

**ST. CLAIR TOWNSHIP
COUNCIL MINUTES
SESSION # 8**

St. Clair Civic Centre
Council Chambers
April 19, 2010
7:00 p.m.

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland,	Deputy Mayor
	P. Carswell-Alexander,	Councillor
	P. Brown,	“
	D. Randell,	“
	S. Miller,	“
	J. Agar,	“
Staff:	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk/ Deputy CAO

AGENDA:

Declaration of Conflict of Interest:

Adopt Minutes:

Council Meeting of April 5, 2010
Finance & Administration meeting of April 12, 2010
Public Works & Operations meeting of April 12, 2010
Sombra Museum of March 18, 2010

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

7:10pm – Nancy Pickle – Chip truck
7:20pm – Maureen and Pat McGrail – Dock permission

CORRESPONDENCE:

- a) Nancy Pickle – Chip truck
- b) Maureen and Pat McGrail – Dock permission
- c) Port Lambton Gala Days – Permission
- d) Kristal Caleffi – Permission
- e) Corunna Firefighters Field Days –Permission
- f) VON – Golf tournament
- g) Sarnia Senior Center – Donation request
- h) Lilianne Lelievre – Trailer
- i) OGRA – Special bridge study funding

INFORMATION:

- 1) Moore Museum – Sampler
- 2) AMO – Disability
- 3) Lambton Community Health Study – April 1, 2010
- 4) Lambton Historical – March meeting report
- 5) County of Lambton – Homeownership program
- 6) County of Lambton – Emergency preparedness
- 7) Meadowview Villa – Thank you

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- 8) Lambton Farm Safety – Agenda and March minutes
- 9) Nova Chemicals – Long term viability
- 10) Sarnia & District Labor Council – April 28, 2010
- 11) LRGPA – April 29 speakers
- 12) MIG – 2010 projects
- 13) OPG – Property assessment
- 14) Minister Michael Chan – OGRA meeting
- 15) Province of Ontario – Senior of the Year award
- 16) Beaver Meadow School – Reunion
- 17) Minister of Transportation – Thank you
- 18) CCPC – April 6 minutes

DRAINS:

Drainage By-law #13 of 2010 – McClure Drain – amending
Drainage By-law #14 of 2010 – various drains to be placed on taxes
Drainage By-law #15 of 2010 – Second Concession Drain – amending
Drainage By-law #16 of 2010 – Ritchie Drain – amending
Drainage By-law #17 of 2010 – 20-21 Sideroad Drain – amending
Drainage By-law #18 of 2010 – Burton Creek Drain East - amending

REPORTS OF COMMITTEES AND OFFICERS:

COMMITTEE OF ADJUSTMENTS:

Applications A10/10, A11/10, B3/10

COORDINATOR OF OPERATIONS (WORKS) REPORT:

Dust suppressant tenders
Sidewalk tenders

DRAINAGE SUPERINTENDANT REPORT:

Endangered species

DIRECTOR OF PUBLIC WORKS AND OPERATIONS:

Sewage Capacity – Nantais Court

CLERK'S REPORT:

Bear Creek Cemetery – expansion

CAO'S REPORT:

MOTIONS:

BY-LAWS:

COUNCILLORS REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

Monday May 3, 2010 – Committee of the Whole ~ 6:00pm
Monday May 17th, 2010 – Council ~ 7:00pm

ADJOURNMENT:

The Mayor called the meeting to order at 7:00 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

MINUTES:

Council proceeded to review the minutes as listed on the agenda. Councillor Carswell-Alexander noted that in the minutes of the April 5th meeting the Community of Brigden was incorrectly identified as Courtright.

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #1 That the minutes of the Council meeting held April 5, 2010 – Session #7 be adopted as amended, printed and circulated

CARRIED

Councillor Carswell-Alexander also pointed out an error in the minutes of the April 12th Finance and Administration Committee meeting. The fact that Councillor Carswell-Alexander declared a conflict of interest and left the Council Chambers was omitted prior to the discussion on the Senior Tax Clerk's write offs as it was possible that Councillor Carswell-Alexander was related to a rate payer receiving a rebate was omitted.

Moved by J. Agar

Seconded by D. Randell

Motion #2: That the minutes of the Finance and Administration meeting held April 12, 2010 be adopted as amended, printed and circulated.

CARRIED

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #3: That the minutes of the Public Works and Operations meeting held April 12, 2010 be adopted as printed and circulated.

CARRIED

In review of the minutes of the March 18th meeting of the Sombra Museum Board, Councillor Randell advised that an outside fire inspection agency was retained rather than an in-house inspection by Fire Services to maintain the concept of impartiality.

Moved by D. Randell

Seconded by J. Agar

Motion #4: That the minutes of the Sombra Museum meeting held March 18, 2010 be adopted as printed and circulated.

CARRIED

CORRESPONDENCE:

Council proceeded to review the correspondence as listed on the agenda.

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #5: That permission be granted for a refreshment tent at the annual Port Lambton Gala Days to be held July 30th, 31st and August 1st, 2010 subject to the provision of the appropriate policing and security as per Township policy.

CARRIED

Moved by P. Carswell-Alexander

Seconded by P. Gilliland

Motion #6: That permission be granted for a refreshment tent for the wedding of Jamie Monteith and Kristal Caleffi on June 26, 2010 subject to the provision of the appropriate policing and security as per Township policy.

CARRIED

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Moved by J. Agar

Seconded by D. Randell

Motion #7: That permission be granted for a refreshment tent at the annual Corunna Firefighters Field Days to be held June 11 and 12th, subject to the provision of the appropriate policing and security as per Township policy.

CARRIED

Moved by J. Agar

Seconded by P. Gilliland

Motion #8: That a \$1000 donation to the VON celebrity fundraising golf tournament be granted and the appropriate forms be completed to register.

CARRIED

Moved by P. Brown

Seconded by P. Carswell-Alexander

Motion #9: That a \$100 donation be made to the Seniors Cruise made possible through SHARE and Information Sarnia Lambton to help benefit the annual event.

CARRIED

Moved by J. Agar

Seconded by P. Gilliland

Motion #10: That permission be granted to the residents of 295 Argyle Street with regards to the request for a reasonable extension on the removal of a camping trailer from their driveway.

CARRIED

Moved by S. Miller

Seconded by P. Gilliland

Motion #11: That the Council of the Township of St. Clair hereby applies for funding for the purpose of collecting, collating, compiling, and formatting bridge asset and condition data, and agrees to submit bridge asset and condition data for the inclusion in Municipal DataWorks by March 31, 2011.

CARRIED

Moved by P. Gilliland

Seconded by J. Agar

Motion #12: That the Township of St. Clair sponsor the Mooretown Flags annual golf tournament to be held June 5th 2010 at the St. Clair Parkway Golf Course with the registration of a foursome plus a \$100 hole sponsorship.

CARRIED

At the appointed time, Mayor Arnold welcomed Nancy Pickle present to request permission of Council to establish a chip truck at Guthrie Park. Ms. Pickle advised that she has been in contact with the Director of Community Services, Gary Hackett regarding possible terms of a lease. Council pointed out that further construction at Guthrie Park shoreline remediation will be carried out probably starting in September of 2010 and that the traditional season may be shortened. Ms. Pickle advised that she is well aware of the pending construction project in the area and would vacate Guthrie Park when required to do so.

Moved by P. Gilliland

Seconded by P. Carswell-Alexander

Motion #13: That the letter received from Nancy Pickle dated April 13, 2010 asking permission to in locating a chip truck in Guthrie Park be granted on the conditions that all fire and health regulations be met and that the appropriate lease agreement is signed.

CARRIED

Pat and Maureen McGrail were present to discuss with Council their request to install a dock on municipally owned property opposite their property at 4296 St. Clair Parkway. It was pointed out that the subject property is owned by the Municipality through the transfer of St. Clair Parkway assets from the Province. The McGrail's advised that they have secured the necessary approvals from the Department of Fisheries and Oceans and the Ministry of Natural Resources and hope to build a dock very similar to the dock immediately south of the subject property. The McGrail's were provided a sample copy of the agreement that would be required by the Municipality if permission is granted to build the dock. It was pointed out that one of the conditions of the agreement is additional liability insurance on the dock naming the Township as an additional insured with the

requirement that a copy of the appropriate insurance be provided to the Municipality on an annual basis.

Moved by J. Agar

Seconded by D. Randell

Motion #14: That the request from Maureen and Pat McGrail requesting permission to build a dock in front of property known as 4296 St. Clair Parkway be granted upon the necessary agreement being signed.

CARRIED

Moved by P. Brown

Seconded by P. Gilliland

Motion #15: That the following correspondence be received and dealt with as per Council's instructions as noted:

- a. Nancy Pickle – Chip Truck
Inst. See motion #13
- b. Maureen and Pat McGrail – Dock permission
Inst. See motion #14
- c. Port Lambton Gala Days - Permission
Inst. See motion #5
- d. Kristal Caleffi - Permission
Inst. See motion #6
- e. Corunna Firefighters Field Days – Permission
Inst. See motion #7
- f. VON – Golf Tournament
Inst. See motion #8
- g. Sarnia Senior Center – Donation request
Inst. See motion #9
- h. Lilianne Lelievre – Trailer
Inst. See motion #10
- i. OGRA - funding
Inst. See motion #1

DRAINS:

Moved by D. Randell

Seconded by J. Agar

Motion #16: That Drainage By-law #13 of 2010, being a by-law to raise the sum of \$6,295.49 being money expended out of the General Funds of the Township of St. Clair for maintenance to the McClure Drain be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

CARRIED

Moved by P. Brown

Seconded by P. Carswell-Alexander

Motion #17: That Drainage By-law #14 of 2010, being a by-law to raise the sum of \$3,508.62 being money expended out of the General Funds of the Township of St. Clair for maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #18: That Drainage By-law #15 of 2010, being a by-law to raise the sum of \$4,190.00 being money expended out of the General Funds of the Township of St. Clair for maintenance to the Second Concession Drain be given the necessary readings and be

signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

CARRIED

Moved by P. Brown

Seconded by S. Miller

Motion #19: That Drainage By-law #16 of 2010, being a by-law to raise the sum of \$2,736.42 being money expended out of the General Funds of the Township of St. Clair for maintenance to the Ritchie Drain be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #20: That Drainage By-law #17 of 2010, being a by-law to raise the sum of \$2,216.56 being money expended out of the General Funds of the Township of St. Clair for maintenance to the 20-21 Sideroad Drain be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

CARRIED

Moved by P. Carswell-Alexander

Seconded by P. Brown

Motion #21: That Drainage By-law #18 of 2010, being a by-law to raise the sum of \$9,757.51 being money expended out of the General Funds of the Township of St. Clair for maintenance to the Burton Creek Drain East be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

CARRIED

REPORTS OF COMMITTEES AND OFFICERS:

COORDINATOR OF PLANNING REPORT:

Moved by P. Brown

Seconded by S. Miller

Motion #22: That application A10, A11, and B3/10 submitted by the Coordinator of Planning be received as information.

CARRIED

COORDINATOR OF OPERATIONS (WORKS) REPORT:

Moved by J. Agar

Seconded by D. Randell

Motion #23: That the report submitted by the Coordinator of Operations (Works) dated April 15, 2010 recommending that the tender submitted by Pollard Highway Products Ltd. In the amount of \$97,020.00 for the 2010 Supply and Application of Chloride Based Liquids for Dust Control be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents.

CARRIED

Moved by S. Miller

Seconded by P. Brown

Motion #24: That the report of the Coordinator of Operations (Works) dated April 15, 2010 regarding tenders for miscellaneous sidewalk replacement and curb and gutter repair be tabled.

CARRIED

DRAINAGE SUPERINTENDANT REPORT:

Moved by J. Agar

Seconded by D. Randell

Motion #25: That the report received from the Drainage Superintendent dated April 14, 2010 recommending that St. Clair Township approve the signed of the Exemption Agreement under Section 23 of Ontario Regulation 242/08 made under the Endangered Species Act, 2007 by the Township Clerk, conditional upon legal review from the Township solicitor be received and approved.

CARRIED

DIRECTOR OF PUBLIC WORKS AND OPERATIONS REPORT:

Moved by P. Brown

Seconded by S. Miller

Motion #26: That the report submitted by the Director of Public Works dated April 15, 2010 recommending that sanitary sewage flow from the proposed Nantais Court Development off Beckwith Street in Corunna (between Colborne Street and Alfred Street) be received and accepted.

CARRIED

In discussion of Mr. Burnham's report, Council asked for a report regarding the extra sewage capacity that will be available once the new Regional WWTP is completed.

CLERK'S REPORT:

Moved by D. Randell

Seconded by J. Agar

Motion #27: That the report received from the Clerk dated April 16, 2010 recommending that St. Clair Township support the expansion of the Bear Creek Cemetery by the addition of approximately 4.5 acres of property to be used for interment purposes and the appropriate public notice be provided be received and accepted.

CARRIED

COUNCILLORS REPORTS:

Pete Gilliland

Deputy Mayor Gilliland asked for a status report on the property standards issue on Curran Ave. The Clerk advised that the Property Standards Officer has deemed that the notice is sufficient and will issue an order for clean up with a relative limited time frame. Also Deputy Mayor Gilliland asked for the status report on rental opportunities on the Emergency Services Building and sales opportunities in the Industrial Park. The CAO John Rodey advised that an appropriate real estate agent has been contacted but that any possible relationship with a realtor has not as of yet been established.

Jeff Agar

Councillor Agar advised of attending a County Senior's facility in Florence and has received positive comments regarding the future traffic light at the corner of Lyndoch and St. Clair Boulevard. Councillor Agar also requested a status of the Corunna fire hall siren and the placement of deer crossing signage on the Brigden Road.

Darrell Randell

Councillor Randell advised of a general annual meeting at the Wilkesport Community Center on April 26th and asked if the Mayor could attend in his place since he is not available to attend. Also Councillor Randell briefed Council on recent meeting of the Sombra Museum Board at which time the reproduction of the Cliff Roy history book was discussed as well as the placement of a historic plaque marking the Baby Point Settlement. The local historical society has supported the Township's effort in this regard.

Steve Miller

Councillor Miller received a request from a returning rate payer as to the inaccuracy of the information on the Township website regarding garbage and blue box pick up.

Pat Carswell-Alexander

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Councillor Carswell-Alexander suggested the Township consider rehabilitation of the Rokeby Line west of Highway 40 similar to that done previously on the Rokeby Line east of Highway 40. It was pointed out that this rehabilitation work may be premature until the new waterline on Rokeby Line is installed. Councillor Carswell-Alexander also received a request from Mr. Art Dunlop regarding paving of his driveway with interlocking brick on Township property to the paved portion of the St. Clair Parkway. Mr. Dunlop contacted the Coordinator of Works who strongly discouraged the idea.

Moved by P. Carswell-Alexander

Seconded by J. Agar

Motion #28: That staff be instructed to develop a policy regarding driveway apron paving on Township road allowance property.

CARRIED

Pat Brown

Councillor Brown pointed out that the construction fencing at Guthrie Park has blown over and also reminded Council of the April 22nd meeting at the More Sports Complex for the two proposed First Solar projects.

Steve Arnold

Mayor Arnold briefed Council on the numerous functions he has attended including the Mooretown Flags award banquet, the Guthrie Park funding announcement and the possible pending request from the Mooretown Flags hockey organization for carpet replacement. Mayor Arnold also briefed Council on a request received from a Courtright resident regarding a possible moms and tots not-for-profit facility. The requesting party was referred to Lambton County Social Services.

Moved by D. Randell

Seconded by S. Miller

Motion #29: That the meeting enter an in-camera session to discuss a property issue.

CARRIED

Meeting returned to order. Councilors Carswell-Alexander and Brown briefed Council on a recent Clean Harbors Community Liaison Committee. Council referred the letter from Peter Pickfield regarding the Methes Facility to the next meeting of the Finance and Administration Committee. Hearing no further business, it was;

ADJOURNMENT:

Moved by S. Miller

Seconded by D. Randell

That the meeting do hereby adjourn.

CARRIED

The meeting adjourned at 8:20 p.m.

MAYOR

CLERK