

**COMMITTEE OF THE WHOLE
PUBLIC WORKS & OPERATIONS COMMITTEE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre
Committee Room 1
July 5, 2010
6:00 p.m.

The meeting of the Committee of the Whole was held July 5, 2010 with the following people present:

	J. Agar,	Chairperson, Public Works and Operations
	D. Randell,	Chairperson, Finance & Administration
	S. Arnold,	Mayor
	P. Gilliland	Deputy Mayor
	S. Miller,	Councillor
	P. Brown,	“ (joined the meeting in progress)
	P. Carswell-Alexander,	“
Staff	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk
	C. Quenneville,	Director of Finance/Treasurer
	L. Burnham	Director of Public Works, Operations & Engineering
	G. Hackett	Director of Community Services
	R. Dewhirst	Director of Emergency Services
	J. Baranek	Deputy Clerk/Coordinator of Planning

FINANCE AND ADMINISTRATION

AGENDA:

5pm – Peter Pickfield and POWER group in camera – legal

1. DECLARATION OF PECUNIARY INTEREST:

2. GENERAL ACCOUNTS: Month ending June, 2010

3. STATEMENT OF FINANCIAL POSITION: for period ending June 30, 2010

4. TREASURER’S REPORT:

A-1 - Property Tax assessment of Solar Panel
In-camera – legal OPG assessment appeal

5. BUILDING INSPECTOR’S REPORT:

B-1 - Building Permit Reports for the month ending May 31, 2010

6. DIRECTOR OF COMMUNITY SERVICES REPORT:

Monthly report dated June 30, 2010

7. CLERK’S REPORTS:

Compliance Audit Committee
Tim Moran – by-law infraction

8. C.A.O.’S REPORTS:

9. NEW BUSINESS:

County Councilors BBQ
Delegation at AMO Conference

10. ADJOURNMENT:

Chairperson Randell called the meeting to order at 6:00pm and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

On behalf of the Committee, Chairperson Randell welcomed Mr. Peter Pickfield, the Township's solicitor on Environmental Issues Tony Van der Voorne the air quality expert on the Township's peer review committee as well as Dr. Douglas Hallett and Paul Greenwood of Natural Energy Systems together with Ed Wallace, Harry Rainsberry, Jim Stenton and Lori Vokes representing the POWER Group. The POWER group had requested this meeting with Dr. Hallett and Mr. Greenwood together with the appropriate Township representatives to discuss natural energy systems soon to be patented technology that could provide an alternative to the proposed Clean Harbors TDU unit. In his presentation, Dr. Hallett advised that the technology being proposed is an improvement on the technology that his company patented in the mid 80's and as well explained where the technology has been used to remediate isolated environmental hot spots. Dr. Hallett stated that the improved technology is expected to have its patent approved in approximately 6 months. He also explained that the technology could also be used for municipal solid waste disposal as well as several other applications. In response to the Committee's questions Dr. Hallett advised that he has not had any discussion with Clean Harbors regarding his possible offer of service but would be willing to do so at the suggestion of Council. Dr. Hallett also advised that his company does not have an operational plant but is anticipating the development of a pilot plan possibly by October 2010. In response to Mr. Stenton's questions, Dr. Hallett advised that there are no emissions from the process he described. Members of the POWER group seemed to be impressed by Dr. Hallett's presentation on the relatively new technology and after Dr. Hallett and Mr. Greenwood responded to several questions, they were excused from the meeting.

The meeting returned to order.

GENERAL ACCOUNTS: Month June of 2010

The Committee reviewed the list of General Accounts The Treasurer responded to several of the Committee's questions.

Moved by S. Miller

Seconded by P. Gilliland

Motion #4: That this Committee recommend to Council that General Accounts for the new accounting system starting with supplier number ACA001 to YEL001 totaling \$6,691,592.28 be approved for the month June of 2010.

CARRIED

STATEMENT OF FINANCIAL POSITION:

The Committee reviewed the Treasurers Statement on the Financial Position of the municipality for the period ending June 2010.

Moved by P. Brown

Seconded by P. Carswell-Alexander

Motion #5: That this Committee recommend to Council that the report received from the Treasurer on the Statement of Financial position for the period ending June 30 2010 be received and accepted.

CARRIED

TREASURER’S REPORT:

Moved by J. Agar

Seconded by S. Arnold

Motion #6: That it be recommended to Council that the Treasurer’s report identified as A-1 recommending that the report on the Property Tax Assessment of Solar Panels be received.
CARRIED

BUILDING INSPECTOR’S REPORT:

Moved by P. Carswell-Alexander

Seconded by P. Gilliland

Motion #7: That it be recommended to Council that the Building Inspector’s report for the month of May 2010 be received and accepted as information.
CARRIED

DIRECTOR OF COMMUNITY SERVICES REPORT:

Moved by S. Arnold

Seconded by J. Agar

Motion #8: That the monthly report of the Director of Community Services dated June 30, 2010 and the recommendations contained therein be accepted and approved.
CARRIED

Mr. Hackett provided to the Committee a report dated July 5th 2010 detailing tenders received for the placement of lights for Rink 2 and the pool. Tenders received were as follows:

Electrozad	\$28,670.98
Total Electric Supply	25,813.56
Westburne	28,011.14

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #9: That the Council of the Township of St. Clair accept the quote of Total Electric Supply in the amount of \$25,813.56.
CARRIED

The Committee briefly discussed with Mr. Hackett the letter received by way of complaint as to recent activities at the Brigden Community Hall. Mr. Hackett advised that he would discuss the neighborhood complaint with the Community Hall board. Also the Committee discussed briefly with Mr. Hackett a possible offer on behalf of the Sombra United Church for the Township to assume ownership of the building and property for possible use by the Sombra Museum. It was pointed out that any expression of Municipal interest in this property by Council would have to be approved by the United Church of Canada. Chairman Randell also led the Committee in a discussion of an upcoming meeting of July 14th regarding possible water sampling to determine improvements to the quality of the St. Clair River at various river access points in St. Clair Township.

CLERK’S REPORT:

Moved by P. Carswell-Alexander

Seconded by S. Arnold

Motion #10: That the Clerk’s report dated June 29, 2010 recommending that St. Clair Township Council support in principle the concept of a joint Compliance Audit Committee as required by Bill 212. to be shared with various Lambton County Municipality, as per the draft By-law and Terms of Reference attached to the report be received and accepted.
CARRIED

Moved by S. Miller

Seconded by J. Agar

Motion #11: That the Clerk’s report dated July 2, 2010 recommending that St. Clair Township Council take no further action relative to the Tim Moran fencing complaint be received and accepted.
CARRIED

The Clerk advised the Committee of a discussion today with Building Inspector Jerry Weerdenburg and the CAO regarding an application for building alteration that would provide for the installation for solar panels on an existing barn. It was pointed out to the Committee

that this was the first such application received by St. Clair Township and the fee by-law does not provide for such a building alteration. After considerable discussion, it was;

Moved by S. Arnold

Seconded by S. Miller

Motion #12: That it be recommended to Council that the building permit fee for building alteration to accommodate the installation of solar panels on an existing building be set at a \$100 base fee plus \$.05 per square foot of the solar panel area.

CARRIED

The Clerk presented to the Committee a request received from the Moore Museum Curator regarding nominations for the Ontario Heritage Trust Heritage Community Recognition award for 2010.

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #13: That Alan Anderson and Joyce Brock be nominated for the Ontario Heritage Trust Heritage Community Recognition Award.

CARRIED

The Clerk advised the Committee that no further information has been received from the Sombra curator regarding the Alan Anderson nomination for this award in the information provided by Councillor Randell to the Clerk was insufficient for the completion of the appropriate application. Councillor Randell advised in his opinion that the application deadline has already passed. The Committee discussed the offer from the Sarnia Heavy Construction Association to participate in the July 9th golf tournament. The Committee did not recommend putting a team in the tournament but did suggest its willingness to sponsor a hole.

Moved by S. Miller

Seconded by P. Brown

Motion #14: That it be recommended to Council that the Township provide a \$100 hole sponsorship for the upcoming Sarnia Heavy Construction Association July 9th golf tournament at the St. Clair Parkway Golf Course.

CARRIED

CAO'S REPORT:

Mr. Rodey advised the Committee that the WSIB Workwell audit will be commenced on Wednesday July 7th. The Committee complimented the CAO and staff at the effort put forth in preparing for this Workwell Audit and improving the Township's safety protocols.

NEW BUSINESS:

Mayor Arnold advised of offering to have St. Clair Township host the annual County Councilor's bbq on Wednesday September 1st. The Clerk advised that the Township's golf course may be available to host this event and the alternative, the Mayor suggested perhaps the picnic pavilion at Cathcart Park could be the host site. In discussion of possible delegation requests for the upcoming AMO conference, the Committee suggested possible meetings with the MOE to discuss the Clean Harbors issues including intervener funding for the POWER group, Ministry of Energy and Ministry of Finance regarding Lambton Generating Station and assessment issues for the LGS as well as the Ministry of Tourism in a lobbying effort for a new Sombra museum building. The Treasurer asked the Committee to go into an in-camera session to discuss a legal issue.

Moved by S. Miller

Seconded by J. Agar

Motion #15: That the meeting enter an in-camera session to discuss a legal issue.

CARRIED

The meeting returned to order.

Moved by S. Miller

Seconded by J. Agar

Motion #16: That this meeting do hereby adjourn.

CARRIED

The meeting adjourned at 7:35 p.m.

D. Randell,
Chairperson

J. DeMars
Secretary

PUBLIC WORKS & OPERATIONS

AGENDA:

1. DECLARATION OF PECUNIARY INTEREST:

2. DIRECTOR OF PUBLIC WORKS REPORT:

3. COORDINATOR OF OPERATIONS (WORKS) REPORT:

- Monthly Report dated June 24, 2010
- Brigden Crossing Guard

4. COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

- Monthly Report dated June 30, 2010

5. COORDINATOR OF ENGINEERING REPORT:

- Monthly Report dated June 30, 2010
- Wilkesport asphalt – tender results
- Parkdale and Manitou watermain replacement – tender results

6. DRAINAGE SUPERINTENDENT REPORT:

- Monthly Report dated June 29, 2010
- Chowen and McMaster Drain – quotes
- Sheppard Drain - abandonment

7. CLERK’S REPORT:

9. CAO’S REPORT:

10. NEW BUSINESS:

11. ADJOURNMENT:

Chairperson Agar called the meeting to order at 7:35 p.m. and asked members to declare any conflict of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

DIRECTOR OF PUBLIC WORKS & OPERATIONS & ENGINEERING REPORT:

Mr. Burnham provided a verbal report to the Committee on several outstanding items pertaining to his department.

COORDINATOR OF OPERATIONS (WORKS) REPORT:

Moved by S.. Miller

Seconded by D. Randell

Motion #1: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Works) dated June 24, 2010, be received and accepted.

CARRIED

Moved by S. Miller

Seconded by S. Arnold

Motion #2: That the report from the Coordinator of Operations (Works) dated June 24, 2010 regarding the Brigden School Crossing Guard recommending that the most qualified candidate be hired after conducting interviews for the replacement be received and accepted.

CARRIED

COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

Moved by S. Arnold

Seconded by P. Brown

Motion #3: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Water/Wastewater) dated June 30, 2010 be received and accepted.

CARRIED

COORDINATOR OF ENGINEERING REPORT:

Moved by P. Carswell-Alexander

Seconded by P. Gilliland

Motion #4: That this Committee recommend to Council that the monthly report of the Director of Engineering Services dated June 30, 2010 be received and accepted.

CARRIED

Moved by P. Brown

Seconded by D. Randell

Motion #5: That it be recommended to Council that the report from the Coordinator of Engineering dated June 30, 2010 recommending that the tender submitted by Cope Construction and Contracting Inc. in the amount of \$533,855 (excluding HST) for the paving of all streets in the village of Wilkesport be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents be received and accepted.

CARRIED

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #6: That it be recommended to Council that the report from the Coordinator of Engineering dated June 30, 2010 recommending that the tender submitted by Wicks Construction in the amount of \$287,040.00 (excluding HST) for the replacement of the Parkdale Crescent and Manitou Road watermain be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents be received and accepted.

CARRIED

In discussion of Mr. Deline's monthly report dated June 30th, specifically item #2 being the Main Street and Eighth Street reconstruction, Mr. Burnham pointed out that during the excavation work, several soft spots were found on Main Street and were repaired. It is suggested that one course of asphalt be constructed this season and a second course be postponed until 2011 to allow any settlement and subsequent repair if necessary. In discussion of the Parkdale and Manitou watermain replacement, Deputy mayor Gilliland brought to Mr. Burnham's attention, his neighbor's project to repave his driveway and Deputy Mayor Gilliland was curious if the proposed Township watermain work will interfere with his neighbor's project. Mr. Burnham stated that the two projects should not conflict.

DRAINAGE SUPERINTENDENT REPORT:

Moved by D. Randell

Seconded by S. Arnold

Motion #7: That this Committee recommend to Council that the monthly report of the Drainage Superintendent dated June 29, 2010, be received as information and the recommendations contained therein be approved.

CARRIED

Moved by P. Carswell-Alexander

Seconded by P. Brown

Motion #8: That it be recommended to Council that the report received from the Drainage Superintendent dated June 28, 2010 recommending that the lowest quotation of \$9,300.00 from Seys Bulldozing for the brushing and cleaning out of the Chowen Drain (2800 feet) and the McMaster Drain 2640 feet) as a maintenance expense to the drain be received as information.

CARRIED

Moved by D. Randell

Seconded by S. Miller

Motion #9: That it be recommended to Council that the report received from the Drainage Superintendent dated June 29, 2010 recommending that Council approve the abandonment of the Sheppard Drain and Branches (abandon of “Municipal Status”) under Section 84 (2) of the Ontario Drainage Act be received and accepted.

CARRIED

Mayor Arnold suggested that the Drainage Superintendent should contact the consulting engineer in an effort to expedite the filing of the report on the North Courtright Drain. The Mayor is hopeful that a consideration meeting can be held within the next two weeks.

NEW BUSINESS:

Councillor Carswell-Alexander requested a review on the appropriateness and placement of all crossing guards within the Municipality.

Moved by P. Carswell-Alexander

Seconded by S. Arnold

Motion #10: That it be recommended to Council that staff be instructed to prepare a report on the placement of all crossing guards in the Municipality.

CARRIED

Councillor Brown asked for attention to the possible reseeding of the area disturbed during the installation of the new traffic signals.

Councillor Miller questioned Mr. Burnham on the possible plumbing damage from recent sewer flushing in the Port Lambton area. Mr. Burnham stated that in his opinion if damage did result it could be a result of faulty plumbing. Mr. Burnham advised that his advice to the rate payers involved was to contact their insurance company who will investigate and seek compensation from the Municipality if they deem it to be appropriate. Councillor Miller also suggested contact with the Fawn Island Owner’s Association regarding the parking practice this past weekend on property leased by the Municipality to Southwest Sales. The Clerk suggested he contact the Island caretaker.

Deputy Mayor Gilliland questioned the reinstatement of the TODS signage for the Sports Complex near the intersection of Highway #40 and Moore Line. The Clerk advised that in discussions with Mr. Hackett, the contract for such signage expired several years ago.

Moved by S. Arnold

Seconded by S. Miller

Motion #11: That it be recommended to Council that the Township re-establish the TODS signage for the Sports Complex near the intersection of Highway #40 and Moore Line.

CARRIED

Hearing no further business, it was;

Moved by S. Miller

Seconded by D. Randell

Motion #12: That the meeting do hereby adjourn.

CARRIED

The meeting adjourned at 7:55 p.m.

J. Agar,
Chairperson

J. DeMars
Secretary