

**COMMITTEE OF THE WHOLE
PUBLIC WORKS & OPERATIONS COMMITTEE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre
Committee Room 1
June 8, 2009
6:00 p.m.

The meeting of the Committee of the Whole was held Monday June 8, 2009 with the following people present:

	J. Agar,	Chairperson, Public Works and Operations
	D. Randell,	Chairperson, Finance & Administration
	P. Gilliland	Deputy Mayor
	S. Miller,	Councillor
	P. Brown,	“
	P. Carswell-Alexander,	“
Staff	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk
	C. Quenneville,	Director of Finance/Treasurer
	L. Burnham	Director of Public Works, Operations & Engineering
	G. Hackett	Director of Community Services
	R. Dewhirst	Director of Fire Services
Absent	S. Arnold	Mayor

FINANCE AND ADMINISTRATION

AGENDA:

6:00pm Tim Bechard – Clean Harbors Environmental review process

1. DECLARATION OF PECUNIARY INTEREST:

2. GENERAL ACCOUNTS: Month ending May 2009

3. STATEMENT OF FINANCIAL POSITION: for period ending May 2009

4. TREASURER’S REPORT:

- Question pertaining to LAWSS
- CMHC Municipal Infrastructure Lending Program
- Payment of the CIBC Loan

5. BUILDING INSPECTOR’S REPORT:

B-1 - Building Permit Reports for the month ending May 2009

6. DIRECTOR OF COMMUNITY SERVICES REPORT:

Monthly report

7. DIRECTOR OF EMERGENCY SERVICES REPORT:

Monthly report

8. CLERK’S REPORTS:

9. C.A.O.’S REPORTS:

10. NEW BUSINESS:

Brander Park drainage improvement request

11. ADJOURNMENT:

Chairperson Randell called the meeting to order at 6pm and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

On behalf of the Committee, Chairman Randell welcomed Mr. Tim Bechard and Mr. Chris Small of Clean Harbors present to present to the Committee materials presented to the public at the first of two public open houses to discuss the expansion proposal for the facility in St. Clair Township. Mr. Bechard provided the Committee of the history of Clean Harbors, typical activities at the site and programs such as their good neighbor program and their royalty practice. In response to questions, Mr. Bechard advised that 40% of the materials processed at the site are imported from the United States, 50% is material generated in Ontario with the remaining 10% of the material generated elsewhere in Canada. Mr. Bechard also briefed the Committee on the environmental assessment process and projected timelines. Hopefully the draft terms of reference can be filed with the MOE this fall with approval in late 2009 or early 2010. It is also hoped that the final submission to the MOE for approval could be achieved no later than the spring of 2011. There are two proposed concepts for the expansion, one is a vertical expansion on the existing footprint or the second proposal would be an extension of a new cell to the south of the current cell. It was also pointed out that both concepts would require a rezoning. It was also noted that the proposed expansion would provide for another 25 years of operation at the site.

In response to the Deputy Mayor's questions, Mr. Bechard advised that the Township receives royalties and tipping fees only on the solid waste disposed of at the site and not the liquid material that is incinerated. Councillor Brown suggested that the survey results taken from the surveys offered at the public hearings should be compiled and summarized to see what the rankings are for public concerns relative to the site operation. In response to Councillor Miller's question, Mr. Bechard stated that if the facility was not available at its current site, material generated by the chemical valley would probably be exported to the United States. Fire Chief Dewhirst asked the Clean Harbors representatives where the clay material for the capping process would be obtained. Mr. Bechard stated that the additional clay material required would be obtained from the excavation of the required storm water holding ponds. At the conclusion of the presentation, Chairman Randell thanked Mr. Bouchard and Mr. Small on behalf of the Committee for their attendance.

GENERAL ACCOUNTS: Month of May 09

The Committee reviewed the list of General Accounts

Moved by P. Brown

Seconded by J. Agar

Motion #1: That this Committee recommend to Council that General Accounts for the new accounting system starting with supplier number 131002 to YOR002, totaling \$1,933,172.43 be approved for the month of May 2009.

CARRIED

STATEMENT OF FINANCIAL POSITION:

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #2: That this Committee recommend to Council that the report received from the Treasurer on the Statement of Financial Position for the period ending May 30, 2009 be received and accepted.

CARRIED

TREASURER'S REPORT:

Moved by P. Gilliland

Seconded by S. Miller

Motion #3: That it be recommended to Council that the Treasurer's report regarding the LAWSS St. Clair expense report for 2009 be received and accepted.

CARRIED

Moved by P. Gilliland

Seconded by S. Miller

Motion #4: That it be recommended to Council that the Treasurer's report recommending that the CMHC Municipal Infrastructure Lending Program be received and the Treasurer be authorized to apply with a further report brought to Council be accepted.

CARRIED

Moved by P. Carswell-Alexander

Seconded by J. Agar

Motion #5: That it be recommended to Council that the report from the Treasurer recommending that the Treasurer be authorized to pay the CIBC Demand Loan principal balance of \$469,051 financed from the St. Clair Water Reserves be accepted.

CARRIED

BUILDING INSPECTOR'S REPORT:

Moved by S. Miller

Seconded by P. Brown

Motion #6: That it be recommended to Council that the Building Inspector's report for the month of May 2009 be received and accepted as information.

CARRIED

DIRECTOR OF COMMUNITY SERVICES REPORT:

The Committee proceeded to review Mr. Hackett's report dated June 1, 2009. The Committee discussed in detail the portion of the report dealing with the condition of the Sombra Community Hall particularly the kitchen portion of the building.

Moved by P. Carswell-Alexander

Seconded by P. Gilliland

Motion #7: That it be recommended to Council that a structural assessment of the building be completed and if a positive report comes back, to renovate the existing kitchen facility using Hall Board funds and then subsidize with additional Funds from the Education and Environmental Reserve Fund. Municipal funds provided would be only over and above what the Hall Board invests to a maximum \$35000.00, if the Township does not receive a favorable structural report, it will have to reassess what it may need to do.

CARRIED

Moved by S. Miller

Seconded by P. Brown

Motion #8: That this Committee recommend to Council that the asphalt work for the parking lot at the Port Lambton Community Hall using Sevcon Construction be completed at the agreed price of \$14.87 per sq. meter and total costs equaling \$15,850.00 be received and accepted.

CARRIED

The Committee discussed the portion of the Director's report relative to the Mooretown boat launch. It was suggested that the grand opening of the boat launch be held in conjunction with the annual St. Clair River Trail appreciation barbeque tentatively scheduled for Saturday July 25, 2009. The Committee was advised that it is anticipated that the CAP park splash pad should be completed and ready for service on approximately June 22, 2009.

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #9: That it be recommended to Council that the playground equipment in Brigden East Park be upgraded with a maximum expenditure of \$20,000 and that this work be financed from the Moore Parkland Reserve fund.

CARRIED

Moved by J. Agar

Seconded by P. Carswell-Alexander

Motion #10: That this Committee recommend to Council that the monthly report received from the Director of Community Services dated June 5,2009 be received and the recommendations contained within be approved.

CARRIED

In discussion of the report dealing with Brander Park drainage improvement requests, it was suggested that a letter be co-authored by the Director of Community Services and the Coordinator of Operations (Works) advising the requesting party of what is proposed to improve the drainage situation.

DIRECTOR OF EMERGENCY SERVICES REPORT:

Chief Dewhirst advised the Committee that over the year to date period of a year ago, calls of service are down this spring, particularly due to a pronounced decrease in response to grass fires. Also, it seems that the emergency service portion of the new building in Corunna is working rather well with a limited number of contractor call backs to remedy deficiencies.

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #11: That this Committee recommend to Council that the verbal report received from the Director of Fire Services be received and accepted.

CARRIED

NEW BUSINESS:

Councillor Brown requested that the Director of Community Services to have staff investigate and perhaps repaint the rusted areas on the Civic Center sign at the entrance to this building. Councillor Agar briefed the Committee on a conversation with Dr. William O'Mahony and the efforts being made by Dr. O'Mahony to facilitate the incoming physician that will practice out of his facility. Dr. O'Mahony explained to Councillor Agar that he has financed and completed a \$30,000 computer upgrade and that his waiting room and examination rooms will need to be reconfigured to more appropriately accommodate a second physician. Dr. O'Mahony suggested to Councillor Agar that he may be seeking financial assistance from the municipality to help defray some of these costs. It was noted that no formal request has been received at this time.

Hearing no further business, it was;

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #12: That the meeting of the Finance and Administration Committee do hereby adjourn.

CARRIED

The meeting adjourned at 7:25 p.m.

D. Randell,
Chairperson

J. DeMars
Secretary

PUBLIC WORKS & OPERATIONS

AGENDA:

1. DECLARATION OF PECUNIARY INTEREST:

2. DIRECTOR OF PUBLIC WORKS REPORT:

- Proposed removal of Civic Center radio tower
- Hydro seeding in Wilkesport
- Regional WWTP – status
- Outstanding issues – St. Clair Parkway sewer extension

- Polymoore Drive entrance – tender results
- Asphalt resurfacing – tender results
- Draft letter – proposed LaSalle Line watermain
- Regional WWTP – tender results

3. COORDINATOR OF OPERATIONS (WORKS) REPORT:

- Monthly Report dated June 2, 2009

4. COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

- Monthly Report dated June 3, 2009

5. COORDINATOR OF ENGINEERING REPORT:

- Monthly report dated June 2, 2009
- Wilkesport Sanitary Sewer

6. DRAINAGE SUPERINTENDENT REPORT:

- Monthly Report dated June 2, 2009

7. CLERK'S REPORT:

9. CAO'S REPORT:

10. NEW BUSINESS:

11. IN CAMERA:

legal issue

11. ADJOURNMENT:

Chairperson Agar called the meeting to order at 7:30 p.m. and asked members to declare any conflict of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

DIRECTOR OF PUBLIC WORKS & OPERATIONS & ENGINEERING REPORT:

The Committee discussed Mr. Burnham's report relative to the issue of hydro seeding following the construction of the Wilkesport sewers. A motion by Pete Gilliland to recommend to Council that staff be instructed to install sod at an approximate cost of \$25,000 on the boulevard areas affected by the Wilkesport sanitary sewers to be financed from other project savings was not seconded and was declared failed.

Moved by D. Randell

Seconded by P. Gilliland

Motion #1: That this Committee recommend to Council that the report submitted by the Director of Public Works and Operations dated June 2, 2009 regarding the hydro seeding in Wilkesport be received and accepted as information.

CARRIED

Moved by P. Carswell-Alexander

Seconded by D. Randell

Motion #2: That this Committee recommend to Council that the report submitted by the Director of Public Works and Operations dated June 2, 2009 regarding the Regional WWTP status be received and accepted as information.

CARRIED

Moved by D. Randell

Seconded by P. Brown

Motion #3: That this Committee recommend to Council that the report submitted by the Director of Public Works and Operations dated June 2, 2009 regarding the outstanding Frog Point issues be received and accepted as information.

CARRIED

Council proceed to review Mr. Burnham's report dated June 8, 2009 regarding the results of the recent tender call for the Regional WWTP and Corunna pump station. The tenders were as follows:

K&L Construction Ltd.	\$19,774,132.35
Hayman Construction Ltd.	\$20,462,400.00
Kingdom Construction Ltd.	\$20,936,283.00
JV Sarnia Inc.	\$27,720,000.00

Moved by S. Miller

Seconded by D. Randell

Motion #4: That this Committee recommend to Council that the report submitted by the Director of Public Works and Operations dated June 2, 2009 regarding the Courtright WWTP and Corunna PS be accepted in the amount of \$18,992,010.00 (excluding GST) but including 100% performance bond and 100% labor and material payment bond from each of the sub contractors submitted by K & L be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents.

CARRIED

The Committee reviewed the tenders as listed on the report of the Director of Public Works and Operations dated June 2, 2009 as to the tenders received for the construction of the Polymoore Drive entrance. The results were as follows:

Cope Construction Co.	\$213,715.00
Nordell Excavating	\$223,255.00
Dunn Paving	\$231,760.00
Murray Mills Excavating	\$237,823.00

Moved by P. Carswell-Alexander

Seconded by P. Brown

Motion #5: That this Committee recommend to Council that the report submitted by the Director of Public Works and Operations dated June 2, 2009 regarding the Polymoore Drive entrance reconstruction tender results recommending that Cope Construction Co. be awarded the job in the amount of \$213,715 (excluding GST) and the Mayor and Clerk be authorized to sign the contract and other related documents be received and accepted.

CARRIED

The Committee reviewed Mr. Burnham's report on the results of the tender call for the 2009 urban resurfacing projects. The results (excluding GST) were as follows:

Cope Construction Co.	\$225,099.00
Dunn Paving Limited	\$230,768.25

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #6: That this Committee recommend to Council that the report submitted by the Director of Public Works & Operations dated June 2, 2009, regarding the urban asphalt resurfacing be accepted in the amount of \$225,099.00 (excluding GST) from Cope Construction co. and the Mayor and Clerk be authorized to sign the contract and other related documents be received and accepted.

CARRIED

Moved by D. Randell

Seconded by P. Gilliland

Motion #7: That this Committee recommend to Council that the report submitted by the Director of Public Works and Operations dated June 2, 2009 regarding the letter to Chief Plain with regards to the new waterline on LaSalle Line be received and accepted.

CARRIED

COORDINATOR OF OPERATIONS (WORKS) REPORT:

Moved by P. Brown

Seconded by S. Miller

Motion #8: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Works) dated June 2, 2009 be received and accepted as information.

CARRIED

Councillor Carswell-Alexander asked Mr. Burnham to have Public Works staff investigate the cracked condition of the River trail in the vicinity of Guthrie Park.

COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

Moved by D. Randell

Seconded by P. Carswell-Alexander

Motion #9: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Water/Wastewater) dated June 3, 2009, be received and accepted as information.

CARRIED

COORDINATOR OF ENGINEERING SERVICES REPORT:

Moved by D. Randell

Seconded by P. Carswell-Alexander

Motion #10: That this Committee recommend to Council that the monthly report of the Coordinator of Engineering Services dated June 2, 2009 be received and accepted as information.

CARRIED

Moved by D. Randell

Seconded by P. Gilliland

Motion #11: That this Committee recommend to Council that the report regarding the Wilkesport Sanitary Sewer project submitted by the Coordinator of Engineering dated June 2, 2009 recommending that the deadline date for connection to the Wilkesport sanitary sewers be established as June 15, 2010 and that a letter be sent to each affected property owner advising the same be received and accepted.

CARRIED

DRAINAGE SUPERINTENDENT REPORT:

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #12: That this Committee recommend to Council that the monthly report of the Drainage Superintendent dated June 2, 2009, be received and accepted and the recommendations contained therein be approved.

CARRIED

CAO'S REPORT:

Mr. Rodey advised of a need to discuss a legal issue in camera.

NEW BUSINESS:

Councillor Carswell-Alexander led the Committee into a discussion of the possibility of eliminating a crossing guard at the Lyndoch/Cameron Street intersection as it may be redundant once the new traffic signal is operational at the intersection of St. Clair Parkway and St. Clair Boulevard. At the conclusion of the discussion, it was;

Moved by P. Carswell-Alexander

Seconded by P. Gilliland

Motion #13: That staff contact the three area schools to determine student/pedestrian flow at the Cameron and Lyndoch Street intersection in light of the proposed new traffic signal at St. Clair Boulevard and St. Clair Parkway.

CARRIED

Councillor Randell advised the Committee of receiving a comment from Mr. Ken Taylor of Sombra village regarding an invoice of the approximate amount of \$566 for water service

repair. Councillor Randell stated in Mr. Taylor's opinion that he felt the repairs should be the Municipality's responsibility. Mr. Burnham briefed the Committee on past damage to Mr. Taylor's water service by Township forces and the fact that the repairs should have been made at this time at no cost to Mr. Taylor.

Moved by D. Randell

Seconded by P. Carswell-Alexander

Motion #14: That it be recommended to Council that under the circumstances the repair invoice in the amount of \$566.11 to repair the Ken Taylor water service be waived.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

Motion #15: That the meeting enter an in-camera session to discuss a legal issue.

CARRIED

Meeting returned to order.

Moved by D. Randell

Seconded by S. Miller

Motion #16: That the meeting of the Public Works and Operations Committee do hereby adjourn.

CARRIED

The meeting adjourned at 9:05 p.m.

J. Agar,
Chairperson

J. DeMars
Secretary