S. Miller

Seconded by P. Carswell-Alexander

**Motion #24:** That the meeting enter an in-camera session to discuss legal and property issues.

**CARRIED**

Meeting returned to order.

Moved by J. Agar

Seconded by P. Gilliland

**Motion #25:** That Council authorize the purchase of property known as Part Lots 25 and 26 Concession 10 geographic Township of Moore, Township of St. Clair designated at Parts 1 and 2 on Plan 25R8511 and Parts 1 and 2 on Plan 25R8334 and that the terms and conditions in the agreement of purchase and sale corresponding to this transaction be approved.

A recorded vote was requested;

Councillor Randell	yes
Councillor Miller	yes
Deputy Mayor Gilliland	yes
Councillor Agar	yes
Councillor Carswell-Alexander	no
Councillor DeGurse	yes
Mayor Arnold	yes

**CARRIED**

Moved by D. Randell

Seconded by S. Miller

**Motion #26:** that by-law #21 of 2011 being a by-law to authorize the purchase of property known as Part Lots 25 and 26 Concession 10 geographic Township of Moore, Township of St. Clair designated at Parts 1 and 2 on Plan 25R8511 and Parts 1 and 2 on Plan 25R8334 having been given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

**CARRIED**

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Council requested a staff report as to the possible timing of a review and update of the Township's Official Plan and comprehensive Zoning By-law.

Hearing no further business, it was;

**ADJOURNMENT:**

Moved by S. Miller  
That the meeting do hereby adjourn.

Seconded by D. Randell

**CARRIED**

The meeting adjourned at 8:40 p.m.

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MAYOR

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CLERK