

**COMMITTEE OF THE WHOLE
PUBLIC WORKS & OPERATIONS COMMITTEE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre
Committee Room 1
August 9, 2010
6:00 p.m.

The meeting of the Committee of the Whole was held, 2010 with the following people present:

	J. Agar,	Chairperson, Public Works and Operations
	D. Randell,	Chairperson, Finance & Administration
	S. Arnold,	Mayor
	P. Gilliland	Deputy Mayor
	S. Miller,	Councillor
	P. Brown,	“
	P. Carswell-Alexander,	“
Staff	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk
	C. Quenneville,	Director of Finance/Treasurer
	R. Dewhirst	Director of Emergency Services
	M. Deline	Coordinator of Engineering Services

FINANCE AND ADMINISTRATION

AGENDA:

6:30pm Doug Lasenby – Newalta

1. DECLARATION OF PECUNIARY INTEREST:

2. GENERAL ACCOUNTS: Month ending July, 2010

3. STATEMENT OF FINANCIAL POSITION: for period ending July 31, 2010

4. TREASURER’S REPORT:

A1 – Clean Harbors tipping fees
A2 – Development Charges

5. BUILDING INSPECTOR’S REPORT:

B1 – Building Permit report for the month ending July 31, 2010

6. PLANNER’S REPORTS:

Barry Uitvlugt – Newalta
Jeff Baranek – BF Environmental

7. DIRECTOR OF COMMUNITY SERVICES REPORT:

Monthly Report dated August 4, 2010

8. DIRECTOR OF EMERGENCY SERVICES REPORT:

Monthly report dated August 4, 2010

9. CLERK'S REPORTS:

Accessibility Advisory Committee

10. C.A.O.'S REPORTS:

11. NEW BUSINESS:

12. UNFINISHED BUSINESS:

Eleasar – Bear Creek proposal

13. ADJOURNMENT:

Chairperson Randell called the meeting to order at 6:00 pm and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

GENERAL ACCOUNTS: Month July of 2010

The Committee reviewed the list of General Accounts. The Treasurer responded to several questions posed by the Committee.

Moved by S. Miller

Seconded by P. Brown

Motion #1: That this Committee recommend to Council that General Accounts for the new accounting system starting with supplier number 407001 to YEL001 totaling \$3,032,527.26 be approved for the month August of 2010.

CARRIED

STATEMENT OF FINANCIAL POSITION:

The Committee reviewed the Treasurers Statement on the Financial Position of the municipality for the period ending July 31, 2010.

Moved by P. Carswell-Alexander

Seconded by J. Agar

Motion #2: That this Committee recommend to Council that the report received from the Treasurer on the Statement of Financial position for the period ending July 31, 2010 be received and accepted.

CARRIED

TREASURER'S REPORT:

Moved by S. Arnold

Seconded by S. Miller

Motion #3: That it be recommended to Council that the Treasurer's report identified as A-1 dated July 30, 2010 recommending that the 2nd quarter tipping fees be received and accepted.

CARRIED

The Committee reviewed the Treasurer's report regarding the development charges. In response to the Committee's questions, the CAO and the Treasurer advised that a review of the current development charges by-law is mandated by legislation and must be conducted by an independent, qualified 3rd party. It was also pointed out that even if Council wished to leave the current charges at the current level, a justification study would be required. Mr. Quenneville advised that such a study could cost approximately \$15000 based on past experience. After considerable discussion, it was

Moved by P. Gilliland

Seconded by S. Miller

Motion #4: That this Committee recommend to Council that the Treasurer's report identified as A-2 dated August 4, 2010, recommending that the Treasurer be given the authority to proceed with the process in updating Development Charge By-Law for St. Clair and issue a request for proposal for a development charge background study be received and accepted.

CARRIED

The Committee welcomed Mr. Doug Lasenby present to discuss with the Committee a proposal offered by Newalta to relocate their current Paget Street facility to a facility in the Township's industrial park on Polymoore Drive. A major portion of the discussion involved a comparison of the planning report on the proposal submitted by Township planner, Mr. Barry Uitvlugt and the consultant hired to review the project known as Knutson Development Consultants Inc. Mr. Uitvlugt and Mr. Knutson disagree on the suitability of locating such a facility on a property zoned as M2. Mr. Lasenby advised that Mr. Rodey and Mr. Uitvlugt accompanied him to a site visit of a similar facility in Brantford which in Mr. Lasenby's opinion would be well suited in the Township industrial park. Mr. Lasenby stressed that the Newalta proposal would not provide for a waste disposal facility. Several members of the Committee had questions as far as venting stacks, discharge into the sanitary sewer system and other specifics. At the conclusion of considerable discussion, the consensus of the Committee was that there is little before the Committee for consideration since Newalta has not filed a formal proposal for such consideration. At the conclusion of the discussion, Chairman Randell thanked Mr. Lasenby for his attendance and advised that at this time there is no proposal for Newalta for the Committee or Council to react to.

BUILDING INSPECTOR'S REPORT:

The Clerk advised that the building inspector's report is not available at the time but would be available for review by Council at its next meeting.

PLANNER'S REPORT:

Mr. Uitvlugt's report on Newalta had already been discussed at this time of the meeting. Council reviewed Mr. Baranek's report on the BF Environmental proposal for the creation of 25 lots west of the St. Clair Parkway adjacent to the Snug Harbor Development. After considerable discussion it was;

Moved by P. Gilliland

Seconded by J. Agar

Motion #5: That this Committee recommend to Council that the Planner's report dated August 3, 2010 recommending that Council pass a resolution so the existing service road remains as is, and we install a curb stop as per direction from Public Works to access the pump station in Regan Park as well as a resolution indicating the cost for BF Environmental for the proposed 24 consents to create individual water lots be received and accepted.

DEFEATED

DIRECTOR OF COMMUNITY SERVICES REPORT:

Council proceeded to discuss with Mr. Hackett his monthly report dated August 4, 2010. In discussion of the request for improved lighting on the Courtright Park west of the St. Clair Parkway. The Committee suggested that the placement of such a light be incorporated in the initial draft of the 2011 operating budget. Also Mr. Hackett discussed with the Committee, the issue at the Courtright Park regarding apparent private docks on public property. It was suggested that there may be some confusion as to the ownership and location of the docks and a site visit would be conducted by the Mayor and Mr. Hackett. The Committee discussed the portion of Mr. Hackett's report regarding parks and recreation departmental business planning.

Moved by S. Arnold

Seconded by S. Miller

Motion #6: That it be recommended to Council that the cost of the terms of reference for a business plan for the Township recreational facilities be incorporated in the initial draft of the 2011 operating budget.

CARRIED

Moved by J. Agar

Seconded by P. Brown

Motion #7: That this Committee recommend to Council that the monthly report received from Director of Community Services dated August 4, 2010 be received and recommendation #1 related to Guthrie Park be approved.

CARRIED

DIRECTOR OF EMERGENCY SERVICES REPORT:

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #8: That it be recommended to Council that the report from the Director of Emergency Services dated August 9, 2010 be received and accepted.

CARRIED

The Committee discussed with Chief Dewhirst, the establishment of a meeting of the Emergency Services Committee on September 9th commencing at 2pm. Chief Dewhirst was asked to contact Sgt. John Fleisher of the OPP to determine his availability to attend this meeting. Chief Dewhirst also led the Committee in general discussion as far as emergency preparedness for the Township's Emergency Services for marine disaster such as the grounding of the tanker in the St. Clair River across from Courtright and the Enbridge pipeline rupture in Michigan. The Committee was advised that the Township's Emergency services could not react to a marine disaster and that a similar pipeline rupture would need to be coordinated with the owner's of the facility and generally speaking the Township forces would be secondary to the those of the owners of the pipeline.

CLERK'S REPORT:

The Clerk provided a verbal report on the renewal of the Township's Accessibility Advisory committee. The Committee had an opportunity to review the applications for this voluntary position and suggested the Clerk do the research to determine the maximum number of persons that could sit on such an advisory committee and draft the appropriate appointment by-law for Council consideration.

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #9: That it be recommended to Council that subject to the required research all interested applicants be appointed to the Township's Accessibility Advisory Committee and that \$50,000 included in the initial draft of the 2011 capital budget to address accessibility needs and challenges.

CARRIED

UNFINISHED BUSINESS:

Council discussed the proposal submitted by Mr. Dan Elash of Electrosar regarding a Bear Creek Hydro facility.

Moved by S. Arnold

Seconded by S. Miller

Motion #10: That it be recommended to Council that Council take the Electrosar proposal under advisement but that no further action be taken at this time.

CARRIED

Hearing no further business, it was;

Moved by S. Miller

Seconded by S. Arnold

Motion #11: That this meeting do hereby adjourn.

CARRIED

The meeting adjourned at 7:40 p.m.

D. Randell,
Chairperson

J. DeMars
Secretary

PUBLIC WORKS & OPERATIONS

AGENDA:

1. DECLARATION OF PECUNIARY INTEREST:

2. DIRECTOR OF PUBLIC WORKS REPORT:

- Regional WWTP Status
- Potential property sale in-camera

3. COORDINATOR OF OPERATIONS (WORKS) REPORT:

- Monthly Report dated July 30, 2010

4. COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

- Monthly Report dated August 4, 2010
- Water utilities invoice adjustment - Strickland

5. COORDINATOR OF ENGINEERING REPORT:

Monthly Report dated July 30, 2010

6. DRAINAGE SUPERINTENDENT REPORT:

- Monthly Report dated August 4, 2010

7. CLERK'S REPORT:

9. CAO'S REPORT:

10. NEW BUSINESS:

11. ADJOURNMENT:

Chairperson Agar called the meeting to order at 7:42 p.m. and asked members to declare any conflict of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

DIRECTOR OF PUBLIC WORKS & OPERATIONS & ENGINEERING REPORT:

Moved by D. Randell

Seconded by S. Arnold

Motion #1: That this Committee recommend to Council that the report of the Director of Public Works & Operations & Engineering dated July 30, 2010 regarding the Regional WWTP status be received as information.

CARRIED

COORDINATOR OF OPERATIONS (WORKS) REPORT:

Moved by S. Miller

Seconded by P. Brown

Motion #2: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Works) dated July 30, 2010, be received as information.

CARRIED

The Committee discussed one of the items from Mr. DePooter's report pertaining to the vehicular visibility at the intersection of Main Street and Mill Street in Wilkesport due to the close proximity of former general store building. Councillor Randell advised it was similar

vision impairment at the intersection of the Holt Line and Duthill Road due to the proximity of a similar building.

Moved by S. Arnold

Seconded by P. Gilliland

Motion #3: That staff be authorized to investigate the possible purchase and removal of the former general store in Wilkesport at the intersection of Main Street and Mill Street.

CARRIED

Moved by D. Randell

Seconded by S. Arnold

Motion #4: That it be recommended to Council that staff be instructed to investigate and report on the possible acquisition and removal of the former general store at the intersection of Holt Line and Duthill Road.

CARRIED

COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

Moved by S. Arnold

Seconded by D. Randell

Motion #5: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Water/Wastewater) dated August 4, 2010 be received and accepted.

CARRIED

Moved by P. Gilliland

Seconded by S. Miller

Motion #6: That it be recommended to Council that the report from the Coordinator of Operations (Water) dated February 2, 2010 recommending that Fred Strickland be required to pay the full cost for the amount of water used and the average amount for the sewer charge for 568 Riverside Drive, Corunna be received and accepted.

CARRIED

COORDINATOR OF ENGINEERING SERVICES REPORT:

Moved by D. Randell

Seconded by S. Miller

Motion #7: That this Committee recommend to Council that the monthly report of the Coordinator of Engineering Services dated July 30, 2010 be received as information.

CARRIED

DRAINAGE SUPERINTENDENT REPORT:

Moved by D. Randell

Seconded by P. Carswell-Alexander

Motion #8: That this Committee recommend to Council that the monthly report of the Drainage Superintendent dated August 4, 2010 be received and the recommendations contained therein be accepted.

CARRIED

NEW BUSINESS:

Councillor Brown asked the Roads Department to investigate the weeds at the intersection of Hill and Lyndoch Streets in Corunna both on the adjacent sidewalk and in the traffic island in Lyndoch Street. Mayor Arnold suggested that Dr. Glen Hall be invited to attend a future meeting of Council to meet Council and that the invitation should be extended to all the physicians operating out of the Corunna Medical Clinic.

Hearing no further business, it was;

Moved by S. Miller

Seconded by P. Gilliland

Motion #9: That the meeting do hereby adjourn.

CARRIED

Committee of the Whole
Meeting Minutes of August 9, 2010

The meeting adjourned at / p.m.

J. Agar,
Chairperson

J. DeMars
Secretary