

**COMMITTEE OF THE WHOLE
PUBLIC WORKS & OPERATIONS COMMITTEE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre
Committee Room 1
February 8, 2010
6:00 p.m.

The meeting of the Committee of the Whole was held February 8, 2010 with the following people present:

	J. Agar,	Chairperson, Public Works and Operations
	D. Randell,	Chairperson, Finance & Administration
	S. Arnold,	Mayor
	P. Gilliland	Deputy Mayor
	S. Miller,	Councillor
	P. Brown,	“
	P. Carswell-Alexander,	“
Staff	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk
	C. Quenneville,	Director of Finance/Treasurer
	L. Burnham	Director of Public Works, Operations & Engineering

FINANCE AND ADMINISTRATION

AGENDA:

6:00pm Sgt. John Flesher

6:15pm Ben Hazzard – shoulder improvement

1. DECLARATION OF PECUNIARY INTEREST:

2. GENERAL ACCOUNTS: Month ending January, 2010

3. STATEMENT OF FINANCIAL POSITION: for period ending December 31, 2009

4. TREASURER’S REPORT:

A-1 2010 annual repayment limit

A-2 Biomass

A-3 Deputy Treasurer – 2002 ~ 2009 tax rate comparison

5. BUILDING INSPECTOR’S REPORT:

B-1 - Building Permit Report for the year ending 2009

B-2 – Building Permit Report for the month ending January 2010

6. MOORE MUSEUM CURATOR REPORT:

Funding request

7. DIRECTOR OF COMMUNITY SERVICES REPORT:

Monthly report dated February 4, 2010

8. CLERK’S REPORTS:

C-1 Chamber of Commerce ~ invitation

9. C.A.O.’S REPORTS:

10. NEW BUSINESS:

11. ADJOURNMENT:

Chairperson Randell called the meeting to order and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

Chairman Randell welcomed Ben Hazzard, Andrew Flanagan, Kevin Moran and Tony Stratton present to discuss with the Committee the proposal to stage a river trail run on July 17th of this year. Mr. Hazzard stated that his organizing committee has struck a partnership with the St. Clair River Trail, Lambton Community Health Services and other groups to stage an inaugural St. Clair River Trail run. The project is divided into two phases, the first being a learn to run 10 week program to be staged in Port Lambton and the second phase will be the run itself consisting of a ten kilometer run from Branton-Cundick Park to Brander Park and a five kilometer run/walk from Marshy Creek Park to Brander Park. This event is staged in part to be a fund raiser for St. Clair River Trail. What the organizing committee is seeking is Township support by way of a partnership to assist in the logistics of the run on July 17th including traffic control, emergency services, and the possible closure of a portion of the St. Clair Parkway through Port Lambton to Brander Park since the river trail is not yet been constructed at this location. In response to Council's questions, Mr. Hazzard advised that it is proposed to start the race at 8:30am with it being one and half to two hours in duration. Also in response to the Committee's questions, Mr. Hazzard advised that in the area south through Port Lambton and south to Brander Park it was proposed that one lane of the Parkway be closed and dedicated to the run participants. Hearing no further questions, it was;

Moved by P. Gilliland

Seconded by S. Miller

Motion #1: That it be recommended to Council that the Township support in principal, the proposed July 17th 2010 St. Clair River Trail run from Branton-Cundick Park south to Brander Park.

CARRIED

GENERAL ACCOUNTS: Year ending 2009

The Committee reviewed the list of General Accounts. After a response by the Treasurer for several questions including the Public Works office supply account in the amount of \$9000 it was;

Moved by S. Miller

Seconded by P. Brown

Motion #2: That this Committee recommend to Council that General Accounts for the new accounting system starting with supplier number 407001 to XER003 totaling \$1,724,898.30 be approved for the year ending 2009.

CARRIED

Moved by S. Miller

Seconded by P. Brown

Motion #3: That this Committee recommend to Council that General Accounts for the new accounting system starting with supplier number ABR001 to YEL001 totaling \$1,080,462.77 be approved for the month of January 2010.

CARRIED

TREASURER'S REPORT:

Moved by S. Arnold

Seconded by P. Brown

Motion #4: That it be recommended to Council that the Treasurer's report identified as A-1, recommending that St. Clair 2010 Annual Repayment Limit for long term debt financing be received and accepted.

CARRIED

Moved by S. Miller

Seconded by J. Agar

Motion #5: That it be recommended to Council that the Treasurer's report identified as A-2, regarding biomass be received and accepted.

CARRIED

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #6: That it be recommended to Council that the Treasurer's report identified as A-3, recommending that the report titled "2002 through 2009 Tax Rates Comparison Report and Industrial Report" be received and accepted.

CARRIED

BUILDING INSPECTOR'S REPORT:

Moved by P. Gilliland

Seconded by P. Brown

Motion #7: That it be recommended to Council that the Building Inspector's report for the year ending 2009 and the month ending January 2010 be received and accepted as information.

CARRIED

MOORE MUSEUM CURATOR REPORT:

Moved by S. Miller

Seconded by P. Brown

Motion #8: That it be recommended to Council that the Moore Museum fundraising adopt a project program and solicitation be accepted and approved for circulation.

CARRIED

DIRECTOR OF COMMUNITY SERVICES REPORT:

The Committee reviewed Mr. Hackett's report particularly and relative to the Rink 2 south wall. Mr. Hackett advised that he has sought engineering advice for possible improvements to the south wall that has not yet been received. Also in response to the Committee's questions, Mr. Hackett provided information as to the repairs to the Courtright Community Hall following the recent water damage incident. Following the discussion, it was;

Moved by P. Carswell-Alexander

Seconded by P. Brown

Motion #9: That the report of the Director of Community Services dated February 4, 2010 be received and the recommendations contained within be approved..

CARRIED

CLERK'S REPORT:

Moved by P. Gilliland

Seconded by J. Agar

Motion #10: That it be recommended to Council that the report from the Clerk identified as C-1 be received.

CARRIED

The Committee provided to staff instructions on four members of Council and two members of staff to attend the breakfast meeting with the MP and MPP hosted by the Chamber of Commerce.

The Clerk provided a verbal report on a conversation today with the spouse of a physician in a neighboring urban center who has recently purchased property in Port Lambton and has expressed willingness to set up part time practice in the community. What is being sought from the municipality is an indication if it would be willing to help subsidize the cost of what is anticipated to be minor building renovations to accommodate a doctor's office. The committee requested the Clerk to get additional information from the requesting party such as estimated costs and the possible timing of the establishment of the part time practice.

CAO'S REPORT:

Mr. Rodey advised of a need to discuss a legal matter in camera. The Committee was also advised of a request received from Lori Vokes who is requesting input into the Township's

peer review process for the proposed Clean Harbors expansion. The Committee was generally of the opinion that such involvement at this stage was premature. The Committee was also involved in the offer to purchase of property on Emily Street has been accepted and is anticipated that the real estate transaction will close on March 1st.

NEW BUSINESS:

Mayor Arnold presented to the Committee information received from the Moore optimist regarding Youth Appreciation Week and the March 3rd Youth Appreciation dinner at which Council was asked to participate.

Moved by S. Arnold

Seconded by J. Agar

Motion #11: That it be recommended to Council that the Mayor be authorized to proclaim Youth Appreciation Week February 28th – March 6th 2010.

CARRIED

All members of Council advised that they would be able to attend the Youth Appreciation dinner on March 3rd.

The CAO advised of discussions with Charles and James Grant regarding the appeal of a recent Committee of Adjustment decision to the Ontario Municipal Board. Mr. Uitvlugt has also discussed the outstanding appeal with the Board. The Board has advised that there are 3 options available regarding the appeal ranging from the withdraw of the appeal, withdraw of one or two of the appeals or to reapply to the Committee. Further discussions are planned with the Grants.

Hearing no further business, it was;

Moved by S. Miller

Seconded by J. Agar

Motion #12: That this meeting do hereby adjourn.

CARRIED

The meeting adjourned at / p.m.

D. Randell,
Chairperson

J. DeMars
Secretary

PUBLIC WORKS & OPERATIONS

AGENDA:

1. DECLARATION OF PECUNIARY INTEREST:

2. DIRECTOR OF PUBLIC WORKS REPORT:

- Regional WWTP status report
- LAWSS watermain repair status report

3. COORDINATOR OF OPERATIONS (WORKS) REPORT:

- Monthly report dated February 3, 2010
- Waste diversion funding

4. COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

- Monthly report dated February 2, 2010
- Strickland water usage

5. COORDINATOR OF ENGINEERING REPORT:

- Monthly report dated February 3, 2010
- Grant funding for training

6. DRAINAGE SUPERINTENDENT REPORT:

7. CLERK'S REPORT:

9. CAO'S REPORT:

10. NEW BUSINESS:

11. ADJOURNMENT:

Chairperson Agar called the meeting to order at 7:15 p.m. and asked members to declare any conflict of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

DIRECTOR OF PUBLIC WORKS & OPERATIONS & ENGINEERING REPORT:

Moved by S. Arnold

Seconded by D. Randell

Motion #1: That this Committee recommend to Council that the report of the Director of Public Works & Operations & Engineering dated February 3, 2010, regarding the Regional WWTP status be received as information.

CARRIED

Moved by S. Miller

Seconded by P. Brown

Motion #2: That the report from the Director of Public Works & Operations & Engineering dated February 3, 2010 regarding the status of the LAWSS watermain on LaSalle Line be received as information.

CARRIED

COORDINATOR OF OPERATIONS (WORKS) REPORT:

Moved by P. Brown

Seconded by P. Carswell-Alexander

Motion #3: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Works) dated February 3, 2010, be received and accepted as information.

CARRIED

Moved by D. Randell

Seconded by S. Arnold

Motion #4: That it be recommended to Council that the report from the Coordinator of Operations (Works) dated February 3, 2010 recommending that St. Clair township enter into an agreement with other Lambton County Municipalities to initiate a cooperative approach to develop a "Municipal Waste Recycling Strategy" to detail a master plan for future recycling be received and accepted.

CARRIED

COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #5: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Water/Wastewater) dated February 2, 2010 be received and accepted as information.

CARRIED

Moved by P. Brown

Seconded by P. Carswell-Alexander

Motion #6: That it be recommended to Council that the report from the Coordinator of Operations (Water) dated February 2, 2010 recommending that Fred Strickland be required to pay the full cost for the amount of water used and the average amount for the sewer charge for 568 Riverside Drive, Corunna be received and accepted.

CARRIED

COORDINATOR OF ENGINEERING SERVICES REPORT:

Moved by D. Randell

Seconded by S. Miller

Motion #7: That this Committee recommend to Council that the monthly report of the Coordinator of Engineering Services dated February 3, 2010 be received and accepted.

CARRIED

Moved by P. Brown

Seconded by D. Randell

Motion #8: That it be recommended to Council that the report from the Coordinator of Engineering dated February 3, 2010 regarding grant money for training be received as information

CARRIED

NEW BUSINESS:

The Director of Public Works & Operations & Engineering offered to the Committee a choice in the lettering on the relatively large fiberglass tank that will be placed as part of the construction at the RWWT plant. Mr. Burnham pointed out that the lettering will be 5 feet high and 20 feet long. The options identified by Mr. Burnham was for the tank to be labeled St. Clair Township or Courtright.

Moved by S. Arnold

Seconded by S. Miller

Motion #9: That it be recommended to Council that the lettering on the large fiberglass tank to be installed as part of the RWWT Plant in Courtright be labeled "St. Clair Township".

CARRIED

Councillor Randell advised of an attempt to set up a meeting with representatives of the Ministry of Natural Resources to discuss possible MNR involvement in the proposed planted buffer strips along open municipal drains. The meeting is proposed for Friday February 12, 2010.

Mayor Arnold advised of communication with Mr. Bruce Hayes regarding a possible settlement of the outstanding issues from the legal action taken by the Township relative to the use of Mr. Hayes property. The Mayor advised the Committee that one of his solutions to Mr. Hayes was to apply for rezoning if he hopes to use the 8 acre rural property for his trucking business.

The CAO advised of a need to discuss a legal issue at an in camera session to discuss a legal issue.

Moved by S. Miller

Seconded by D. Randell

Motion #10: That the meeting enter an in camera session to discuss a legal issue.

CARRIED

Meeting returned to order.

Moved by S. Miller

Seconded by D. Randell

Motion #11: That this meeting do hereby adjourn.

CARRIED

The meeting adjourned at 7:50 pm.

J. Agar,
Chairperson

J. DeMars
Secretary