

**COMMITTEE OF THE WHOLE
PUBLIC WORKS & OPERATIONS COMMITTEE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre
Committee Room 1
June 7, 2010
6:00 p.m.

The meeting of the Committee of the Whole was held, 2010 with the following people present:

	J. Agar,	Chairperson, Public Works and Operations
	D. Randell,	Chairperson, Finance & Administration
	S. Arnold,	Mayor
	P. Gilliland	Deputy Mayor
	S. Miller,	Councillor
	P. Brown,	“
	P. Carswell-Alexander,	“
Staff	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk
	C. Quenneville,	Director of Finance/Treasurer
	L. Burnham	Director of Public Works, Operations & Engineering
	G. Hackett	Director of Community Services
	M. Lafontaine	Manager of St. Clair Parkway Golf Course

FINANCE AND ADMINISTRATION

AGENDA:

. DECLARATION OF PECUNIARY INTEREST:

2. GENERAL ACCOUNTS: Month ending May 31, 2010

3. STATEMENT OF FINANCIAL POSITION: for period ending May 31, 2010

4. TREASURER’S REPORT:

A-1 Clean Harbor tipping fees
A-2 2010 AMO gas tax project
In Camera report

5. SENIOR TAX CLERK REPORT:

Write Offs for the 2007, 2008 and 2009 Taxation years

6. BUILDING INSPECTOR’S REPORT:

B-1 - Building Permit reports for the month ending May 2010

7. DIRECTOR OF COMMUNITY SERVICES REPORT:

Monthly report dated June 2, 2010

8. DIRECTOR OF EMERGENCY FIRE SERVICES:

Job Task analysis
Statistical report

9. CLERK’S REPORTS:

10. C.A.O.'S REPORTS:

11. NEW BUSINESS:

12. ADJOURNMENT:

Chairperson Randell called the meeting to order at 6:20 pm and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

GENERAL ACCOUNTS: Month of May 2010

The Committee reviewed the list of General Accounts

Moved by P. Brown

Seconded by P. Carswell-Alexander

Motion #1: That this Committee recommend to Council that General Accounts for the new accounting system starting with supplier number 123001 to YEL001 totaling \$2,242,010.66 be approved for the month of May 2010.

CARRIED

STATEMENT OF FINANCIAL POSITION:

The Committee reviewed the Treasurers Statement on the Financial Position of the municipality for the period ending May 31, 2010.

Moved by S. Miller

Seconded by P. Gilliland

Motion #2: That this Committee recommend to Council that the report received from the Treasurer on the Statement of Financial position for the period ending May 31, 2010 be received and accepted.

CARRIED

TREASURER'S REPORT:

Moved by P. Gilliland

Seconded by P. Brown

Motion #3: That it be recommended to Council that the Treasurer's report identified as A-1 dated May 25, 2010 recommending that the report on Clean Harbor Tipping Fees for the past three years be received and accepted.

CARRIED

Moved by S. Arnold

Seconded by S. Miller

Motion #4: That this Committee recommend to Council that the Treasurer's report identified as A-2 dated May 25, 2010 recommending that the 2010 AMO Gas Tax fund in the amount of \$449,358.08 be applied toward the replacement of McCallum Line Bridge over Booth Creek and Paving of the Streets in the village of Wilkesport be received and accepted.

TABLED

Moved by P. Gilliland

Seconded by P. Carswell-Alexander

Motion #5: That this Committee recommend to Council that the Senior Tax Clerk report dated April 19, 2010 recommending that the taxes for the 2007, 2008 and 2009 taxation years listed in the report be reduced or cancelled, pursuant to Section 357 and Section 358 of the Municipal Act, 2001 be received and approved.

CARRIED

DIRECTOR OF COMMUNITY SERVICES REPORT:

Moved by P. Brown

Seconded by S. Arnold

Motion #6: That the monthly report of the Director of Community Services dated June 2, 2010 be received and the recommendations contained within be approved.

CARRIED

DIRECTOR OF EMERGENCY SERVICES REPORT:

Moved by J. Agar

Seconded by P. Brown

Motion #7: That it be recommended to Council that the report from the Director of Emergency Services dated June 1, 2010 be received and accepted.

CARRIED

CAO'S REPORT:

The CAO advised of a conversation with Heather Grant regarding an earlier request for the Township to dedicate a portion of Black Creek Road adjacent to her property.

Moved by S. Miller

Seconded by P. Brown

Motion #: That it be recommended to Council that the Township be willing to dedicate that portion of the Black Creek Road adjacent to the Charles and Heather Grant property provided that it be done at no cost to the Township.

CARRIED

NEW BUSINESS:

Mayor Arnold stated that he would like to see the engineering proceed on the proposed LAWSS waterline twinning on Tecumseh Road. The Mayor is also confident that stimulus funding may still be available from senior governments.

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #8: That the meeting do hereby adjourn.

CARRIED

The meeting adjourned at 7:05 p.m.

D. Randell,
Chairperson

J. DeMars
Secretary

PUBLIC WORKS & OPERATIONS

AGENDA:

1. DECLARATION OF PECUNIARY INTEREST:

2. DIRECTOR OF PUBLIC WORKS REPORT:

- Regional WWTP status
- LAWSS Transmission Main Twinning

3. COORDINATOR OF OPERATIONS (WORKS) REPORT:

- Monthly report dated June 1, 2010
- Driveway policy
- Four way stop

4. COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

- Monthly report dated June 2, 2010
- Brigden Lagoon Alum Station

5. COORDINATOR OF ENGINEERING REPORT:

- Monthly report dated June 2, 2010
- Murray Street and Colborne Street watermain construction – tender results
- Urban asphalt resurfacing – tender results
- Village of Wilkesport streets

6. DRAINAGE SUPERINTENDENT REPORT:

- Monthly report dated June 1, 2010
- Maintenance and repair of the Burman Drain East (Lot 24)
- Results for quotation for 10th Concession West Drain
- Re-construction of Rokeby Line – Lukey and Sinclair Drains
- New storm drain crossing under St. Clair Parkway

7. CLERK’S REPORT:

St. Clair River Run

8. CAO’S REPORT:

9. NEW BUSINESS:

10. ADJOURNMENT:

Chairperson Agar called the meeting to order at 7:10 p.m. and asked members to declare any conflict of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

DIRECTOR OF PUBLIC WORKS & OPERATIONS & ENGINEERING REPORT:

Moved by S. Miller

Seconded by D. Randell

Motion #1: That it be recommended to Council that the report from the Director of Public Works dated June 2, 2010 regarding the Regional WWTP status be received as information.

CARRIED

Moved by D. Randell

Seconded by S. Miller

Motion #2: That it be recommended to Council that the report from the Director of Public Works dated June 2, 2010 regarding the LAWSS transmission main twinning be received as information.

CARRIED

COORDINATOR OF OPERATIONS (WORKS) REPORT:

Moved by S. Miller

Seconded by P. Brown

Motion #3: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Works) dated June 1, 2010, be received and accepted.

CARRIED

Moved by P. Gilliland

Seconded by P. Brown

Motion #4: That it be recommended to Council that the report from the Coordinator of Operations (Roads/Drainage) dated June 1, 2010 recommending that a four way stop be installed at the intersection of Bentinck Street and St. Clair Boulevard in Corunna be received and accepted.

CARRIED

Moved by P. Gilliland

Seconded by P. Carswell-Alexander

Motion #5: That it be recommended to Council that the policy for private driveways abutting public roads and streets be adopted to address all new and existing driveways be received and accepted.

CARRIED

COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #6: That it be recommended to Council that the monthly report from the Coordinator of Operations (Water) dated June 2, 2010 be received as information.

CARRIED

Moved by P. Gilliland

Seconded by S. Miller

Motion #7: That it be recommended to Council that the report from the Coordinator of Operations (Water) dated June 2, 2010 recommending that St. Clair Township accepts Y.C. Liu Engineering proposal for the engineering design for the alum station at the Brigden Main Pump Station in the amount of \$17,000 plus HST be received and accepted.

CARRIED

COORDINATOR OF ENGINEERING SERVICES REPORT:

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #8: That this Committee recommend to Council that the monthly report of the Coordinator of Engineering Services dated June 2, 2010 be received and accepted.

CARRIED

Moved by P. Gilliland

Seconded by P. Carswell-Alexander

Motion #9: That it be recommended to Council that the cost of curb work for the village of Wilkesport be reviewed again.

DEFEATED

Moved by P. Brown

Seconded by S. Miller

Motion #10: That it be recommended to Council that the report from the Coordinator of Engineering dated June 2, 2010 recommending that the tender submitted by Henderson Builders Limited in the amount of \$147,576.00 (excluding taxes) for the replacement of Murray Street Watermain (Cameron Street to Fane Street) and the extension of the Colborne Street Watermain (Shelby Lane to Hill Street) be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents be received and accepted.

CARRIED

Moved by P. Brown

Seconded by P. Gilliland

Motion #11: That it be recommended to Council that the report from the Coordinator of Engineering dated June 2, 2010 recommending that the tender submitted by Cope Construction and Contracting Inc. in the amount of \$269,350.00 (excluding taxes) for the milling and asphalt resurfacing of various streets in Corunna be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents be received and accepted.

CARRIED

Moved by S. Miller

Seconded by D. Randell

Motion #12: That it be recommended to Council that the report from the Coordinator of Engineering dated June 2, 2010 recommending the dead-end streets in the Village of Wilkesport extend past the last driveway or sanitary manhole, whichever is further, a total of 10 meters be received and accepted.

CARRIED

DRAINAGE SUPERINTENDENT REPORT:

Moved by P. Gilliland

Seconded by P. Brown

Motion #13: That it be recommended to Council that the monthly report from the Drainage Superintendent dated June 1, 2010 be received and accepted and the recommendations contained therein be approved..

CARRIED

It was recommended that Mr. Neely's report be sent to MP Pat Davidson and MPP Bob Bailey to inform them of our status with regards to beaver dams in the Talfourd Creek Drain.

Moved by P. Gilliland

Seconded by D. Randell

Motion #14: That it be recommended to Council that the report from the Drainage Superintendent dated June 2, 2010 recommending that the Committee approve the maintenance and repair of the Burman Drain East (Lot 24) consisting of the replacement of 550 feet of sub-surface tile drain and cleaning of open ditch along the north side of Burman Line between Pretty Road and Brigden Road at an estimated cost of \$6,000 to be charged to affected properties under a private drainage agreement be received and accepted.

CARRIED

Moved by P. Gilliland

Seconded by S. Arnold

Motion #15: That it be recommended to Council that the report from the Drainage Superintendent dated June 2, 2010 recommending that the Committee approve the lowest quotation of \$12,300 from J&L Henderson Limited (contractor) and \$10,242.69 from E.S. Hubbell & Sons Limited (pipe supplier) for the replacement of three access culverts within the 10th Concession West Drain as a maintenance expense to the drain be received and accepted.

CARRIED

Moved by D. Randell

Seconded by P. Gilliland

Motion #16: That it be recommended to Council that the report from the Drainage Superintendent dated June 2, 2010 recommending that the Committee appoint R. Dobbin Engineering Inc. (Petrolia) to prepare a new drainage report under Section 78 of the Drainage Act to recommend the relocation of the Lukey Drain and Sinclair Drain off of the Rokeby Line road allowance be received and accepted.

CARRIED

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #17: That it be recommended to Council that the report from the Drainage Superintendent dated June 1, 2010 recommending that the Committee approve the installation of a road crossing pipe across St. Clair Parkway and a new catch basin approximately 110 meters north of Bentpath Line at an estimated cost of \$15,000 to be paid from the "storm drainage operation s budget" be received and accepted.

CARRIED

CLERK'S REPORT:

Moved by P. Carswell-Alexander

Seconded by S. Arnold

Motion #18: That it be recommended to Council that the Clerk's report dated June 2, 2010 recommending that St. Clair Township support the July 17th St. Clair River Run by providing paid duty OPP and authorized overtime for the appropriate number of staff for traffic control to be financed from the Education and Environment Fund and operating budget respectfully and further that traffic of the St. Clair Parkway from Cathcart Park and Brander Park be rerouted in both northbound and southbound directions from 8:00am to 11:00am on July 17, 2010 be received and accepted.

CARRIED

NEW BUSINESS:

Deputy Mayor Gilliland asked for a status report on the property standards complaint on Cameron Street in Corunna.

Committee of the Whole
Minutes of June 7, 2010

Councillor Agar asked staff to investigate a weed complaint in the Seiko Homes subdivision on Cameron and Colborne Streets.

That staff be advised to contact Halton Recycling regarding the amount of glass that seems to be leaking from the trucks.

That staff be advised that the grass at the Pilot House Museum is in need of cutting.

Moved by S. Miller

Seconded by P. Gilliland

Motion #19: That the meeting do hereby adjourn.

CARRIED

The meeting adjourned at 7:55 p.m.

J. Agar,
Chairperson

J. DeMars
Secretary