

**COMMITTEE OF THE WHOLE
PUBLIC WORKS & OPERATIONS COMMITTEE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre
Committee Room 1
February 9, 2009
6:00 p.m.

The meeting of the Committee of the Whole was held Monday February 9, 2009 with the following people present:

	J. Agar,	Chairperson, Public Works and Operations
	D. Randell,	Chairperson, Finance & Administration
	S. Arnold,	Mayor
	P. Gilliland	Deputy Mayor
	S. Miller,	Councillor
	P. Brown,	“
	P. Carswell-Alexander,	“
Staff	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk
	C. Quenneville,	Director of Finance/Treasurer
	L. Burnham	Director of Public Works, Operations & Engineering

FINANCE AND ADMINISTRATION

AGENDA:

6:00pm Paul Smith - SEEBBS

1. DECLARATION OF PECUNIARY INTEREST:

2. GENERAL ACCOUNTS: Months ending December 2008 and January 2009

3. TREASURER’S REPORT:

A1 – ARB decision – Terra International
A2 – MPAC – Assessment update
A3 – Infrastructure funds
A4 – MFOA – bulletin
A5 – Renewal repayment limit

4. BUILDING INSPECTOR’S REPORT:

B-1 - Building Permit Reports for the year ending 2008 and January 2009

5. DIRECTOR OF COMMUNITY SERVICES REPORT:

Moore Museum – “Adopt a Project”

5. CLERK’S REPORTS:

C1 – Commissioner of Oaths extension

6. C.A.O.’S REPORTS:

7. NEW BUSINESS:

Township property – Beresford Street

8. ADJOURNMENT:

Chairperson Randell called the meeting to order and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

Chairman Randell called upon Mr. Paul Smith and Jan Smith of the Smith Farm Estate Enterprises and Sarah Thompson of the UWO Research Park, present to discuss with the Committee Mr. Smith's concept for sustainable environmental education business and bio products strategies known as SEEBBS. Mr. Smith detailed to the Committee his conceptual plan to develop his farm near the intersection of Highway #40 and Oil Springs Line into a biomass research facility with the plan broken down into 3 phases with the first phase being agricultural heritage preservation and sustainable studies, phase 2 being environmental stewardship and eco tourism concept park and phase 3 being the environmental education and research center. Mr. Smith has advised of his relationship with the UWO Research Park who hopes to create an alternative energy research expertise in Sarnia-Lambton. At the conclusion of the discussion, Mayor Arnold suggested Mr. Smith contact the St. Clair Region Conservation Authority and as well attempt to contact potential industrial partners through the UWO Research Park and the Sarnia Lambton Economic Partnership. In response to the Committee's questions Mr. Smith advised that he is seeking Township support for his concept and assistance and guidance to possible external funding services. Also, it was discussed in general terms that there could be developed a relationship between Mr. Smith's facility and the Township Museum as an offsite opportunity for agricultural displays. Mr. Smith advised that he is attempting to find funding partners to conduct the first phase of the project feasibility study. At the conclusion of the discussion, it was;

Moved by S. Arnold

Seconded by S. Miller

Motion #1: That it be recommended to Council that the Township encourage the concept of SEEBBS in St. Clair Township and support in principal its development and the encouragement for the municipality to be briefed periodically on the progress of the concept.

CARRIED

GENERAL ACCOUNTS: Month of January 09

Council proceeded to review the accounts as listed on the agenda. The Treasurer responded to several questions posed by member of the Committee.

Moved by S. Arnold

Seconded by J. Agar

Motion #2: That this Committee recommend to Council that General Accounts for the new accounting system starting with supplier number 143001 to YEL001, totaling \$971,135.40 be approved for the year ending 2008.

CARRIED

Moved by S. Arnold

Seconded by J. Agar

Motion #3: That this Committee recommend to Council that General Accounts for the new accounting system starting with supplier number 407001 to YEL001 totaling \$1,421,635.39 be approved for the month of January 2009.

CARRIED

TREASURER'S REPORT:

Moved by S. Miller

Seconded by P. Brown

Motion #4: That it be recommended to Council that the Treasurer's Report identified as A-1, as listed on the agenda be received and the recommendations within be accepted.

CARRIED

Moved by P. Brown

Seconded by S. Arnold

Motion #5: That it be recommended to Council that the Treasurer's Report identified as A-2, as listed on the agenda be received and the recommendations within be accepted.

CARRIED

Moved by J. Agar

Seconded by P. Gilliland

Motion #6: That it be recommended to Council that the Treasurer's Report identified as A-3, as listed on the agenda be received and the recommendations within be accepted.

CARRIED

Moved by S. Miller

Seconded by P. Gilliland

Motion #7: That it be recommended to Council that the Treasurer's Report identified as A-4, as listed on the agenda be received and the recommendations within be accepted.

CARRIED

Moved by P. Gilliland

Seconded by P. Brown

Motion #8: That it be recommended to Council that the Treasurer's Report identified as A-5, as listed on the agenda be received and the recommendations within be accepted.

CARRIED

BUILDING INSPECTOR'S REPORT:

Moved by P. Brown

Seconded by S. Arnold

Motion #9: That it be recommended to Council that the Building Inspector's report for the year ending 2008 and for the month of January 2009 be received and accepted.

CARRIED

DIRECTOR OF COMMUNITY SERVICES REPORT:

The Committee reviewed the information received from the Moore Museum Curator regarding the "adopt a project" fundraising initiative.

Moved by S. Miller

Seconded by P. Brown

Motion #10: That this Committee recommend to Council that the Moore Museum's adopt a project fundraising campaign be approved and endorsed.

CARRIED

CLERK'S REPORT:

Moved by P. Gilliland

Seconded by P. Brown

Motion #11: That the Committee recommends to Council to support the re-appointment of Mavis Diane Monteith as a Commissioner of Oaths for an additional 3 year period.

CARRIED

NEW BUSINESS:

The Committee reviewed the information provided by Councilor Brown regarding the condition of the properties on Beresford Street owned by the Municipality. It has been pointed out to Township officials that there are several vehicles and recreational vehicles parked on the Municipal property.

Moved by S. Arnold

Seconded by S. Miller

Motion #12: That it be recommended to Council that the Property Standards Officer be asked to investigate and assist with the identification of the owners of the vehicles and equipment parked on Township property on Beresford Street and be asked to assist in the removal of the vehicles.

CARRIED

Mayor Arnold questioned staff information on the number of ice grooming machines the Township has purchased since the year 2001. Also, Mayor Arnold advised of a letter received from the Moore Optimist Club regarding the February 17th Youth Appreciation dinner at 6:15pm. Mayor Arnold and Deputy Mayor Gilliland advised of their attendance as well as the attendance of Councillor Miller, Brown and Agar.

Chairman Randell left the Chair to present to the Committee, a draft resolution regarding the emergency room operation at the Sydenham Campus of the Chatham-Kent Health Alliance and the CEE Campus of the Bluewater Health.

Moved by D. Randell

Seconded by J. Agar

Motion #13: Whereas Lambton County Council has rejected the Hay report, commissioned by the Local Area Health Network, and all the recommendations it contains, and

Whereas St. Clair Township would suffer serious down grading of health care service levels should either of the Petrolia or Wallaceburg hospitals lose their Emergency Departments, and

Whereas these two hospitals have each gone through repeated studies that serve more to damage the hospitals and communities they serve than to understand the needs, therefore,

Be it resolved that St. Clair Township supports Lambton County in rejecting the Hay Report, and

Further be it resolved that we call on the LHIN, the Chatham-Kent Health Alliance, Blue Water Health and the Province of Ontario to cease the studies on these hospitals, declare that they provide fundamental service and that they will continue to do so as the communities have already demonstrated their importance many times.

CARRIED

Chairperson Randell returned to the Chair. Hearing no further business, it was;

Moved by S. Miller

Seconded by P. Gilliland

Motion #14: That the meeting of the Finance and Administration Committee due hereby adjourn.

CARRIED

The meeting adjourned at / p.m.

D. Randell,
Chairperson

J. DeMars
Secretary

PUBLIC WORKS & OPERATIONS

AGENDA:

1. DECLARATION OF PECUNIARY INTEREST:

2. DIRECTOR OF PUBLIC WORKS REPORT:

RFP Froomfield Sewers
Regional WWTP Status

3. COORDINATOR OF OPERATIONS (WORKS) REPORT:

Monthly report dated February 4, 2009

4. COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

Monthly report dated February 2, 2009
Quality Management System Operational Plan

5. COORDINATOR OF ENGINEERING REPORT:

Monthly report dated February 4, 2009
Asphalt resurfacing

6. DRAINAGE SUPERINTENDENT REPORT:

Monthly report dated February 4, 2009

7. CLERK'S REPORT:

9. CAO'S REPORT:

10. NEW BUSINESS:

Sacred heart School Parent Council paving request

11. ADJOURNMENT:

Chairperson Agar called the meeting to order at 7:10 p.m. and asked members to declare any conflict of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

DIRECTOR OF PUBLIC WORKS & OPERATIONS & ENGINEERING REPORT:

Moved by D. Randell

Seconded by S. Miller

Motion #1: That this Committee recommend to Council that the monthly report of the Director of Public Works & Operations & Engineering dated February 4, 2009, regarding the RFP for the design of Pumping Stations for Froomfield be received and accepted as information.

CARRIED

Moved by P. Brown

Seconded by P. Gilliland

Motion #2: That this Committee recommend to Council that the report of the Director of Public Works & Operations & Engineering dated February 4, 2009, regarding the Regional WWTP status be received and accepted as information.

CARRIED

In review of the Coordinator of Operations (Works) report, the Committee requested staff to investigate the trees cut on the north side of Moore Line near the Moore works Center. It was also pointed out that in item #5 the intersection in question was Albert and Paget, not Albert and Beckwith. Deputy Mayor Gilliland advised of a discussion with the Coordinator of Operations regarding Council's previous instructions relative to the placement of solar powered flashing stop signs and singing strips at the intersection of the Petrolia Line and Brigden Road and the Brigden Road and Plank Road.

Moved by S. Arnold

Seconded by P. Gilliland

Motion #3: That it be recommended to Council that staff be instructed to locate solar powered flashing stop signs at the intersection of the Brigden Road and Petrolia Line on the southbound lane, the intersection of the Brigden Road and the Plank Road on both the south and northbound lanes with singing strips to be established in conjunction with all 3 new solar powered flashing stop lights.

CARRIED

COORDINATOR OF OPERATIONS (WORKS) REPORT:

Moved by S. Arnold

Seconded by S. Miller

Motion #4: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Works) dated February 4, 2009, be received and accepted.

CARRIED

COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

Moved by S. Arnold

Seconded by S. Miller

Motion #5: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Water/Wastewater) dated February 2, 2009, be received and accepted as information.

CARRIED

Moved by D. Randell

Seconded by P. Gilliland

Motion #6: That this Committee recommend to Council that the Quality Management System – Operational Plan report submitted by the Coordinator of Operations (Water/Wastewater) dated February 4, 2009 recommending that it be accepted and endorsed by the appropriate Township representatives be received and accepted.

CARRIED

COORDINATOR OF ENGINEERING REPORT:

In review of Mr. Deline's report, the Committee asked staff to confirm the grant eligibility time line for the Wilkesport sewer project with a staff report on the issue.

Moved by S. Miller

Seconded by D. Randell

Motion #7: That this Committee recommend to Council that the monthly report of the Coordinator of Engineering dated February 4, 2009 be received and accepted.

CARRIED

Moved by P. Brown

Seconded by S. Arnold

Motion #8: That this Committee recommend to Council that the report of the Coordinator of Engineering dated February 4, 2009 regarding urban asphalt resurfacing be received and accepted as information.

CARRIED

Council directed staff not to tender the urban street asphaltting projects until the 2009 budget has been confirmed and approved by Council.

DRAINAGE SUPERINTENDENT REPORT:

Moved by D. Randell

Seconded by S. Arnold

Motion #9: That this Committee recommend to Council that the monthly report of the Drainage Superintendent dated February 4, 2009, be received and accepted and the recommendations contained therein be approved.

CARRIED

NEW BUSINESS:

The Committee reviewed the correspondence received from the Sacred Heart Parent Council regarding a request for the Township to consider paving the boulevard area on the north side of John Street adjacent to the Sacred Heart School and the possible placement of parking lot markings.

Moved by S. Arnold

Seconded by P. Brown

Motion #10: That it be recommended to Council that the request received from the Sacred Heart Parent Council in Port Lambton be referred to the school board for comment and possible cost sharing opportunities.

CARRIED

Councillor Brown led the Committee into discussion of the possibility of assisting in the development of the vehicular assembly yard for the Sombra ferry. Mayor Arnold advised that it was his thought that this issue was addressed to some degree in the border crossing report relative to Highway 402. It was recommended that staff obtain a copy of this report to determine if this report contains any language addressing the Sombra crossing.

Committee of the Whole Minutes
Meeting of February 9, 2009

Mayor Arnold questioned the status of the golf course clubhouse expansion. The Committee was advised that the original plan was to do final plan review for a tender call opportunity sometime in March. The Mayor also questioned the tender for the work being carried out for the Brigden Community Center. Also, Mayor Arnold questioned the current renovation work being conducted at the clubhouse.

The Committee discussed the commencement time for the March 2nd regular meeting of Council. It was determined that the meeting would commence at 5pm to allow Council an opportunity to review the first draft of the 2009 Capital Budget.

Hearing no further business it was;

Moved by S. Miller

Seconded by P. Gilliland

Motion #11: That the meeting of the Public Works and Operations Committee do hereby adjourn.

CARRIED

The meeting adjourned at 7:55 p.m.

J. Agar,
Chairperson

J. DeMars
Secretary