

**COMMITTEE OF THE WHOLE
PUBLIC WORKS & OPERATIONS COMMITTEE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre
Committee Room 1
December 13, 2010
6:00 p.m.

The meeting of the Committee of the Whole was held Monday December 13, 2010 with the following people present:

J. Agar,	Chairperson, Public Works and Operations
D. Randell,	Chairperson, Finance & Administration
S. Arnold,	Mayor
P. Gilliland	Deputy Mayor
S. Miller,	Councillor
J. DeGurse,	“
Staff J. Rodey,	CAO
J. DeMars,	Director of Administration/Clerk
C. Quenneville,	Director of Finance/Treasurer
Absent P. Carswell-Alexander,	Councillor
J. Baranek	Deputy Clerk/Coordinator of Planning

FINANCE AND ADMINISTRATION

AGENDA:

1. DECLARATION OF PECUNIARY INTEREST:

2. GENERAL ACCOUNTS: Month ending November 30, 2010

3. STATEMENT OF FINANCIAL POSITION: for period ending November 2010

4. TREASURER’S REPORT:

A1 – 2011 Ontario Municipal Partnership Fund (OMPF)
A2 – Revised 2011 Capital Budget after November 18, 2010 meeting
A3 – Thunder Bay Coal Plant
A4 – Roasting Biomass
A5 – Clean Energy Revolution
A6 – Profit from the Enbridge Golf Tournament

5. DEPUTY TREASURER’S REPORT:

2010 Tax and Water Rate Comparison

6. BUILDING INSPECTOR’S REPORT:

B-1 - Building Permit Reports for the month ending November 2010

7. DIRECTOR OF COMMUNITY SERVICES REPORT:

Monthly report dated December 8, 2010

8. DEPUTY CLERK’S PLANNING REPORT:

4702 Riverside Drive

7. C.A.O.’S REPORTS:

8. IN-CAMERA:

Legal issues

8. NEW BUSINESS:

January 2011 meeting dates

9. ADJOURNMENT:

Chairperson Randell called the meeting to order at 6:00 pm and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

GENERAL ACCOUNTS: Month of November 2010

The Committee reviewed the list of General Accounts

Moved by J. Agar

Seconded by J. DeGurse

Motion #1: That this Committee recommend to Council that General Accounts for the new accounting system starting with supplier number 407001 to YOU002 totaling \$2,133,790.06 be approved for the month of November 2010.

CARRIED

STATEMENT OF FINANCIAL POSITION:

The Committee reviewed the Treasurers Statement on the Financial Position of the municipality for the period ending November 2010.

Moved by S. Miller

Seconded by P. Gilliland

Motion #2: That this Committee recommend to Council that the report received from the Treasurer on the Statement of Financial position for the period ending November 30, 2010 be received and accepted.

CARRIED

TREASURER'S REPORT:

Moved by S. Miller

Seconded by P. Gilliland

Motion #3: That this Committee recommend to Council that the Treasurer's reports identified as A-2 dated November 22, 2010 recommending that the revised 2011 Capital budget report after the November 18th meeting be received.

CARRIED

Moved by J. DeGurse

Seconded by J. Agar

Motion #4: That the Treasurer's report regarding the Ontario Municipal Partnership Fund be received as information.

CARRIED

Mayor Arnold suggested that staff be requested to arrange a meeting with Provincial Finance Minister Dwight Duncan to discuss the Township's issues on the OMPF.

Moved by P. Gilliland

Seconded by S. Arnold

Motion #5: That this Committee recommend to Council that the Treasurer's reports identified as A3 – A5 dated November 23, 2010 be received as information.

CARRIED

Moved by P. Gilliland

Seconded by J. Agar

Motion #6: That this Committee recommend to Council that the Treasurer's reports identified as A-6 recommending that the report with regards to profit from the Enbridge golf tournament be received.

CARRIED

DEPUTY TREASURER'S REPORT:

Moved by S. Arnold

Seconded by P. Gilliland

Motion #7: That this Committee recommend to Council that the Deputy Treasurer/Coordinator of Accounting's reports dated November 18, 2010 regarding 2010 tax and water rate comparison be received and accepted.

CARRIED

BUILDING INSPECTOR'S REPORT:

Moved by S. Miller

Seconded by J. DeGurse

Motion #8: That it be recommended to Council that the Building Inspector's report for the month of November 2010 be received and accepted as information.

CARRIED

DIRECTOR OF COMMUNITY SERVICES REPORT:

Moved by J. DeGurse

Seconded by J. Agar

Motion #9: That the monthly report of the Director of Community Services dated December 8, 2010 be received for information and the recommendation to proceed with a grant funding application to the accessibility fund be accepted and approved.

CARRIED

DEPUTY CLERK/COORDINATOR OF PLANNING REPORT:

The Committee reviewed Mr. Baranek's report dated December 6, 2010 regarding the possible zoning infraction for property known as 4702 Riverside Drive in Port Lambton. Councillor Miller advised of receiving information from the owner of the subject property as well as a conversation with several neighbors in the area. After considerable discussion, it was;

Moved by S. Miller

Seconded by J. Agar

Motion #10: That this Committee recommend to Council that the Deputy Clerk/Coordinator of Planning report dated December 6, 2010 regarding 4702 Riverside Drive be received and accepted and no action be authorized at this time.

CARRIED

CLERK'S REPORT:

The Clerk advised of receiving a call from Tracy Jardine withdrawing her request for participation in the Kerr Line waterline as a local improvement.

NEW BUSINESS:

The Committee discussed possible January meeting dates with the following recommended dates for meetings of Committee and Council;

January 10, 2011 ~ meeting of the Committee of the Whole and Council meeting to follow with commencement at 6:00 pm

Special meeting of Council January 13, 2011 to discuss strategic initiatives in the next 4 years and establish Council appointments commencing at 6:00 pm

January 17, 2011 ~ regular meeting of Council commencing at 7:00 pm

Hearing no further business, it was;

Moved by S. Miller

Seconded by P. Gilliland

Motion #11: That the meeting due hereby adjourn.

CARRIED

The meeting adjourned at 6:30 p.m.

D. Randell,
Chairperson

J. DeMars
Secretary

PUBLIC WORKS & OPERATIONS

AGENDA:

1. DECLARATION OF PECUNIARY INTEREST:

2. DIRECTOR OF PUBLIC WORKS AND OPERATIONS REPORT:

- Regional WWTP status

3. COORDINATOR OF OPERATIONS (WORKS/DRAINAGE) REPORT:

- Monthly Report dated December 8, 2010
- Waste Recycling Strategy

4. COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

- Monthly Report dated December 8, 2010

5. COORDINATOR OF ENGINEERING REPORT:

- Monthly Report dated December 7, 2010
- Reconstruction of Colborne Street

6. DRAINAGE SUPERINTENDENT REPORT:

- Monthly Report dated December 8, 2010

7. CLERK'S REPORT:

9. CAO'S REPORT:

10. NEW BUSINESS:

11. ADJOURNMENT:

Chairperson Agar called the meeting to order at 6:30 p.m. and asked members to declare any conflict of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

DIRECTOR OF PUBLIC WORKS & OPERATIONS & ENGINEERING REPORT:

Moved by D. Randell

Seconded by J. DeGurse

Motion #1: That this Committee recommend to Council that the WWTP status report of the Director of Public Works & Operations & Engineering dated December 8, 2010, be received and accepted as information.

CARRIED

COORDINATOR OF OPERATIONS (WORKS) REPORT:

Moved by S. Miller

Seconded by D. Randell

Motion #2: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Works) dated December 8, 2010, be received and accepted as information.

CARRIED

The Committee discussed item #10 of Mr. DePooter's report regarding flooding at the Duthill Cemetery when the McKeough Dam was closed. After considerable discussion, Councillor Miller offered to bring the subject forward to the SCRCA with the request that the Authority take the appropriate action during dam closure events.

Moved by P. Gilliland

Seconded by S. Arnold

Motion #3: That the report from the Coordinator of Operations (Roads/Drainage) dated December 8, 2010 recommending that the waste recycling strategy as provided by Trow Associates Inc. is adopted be received and accepted.

CARRIED

COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

Moved by S. Miller

Seconded by J. DeGurse

Motion #4: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Water/Wastewater) dated December 8, 2010 be received and accepted.

CARRIED

In response to questions regarding Eldon Krohn's immanent retirement, Mr. Burnham advised that applications for the position would be solicited in January of 2011.

COORDINATOR OF ENGINEERING REPORT:

Moved by D. Randell

Seconded by J. DeGurse

Motion #5: That this Committee recommend to Council that the monthly report of the Coordinator of Engineering dated December 7, 2010 be received and accepted as information.

CARRIED

Moved by P. Gilliland

Seconded by S. Arnold

Motion #6: That it be recommended to Council that the report from the Coordinator of Engineering dated December 8, 2010 recommending that the estimated costs of \$69,000 to finance the Township portion of the reconstruction of Colborne Street from Cameron Street to Fane Street (Part B & Part C) be granted pre-budget approval and included in the 2011 Capital Budget with the financing of approximately \$33,000 is to be obtained from Water Reserves and \$36,000 from General Tax Base be received and accepted.

CARRIED

DRAINAGE SUPERINTENDENT REPORT:

Moved by D. Randell

Seconded by J. DeGurse

Motion #7: That this Committee recommend to Council that the monthly report of the Drainage Superintendent dated December 8, 2010, be received and the recommendations contained within be accepted.

CARRIED

NEW BUSINESS:

Deputy Mayor Gilliland asked staff for a report on the status on the Newalta facility on Paget Street relative to possible zoning by-law non-compliance. Mr. Rodey advised that the issue was brought forth to the Township solicitor but as of yet a report has not yet been received.

Committee of the Whole Meeting
Minutes of December 13, 2010

Councillor Agar advised of concerns regarding traffic congestion near Sir John Moore school during student drop off and pick up. The Committee suggested that Mr. Agar investigate the situation with the possibility of restricting parking to one side of the street only.

Hearing no further business, it was

Moved by S. Miller

Seconded by D. Randell

Motion #8: That this meeting of the Public Works and Operations Committee do hereby adjourn.

CARRIED

The meeting adjourned at 7:05 p.m.

J. Agar,
Chairperson

J. DeMars
Secretary