

**COMMITTEE OF THE WHOLE
PUBLIC WORKS & OPERATIONS COMMITTEE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre
Committee Room 1
May 3, 2010
6:00 p.m.

The meeting of the Committee of the Whole was held, 2010 with the following people present:

	J. Agar,	Chairperson, Public Works and Operations
	D. Randell,	Chairperson, Finance & Administration
	S. Arnold,	Mayor
	P. Gilliland	Deputy Mayor
	S. Miller,	Councillor
	P. Brown,	“
	P. Carswell-Alexander,	“
Staff	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk
	C. Quenneville,	Director of Finance/Treasurer
	L. Burnham	Director of Public Works, Operations & Engineering
	G. Hackett	Director of Community Services
	J. Baranek	Deputy Clerk/Coordinator of Planning

FINANCE AND ADMINISTRATION

AGENDA:

. DECLARATION OF PECUNIARY INTEREST:

2. GENERAL ACCOUNTS: Month ending April 2010

3. TREASURER’S REPORT:

A-1 - CMHC – Infrastructure Lending

4. PLANNERS REPORT

Methes Energies – Certificate of Approval

5. PROPERTY STANDARDS OFFICER REPORT:

Report

6. DIRECTOR OF COMMUNITY SERVICES

Monthly report
Accessibility request

7. CLERK’S REPORTS:

May 6th – Student orientation

8. C.A.O.’S REPORTS:

In camera – legal and property

9. NEW BUSINESS:

Municipal Conflict of Interest

10. ADJOURNMENT:

Chairperson Randell called the meeting to order and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

GENERAL ACCOUNTS: Month of April 2010

The Committee reviewed the list of General Accounts. Mr. Quenneville responded to several questions regarding accounts posed by several members of the Committee.

Moved by P. Gilliland

Seconded by S. Miller

Motion #1: That this Committee recommend to Council that General Accounts for the new accounting system starting with supplier number ABR001 to YOW001 totaling \$2,459,408.17 be approved for the month April of 2010.

CARRIED

TREASURER'S REPORT:

The Committee reviewed Mr. Quenneville's report on the borrowing under the CMHC Municipal Infrastructure Lending Program to assist in the financing in the new Regional Wastewater Treatment Plant. The Committee discussed the \$8 million level suggested by the Treasurer who advised that only one draw could be made to the fund and once the funds are borrowed, the term of the loan is locked in for 20 years with no opportunity for early payment. After considerable discussion it was;

Moved by S. Arnold

Seconded by S. Miller

Motion #2: That it be recommended to Council that the Treasurer's report identified as A-1 dated April 27, 2010 regarding the CMHC Municipal Infrastructure Lending Program draw date be received and accepted as amended such that the borrowing amount be established at \$8.5 million.

CARRIED

PLANNER'S REPORT:

Moved by p. Gilliland

Seconded by P. Carswell-Alexander

Motion #3: That this Committee recommend to Council that the Planner's report dated April 26, 2010 recommending that Council directs staff to provide comments regarding the Methes Energies Canada Inc. C of A air emissions process (EBR No. 010-9678) to the Environmental Registry prior to May 13, 2010 be received and accepted.

CARRIED

DIRECTOR OF COMMUNITY SERVICES REPORT:

Mr. Hackett advised the Committee that he has applied for the recently announced Agra Spirit Fund for grant funding from Farm Credit up to \$25,000. An application has been made for funding to support the kitchen renovations at the Sombra Community Hall. The Committee also discussed the portion of Mr. Hackett's report regarding the request from the Mooretown Flags for improved flooring in their dressing room.

Moved by S. Arnold

Seconded by P. Brown

Motion #4: That it be recommended to Council that the request for improved flooring from the Mooretown Flags for the dressing room estimated to be approximately \$6,864 be approved.

CARRIED

The Committee reviewed with Mr. Hackett the request received from Lambton County on behalf of a rate payer asking for improved access to the Corunna Library for those with physical challenges.

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #5: That it be recommended to Council that since the 2010 Capital Budget has already been set, that consideration for improved accessibility for the Corunna Library be included in the initial draft of the 2011 Capital Budget.

CARRIED

Mr. Hackett advised of an upcoming meeting with representatives with the SCRCA and the supervising engineer and the contractor regarding any possible deficiencies in the second phase of the Guthrie Park rehabilitation. The Committee asked Mr. Hackett to bring to the contractor's attention, the settling of the river trail through the phase 1 portion of the rehabilitation. Mr. Hackett was also asked to investigate the trail damage opposite the Nova property, south of Guthrie Park. The Committee also asked Mr. Hackett to contact Catherine Bouman of the Sombra Historical Society regarding repair work needed for the headstones in the private cemetery located in Cundick Park. Mr. Hackett was also asked to investigate the trash receptacle on Emily Street, the apparent obstruction to the signage on the St. Clair Parkway directing traffic to the Civic Center and Sports Complex and as well the re-establishment of the TODS signage on Highway 40 that was not re-instated after rehabilitation work on Highway 40. Mr. Hackett also brought to the Committee's attention a complaint received on the St. Clair Parkway south of Marshy Creek Park about vehicles parked on the St. Clair River Trail. The Committee pointed out that this portion of the trail is in fact a paved shoulder and there was never a policy restricting or regulating parking on a paved shoulder.

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #6: That this Committee recommend to Council that the monthly report received from Director of Community Services dated April 26, 2010 be received and the recommendations contained within be approved.

CARRIED

The Committee reviewed the monthly report of the General Manager of the St. Clair Parkway Golf Course dated April 26, 2010.

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #7: That it be recommended to Council that the report of the St. Clair Parkway General Manager dated April 26, 2010 be received as information.

CARRIED

CLERK'S REPORT:

The Clerk advised that a student orientation and training program will be held at the Township's Emergency Services Building on Thursday May 6th and members of Council that were able to do so, were invited to attend at noon to meet the new and returning students.

Moved by P. Gilliland

Seconded by P. Brown

Motion #8: That it be recommended to Council that the letter from Mr. Peter Pickfield to the Ministry of the Environment regarding the terms of reference for the proposed Clean Harbors expansion be received as information.

NEW BUSINESS:

Moved by P. Gilliland

Seconded by J. Agar

Motion #9: That the information received regarding municipal conflict of interest be received as information.

CARRIED

Moved by P. Carswell-Alexander

Seconded by P. Brown

Motion #10: That the meeting enter an in-camera session to discuss a legal and property issue.

CARRIED

The meeting returned to order.

Moved by P. Brown

Seconded by P. Gilliland

Motion #11: That it be recommended to Council that the listing proposal with an appropriate real estate broker in attempt to lease a vacant portion of the Emergency Services Building be accepted, approved and executed.

CARRIED

Councillor Agar brought forward a concern received from a rate payer regarding a penalty charged in the amount of \$16 for a late payment of the first installment of the 2010 taxes. The complainant was of the opinion that the tax bill was sent to the incorrect address and that he in fact did not receive the tax notice in a timely fashion and objects to paying the penalty amounting to approximately \$16.

Moved by J. Agar

Seconded by S. Arnold

Motion #12: That it be recommended to Council that the late payment penalty imposed on the Mike Freer property be waived.

DEFEATED

Moved by S. Miller

Seconded by J. Agar

Motion #13: That the meeting do hereby adjourn.

CARRIED

The meeting adjourned at 7:00 p.m.

D. Randell,
Chairperson

J. DeMars
Secretary

PUBLIC WORKS & OPERATIONS

AGENDA:

7:00pm Ben Hazzard – St. Clair River Run

1. DECLARATION OF PECUNIARY INTEREST:

2. DIRECTOR OF PUBLIC WORKS REPORT:

- Canada Post – Leeland Gardens
- Regional WWTP – Capacity
- Regional WWTP Status – George Street widening

3. COORDINATOR OF OPERATIONS (WORKS) REPORT:

- Monthly report dated April 28, 2010
- Rokeby Line – Status
- Sidewalk and curb repair - tenders

4. COORDINATOR OF ENGINEERING REPORT:

- Monthly report – dated April 28, 2010
- Main and Eight Streets – tender results

5. DRAINAGE SUPERINTENDENT REPORT:

- Monthly report dated April 28, 2010

6. CLERK'S REPORT:

7. CAO'S REPORT:

8. NEW BUSINESS:

- Kelly Ferrell – water bill

9. ADJOURNMENT:

Chairperson Agar called the meeting to order at 7:05 p.m. and asked members to declare any conflict of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

Council welcomed Mr. Ben Hazzard present to discuss with the Committee the ongoing plans for the St. Clair River Run to be held on the St. Clair River Trail from Cathcart Park to Brander Park this July. Mr. Hazzard stated that part of the program included the conduct of the Learn to Run program that was originally planned to host 5 students and to date 29 people have registered with an additional 4 on the waiting list. To date approximately 46 participants have registered for the run and several sponsors have been contacted for support. The request to the Municipality is to have a portion of the Parkway closed between 8am and 11am, advanced signage regarding the closure and the provision of policing by way of two cruisers, one at Branton-Cundick and the other following the runners to Brander Park. In his report Mr. Hazzard also provided a draft tentative budget. The Clerk advised of the provision that the policing required may be by way of paid duty of the approximate cost of \$400 per hour. At the conclusion of the discussion it was;

Moved by S. Arnold

Seconded by D. Randell

Motion #1: That it be recommended to Council that staff be authorized to investigate the feasibility and the costs of the requests made to the Municipality by the St. Clair River Run Committee.

CARRIED

The Committee thanked Mr. Hazzard for his attendance.

DIRECTOR OF PUBLIC WORKS & OPERATIONS & ENGINEERING REPORT:

The Committee reviewed Mr. Burnham's report regarding the proposed relocation of the Canada Post mailbox servicing Leeland Gardens. The current box is in poor condition and not suitably located relative to traffic flow and it is proposed to re-locate the box south of its current location. Mr. Burnham and a Canada Post representative have discussed the proposed re-location with the adjacent property owner and two other property owners in Leeland Gardens.

Moved by P. Carswell-Alexander

Seconded by S. Arnold

Motion #2: That it be recommended to Council that the report from the Director of Public Works dated April 28, 2010 recommending that Canada Post's proposed mail distribution plan for a "super box" in Leeland Gardens be approved subject to site specific details that might necessitate a minor re-location.

CARRIED

Moved by P. Brown

Seconded by P. Carswell-Alexander

Motion #3: That the report from the Director of Public Works dated April 28, 2010 regarding the Regional WWTP capacity be received as information.

CARRIED

Moved by P. Carswell-Alexander

Seconded by P. Brown

Motion #4: That it be recommended to Council that the report from the Director of Public Works dated April 28, 2010 regarding the Regional WWTP status be received as information.

CARRIED

The Committee reviewed Mr. Burnham's report regarding possible property acquisitions to widen George Street in Wilkesport 7 feet to the west. Mr. Burnham pointed out that the traveled portion of the road would remain in its current location but the widening is necessary for future drainage or utility needs. The Committee reviewed the letter received from Mr. James and Janet Card, adjacent property owners, opposing such road widening.

Moved by S. Miller

Seconded by D. Randell

Motion #5: That it be recommended to Council that the current George Street allowance in Wilkesport remain as its present 33 feet width.

CARRIED

COORDINATOR OF OPERATIONS (WORKS) REPORT:

Moved by P. Brown

Seconded by P. Carswell-Alexander

Motion #6: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Works) dated April 28, 2010, be received and accepted as information.

CARRIED

A motion by P. Carswell-Alexander for a staff review of the necessity of the retention of a crossing guard at Cameron Street due to the recent activation of the St. Clair Boulevard traffic light did not get a seconder and failed.

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #7: That it be recommended to Council that the report from the Coordinator of Operations (Works) dated April 28, 2010 regarding the status of Rokeby Line be received as information.

CARRIED

The Committee asked for a staff report regarding a possible drain move off that should be accomplished prior to the upgrade of this portion of the Rokeby Line.

Moved by S. Arnold

Seconded by S. Miller

Motion #8: That it be recommended to Council that the report from the Coordinator of Operations (Works) dated April 28, 2010 recommending that the low tender submitted by JV Concrete and Excavating in the amount of \$19,039.44 for the "miscellaneous sidewalk replacement and curb and gutter repair" be received and accepted.

CARRIED

The Committee requested that Public Works obtain written copies of the references cited by JV Concrete and Excavating.

COORDINATOR OF ENGINEERING REPORT:

Moved by P. Carswell-Alexander

Seconded by D. Randell

Motion #9: That this Committee recommend to Council that the monthly report of the Coordinator of Engineering dated April 28, 2010 be received and accepted as information.

CARRIED

Moved by D. Randell

Seconded by P. Gilliland

Motion #10: That it be recommended to Council that the report from the Coordinator of Engineering dated April 28, 2010 recommending that the tender submitted by Henderson Builders Limited in the amount of \$397,710.43 (excluding GST) for the reconstruction of Main Street and the pulverizing and resurfacing of Eighth Street in Courtright be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents be received.

CARRIED

DRAINAGE SUPERINTENDENT REPORT:

Moved by S. Miller

Seconded by D. Randell

Motion #11: That this Committee recommend to Council that the monthly report of the Drainage Superintendent dated April 28, 2010, be received and the recommendations contained therein be approved.

CARRIED

The Mayor pointed out that the Drainage Superintendent is still having difficulties contacting the Aamjiwnaang First Nations regarding removal of a beaver dam. MP Pat Davidson has been asked to intervene in an attempt to communicate the Township's needs with Chief Plain.

NEW BUSINESS:

The Committee discussed the status of the connection to the Wilkesport sanitary sewer system and it was pointed out that to date, only 16 of the possible 56 sewer connections have been accomplished prior to the mid-June connection deadline. The Committee was advised that plans were to have the paving in Wilkesport done in mid-July after all the connections have been made and there were expressed fears that the new pavement could be damaged with connection construction. The Committee recommended to Council that letters be sent to those who have not made the connection reminding them of the mid-June deadline and that a survey be conducted to determine how other municipalities deal with such situations.

Council reviewed the request received from Kelly Terrell regarding excess water usage due to a system leak and its affect on the sanitary portion of the residential water and sewer bill.

Moved by P. Gilliland

Seconded by D. Randell

Motion #12: That it be recommended to Council that the request from Kelly Terrell for sewer rate relief be accepted and approved as per current past practice.

CARRIED

Chairman Agar led the Committee in a discussion of the need to repair the fire siren at the Courtright Fire Hall. This discussion was tabled until the meeting of Council.

Councillor Randell expressed his opinion on possible improved line painting on Hill Street to provide for two lanes of traffic, a center turning lane and a designated bicycle path on both the north and south sides of Hill Street.

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #13: That it be recommended to Council that Lambton County consider the appropriate line painting to reduce the traffic pattern on Hill Street in Corunna with two traffic lanes, a center turning lane and a bicycle path on both north and south sides of Hill Street.

CARRIED

Hearing no further business it was;

Moved by S. Miller

Seconded by D. Randell

Motion #14: That the meeting do hereby adjourn.

CARRIED

Committee of the Whole
Minutes of May 3, 2010

The meeting adjourned at 8:00 p.m.

J. Agar,
Chairperson

J. DeMars
Secretary