

**ST. CLAIR TOWNSHIP
COUNCIL MINUTES
SESSION # 18**

St. Clair Civic Centre
Council Chambers
October 15, 2007
6:00 p.m.

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland,	Deputy Mayor
	P. Carswell-Alexander,	Councillor
	P. Brown,	“
	D. Randell,	“
	S. Miller,	“
	J. Agar,	“
Staff:	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk/ Deputy CAO
	C. Quenneville	Director of Financial Services

AGENDA:

AMENDED

6:00pm Draft Budget Review

Declaration of Conflict of Interest:

Adopt Minutes:

Council Meeting of October 1, 2007
Sombra Museum of September 20, 2007
Committee of the Whole October 10, 2007

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

CORRESPONDENCE:

- a) County of Lambton nominee
- b) Royal Canadian Legion – November 11th program
- c) Tom Lane – property standards
- d) Byron Warwick – Property standards

INFORMATION:

- 1) County of Lambton – Council highlights
- 2) County of Lambton – Fundraiser
- 3) Corunna Community Policing - October minutes
- 4) County of Lambton - Community Safety Zone

DRAINS:

REPORTS OF COMMITTEES AND OFFICERS:

COORDINATOR OF OPERATIONS:

Truck tenders
WWTP expenses

COORDINATOR OF PLANNING:

Youssef Draft Plan of Subdivision

PLANNING REPORT:

River Run proposal

DIRECTOR OF ENGINEERING SERVICES:

Brigden Road Report

DIRECTOR OF FINANCIAL SERVICES:

2008-2009 Draft budget

COORDINATOR OF ENGINEERING SERVICES:

Roadwork on St. Clair Parkway
Colonel Cameron School – bus loading zone

TREASURER'S REPORT:

Inter – urban Transit Survey

CLERK'S REPORT:

Notice of Court of Revision – Catalpa Way local improvement
Rural Broadband status report

CAO'S REPORT:

MOTIONS:

- 1) Campground fees
- 2) Tile loan approval

BY-LAWS:

By-law #62 of 2007 – Tile loan rating
By-law #63 of 2007 – Stop signs for Fane and Bentinck

COUNCILLORS REPORTS:

UNFINISHED BUSINESS:

Chatham-Kent Lambton Services – bus zoning

NEW BUSINESS:

UPCOMING MEETINGS:

Regular Council - Monday November 5, 2007 7pm
Committee of the Whole – Wednesday November 14, 2007 2pm
Regular Council – Monday November 19, 2007 7pm

ADJOURNMENT:

The Mayor called the meeting to order at 6:05 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

Councillor Randell declared a conflict of interest and left the Council Chambers during the discussion on the County of Lambton nomination for the Source Water Protection Committee.

Council proceeded to review the current draft of the 2008 and 2009 Capital Budget. Council discussed several projects and funding sources including the use of reserves. Council was also of the opinion that notwithstanding the recommendation made to Council by the Finance and Administration Committee, the Moore Education and Environmental Fund would be the source of funding in 2008 for several capital projects located in the former Township of Moore. At the conclusion of the discussions, Council requested Mr. Quenneville make the adjustments as discussed at the meeting and prepare a revised draft budget.

MINUTES:

Council proceeded to review the minutes as listed on the agenda. Councillor Randell brought to Council's attention the minutes from the Sombra Museum meeting on September 20th relative to the impact of the ferry traffic back up on the public washroom facility on the Museum property. Staff was asked to report on the possible cost and feasibility of relocating the caboose to the park property on the southeast intersection of the St. Clair Parkway and Smith Street and also to discuss with the Bluewater Ferry, the issue of washroom facilities.

Councillor Gilliland brought to Council's attention discussion he has had with several rate payers relative to motion #6 of the Finance and Administration meeting of October 10, 2007 relative to the proposal to increase campground fees. Several ratepayers were in attendance to hear Council's discussion on this issue.

Moved by P. Gilliland

Seconded by P. Carswell

Motion # 1: That motion #6 from the Finance and Administration Committee minutes of October 10, 2007 relative to the increase in campground fees be tabled for further consideration.

CARRIED

Several people in the audience asked to address Council on this issue;

Mr. Ed Noakes identified himself as a camper at Branton Cundick park, requested a copy of the October 10, 2007 Finance and Administration Committee minutes. Mr. Noakes was advised that the minutes requested as well as the report from the Community Services Director would be posted on the Township's website.

Linda Lewis advised Council of a letter received from the Director of Community Services advising that a 5% raise increase was proposed for the year 2008. Ms. Lewis questioned why the campers were advised of a possible 5% increase and now the increase is proposed to be approximately 40%.

At the conclusion of the discussion, Mayor Arnold advised that the issue of the proposed campground rate increases would be further discussed at the Finance and Administration Committee scheduled for 2pm on Wednesday November 14, 2007. The agenda for this meeting would be as well, posted on the Township's website.

Moved by P. Gilliland

Seconded by D. Randell

Motion #2 That the minutes of the following meetings be adopted as printed and circulated:

Council meeting of October 1, 2007, Session #17
Sombra Museum of September 20, 2007
Committee of the Whole of October 10, 2007 with resolution #6 from
Finance and Administration tabled.

CARRIED

On behalf of Council, Mayor Arnold recognized Mr. Paul Primeau, co-chair of the Corunna Community Policing Committee and Mr. Ron Skreptak, chairman of the Policing Committee who were present to present to Council a grocery bag promoting the Corunna Community Policing Committee in a project that was co-sponsored with the Corunna No Frills store. At the conclusion on the presentation, members of Council thanked Mr. Skreptak and Mr. Primeau for the efforts made by the Committee on behalf of the citizens of St. Clair Township.

Council welcomed Mr. Curtis Brown and recognized him as the newest employee of ST. Clair Township. Mr. Brown has been hired as an engineering technician commencing his duties today. On behalf of Council, Mayor Arnold welcomed Mr. Brown and made a presentation to him.

CORRESPONDENCE:

In discussion of the correspondence from the County of Lambton regarding a nomination for Darrell Randell as a County representative on the Source Water Protection Committee, Councillor Randell declared a conflict of interest and left the Council chambers.

Moved by P. Gilliland

Seconded by P. Brown

Motion # 3 That the Township of St. Clair support the County of Lambton nomination of Mr. Darrell Randell as a representative of Lambton County to sit on the Source Water Protection Committee.

CARRIED

Councillor Randell returned to the meeting

Council reviewed the information received from the Corunna Legion and Mayor Arnold requested that staff do advise that he would be in attendance at the November 10 and 11, 2007 ceremony on behalf of the Municipality.

Moved by S. Miller

Seconded by D. Randell

Motion # 4 That the property standards complaint received from a property on William Street, Port Lambton be referred to the Property Standards Officer for an investigation and appropriate action.

CARRIED

Moved by P. Gilliland

Seconded by S. Miller

Motion # 5 That the property standards complaint received for property referred to as 1245 Petrolia Line be accepted and referred to the Property Standards Officer for investigation and appropriate action.

CARRIED

Moved by P. Brown

Seconded by S. Miller

Motion # 6 That the following correspondence be received and dealt with as per Council's instructions as noted:

- a) County of Lambton - nominee
Inst. Motion #3
- b) Royal Canadian Legion – November 11th program
Inst. Received

- c) Tom Lane – property standards
Inst. Motion #4
- d) Byron Warwick – property standards
Inst. Motion #5

CARRIED

DEPUTATIONS AND APPOINTMENTS:

REPORTS OF COMMITTEES AND OFFICERS:

Coordinator of Operations:

Council reviewed the tenders for the purchase of a ½ ton pick up truck. The tenders were as follows:

Bayview Chrysler Dodge	\$25,709.03
Colombo Motors	26,164.14
Patterson Motors	26,208.60
Mid County Ford	26,394.42
Wallis Pontiac Buick	26,722.55
Ron Clark Motors	27,044.22
MacFarlane Chevrolet	27,118.32

Moved by P. Gilliland

Seconded by J. Agar

Motion # 7 That the tender submitted by Bayview Chrysler Dodge for the supply of one 2008 ½ ton Ext. Cab pick up truck be accepted in the amount of \$25,709.03 (tax included), and that the Mayor and Clerk be authorized to sign the contract and other related documents.

CARRIED

Moved by P. Brown

Seconded by P. Carswell

Motion # 8 That the Coordinator of Operations' report on the amounts from OMI invoices #1721 (\$62,905.27) and #1874 (\$18,874.36) be approved for payment to reconcile this outstanding expense from sludge haulage at Corunna Wastewater Treatment Plant for a total expense of \$81,779.63 to be charged to the treatment operations contract account be received and accepted.

CARRIED

Coordinator of Planning:

Council reviewed Ms. Brennan's report on the draft subdivision for property known as Blocks C & D, Plan 600 Corunna.

Moved by P. Gilliland

Seconded by P. Carswell

Motion # 9 That the Coordinator of Planning's report on the Youssef Draft Plan of Subdivision, be received and accepted.

CARRIED

The Mayor suggested that any member of Council wishing to offer comments to the draft plan of the subdivision, that those members should flow opinions and recommendations to Lambton County through the Planning Coordinator.

Planning Report:

Council proceed to review the planning report on the proposed River Run development prepared by Mr. Barry Uitvlugt.

Moved by P. Carswell

Seconded by P. Gilliland

Motion # 10 That the Planner's report relative to the proposed River Run development be tabled.

CARRIED

Director of Engineering Services:

Moved by P. Carswell

Seconded by S. Miller

Motion # 11 That the report submitted by the Director of Engineering Services regarding Brigden Road reconstruction vs. overlay, be accepted and received.

CARRIED

Director of Financial Services:

Council acknowledged that Mr. Quenneville's report on the draft 2008 and 2009 had been discussed in the first portion of this meeting.

Moved by P. Carswell

Seconded by D. Randell

Motion # 12 That the Treasurer's report on the proposed draft 2008 and 2009 Capital Budget be received.

CARRIED

Coordinator of Engineering Services:

Moved by J. Agar

Seconded by P. Gilliland

Motion # 13 That the normal tendering procedure be waived and that the work for the St. Clair Parkway curb & gutter project from #4044 St. Clair Parkway to Marshy Creek be awarded to Henry Heyink Construction Ltd. based on their agreement to extend their pricing from the No-Frills By-pass Lane project.

CARRIED

Council reviewed Mr. Graham's report on the possible construction of a school bus loading zone at the Colonel Cameron School, basically as a widened paved shoulder on the north side of Cameron Street. The Mayor and Councillor Carswell briefed Council on the results of an on-site meeting held at the location earlier today. In his report, Mr. Graham estimates that the project could cost approximately \$30,000 if done now or there could be a potential \$10,000 savings if this work was combined with other projects such as urban resurfacing in 2008.

Moved by P. Brown

Seconded by S. Miller

Motion # 14 That Council approve the proposed project to construct a school bus loading zone on the north side of Cameron Street adjacent to Colonel Cameron School at an estimated cost of approximately \$20,000 to be accommodated for in the 2008 Capital Budget and financed from the Moore Education and Environmental Fund with the work to proceed next summer.

CARRIED

The Mayor acknowledge Mr. Dan Whitton present to discuss with Council his issues around his limited storage ability for his service station in Brigden that is also the site of the LCBO agency store. Mr. Whitton described the problem he is having with the current storage and his apparent inability to expand the building due to the location of a drain on his property and other site plan issues.

Moved by S. Miller

Seconded by P. Carswell

Motion # 15 That staff be instructed to prepare a report for Council's consideration on the planning issues and circumstances relative to the Brigden Service Station.

CARRIED

Treasurer's Report:

Council reviewed the draft Inter-urban Transit survey prepared by Mr. Quenneville and offered several suggestions such as:

Including Mooretown in the proposed transit area

Several wording changes were recommended

The survey be amended not to include a provision that survey results could be called into the Civic Centre.

Moved by P. Brown

Seconded by P. Carswell

Motion # 16 That the Treasurer's report on the Inter-urban Transit survey, be received and accepted as amended.

CARRIED

CLERK'S REPORT:

Council reviewed the Clerk's report dated October 15, 2007 regarding the Rural Broadband proposal.

Moved by J. Agar

Seconded by D. Randell

Motion # 17 That the proposal from Bell Aliant be accepted as being the proposal that was scored highest by the evaluation team according to the stated selection criteria and is further recommended that this approval be subject to final negotiation and the signing of an appropriate agreement that meets the financial and performance objectives of all the partner Municipalities.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

Motion # 18 That Council considers a 21 day notification period sufficient for the court of revision necessary in the Catalpa Way project local improvement.

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORT:

Mr. Rodey advised of a need to discuss a property and personnel issue in camera.

MOTIONS:

Moved by S. Miller

Seconded by P. Carswell

Motion # 19 That the following applications for loan under the Tile Drainage Act be approved subject to Provincial funding:

1290349 Ont. Ltd. c/o Dennis Debot Lot 30, Con. 9 \$50,000.00

CARRIED

BY-LAWS:

Moved by P. Carswell

Seconded by D. Randell

Motion # 20 That By-law Number 62 of 2007 being a By-law imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act, be read the required number of times and be finally passed, signed and sealed.

CARRIED

Moved by J. Agar

Seconded by P. Gilliland

Motion # 21 That By-law Number 63 of 2007, being a by-law to control vehicular traffic on public roads at Bentinck and Fane Streets, Corunna, having been given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

CARRIED

COUNCILLORS REPORTS:

Pete Gilliland

Deputy Mayor Gilliland brought to Council's attention an apparent error made by the contractor on the recent Bentinck Street project where a driveway access has been curbed, rendering the driveway unusable.

Moved by P. Gilliland

Seconded by P. Carswell

Motion # 22 That staff be instructed to arrange for the appropriate curb cuts to re-establish the driveway access for the Bruton property on Bentinck Street.

CARRIED

Staff was also asked to provide a report on the status of the driveway approaches on the Bentinck Street reconstruction project. Deputy Mayor Gilliland asked staff to replace or remove the flag at the former Hill Street School in Corunna.

Darrell Randell

Councillor Randell attended a recent meeting at the Moore Museum Committee as well as a meeting of the Wilkesport Community Centre board. Councillor Randell advised that the board is progressing with interior improvements to the hall including electrical upgrades. Staff was requested to prepare a report on the appropriateness of having additional wiring installed at the Wilkesport Community Centre as an evacuation centre to accommodate the use of generators if required during an electrical emergency.

Steve Miller

Councillor Miller provided Council with the status of the upgrade at the Port Lambton Community Hall. Also staff was asked to investigate the payment of the balance of the Community Hall's annual 2007 grant.

Pat Brown

Councillor Brown suggested that a letter of thanks be sent to MPP Caroline DiCocco for her efforts on behalf of St. Clair Township and its residents.

Steve Arnold

Mayor Arnold advised Council of meetings held recently with MPP Caroline DiCocco and a forthcoming meeting with MPP elect Bob Bailey. Staff was also asked to investigate the centre flag pole at the St. Clair Civic Square in Corunna, which, as a matter of protocol, should be higher than the two outside flag poles. Council was also asked to investigate bumps on the newly completed portion of the Brigden Road reconstruction. Staff was also asked for a report as to the cost of flashing lights powered by solar power for the stop signs at the intersection of the Brigden Road and Petrolia Line. The Clerk responded to the Mayor's questions why the Marshy Creek Drain project completed last year did not extend south of the St. Clair Parkway. The Mayor was advised that the engineer took the drain to what he considered an acceptable outlet and no petition for improvement was received for the portion of the drain referred to by the Mayor. In response to the Mayor's questions, Mr. Rodey advised that the CSX railway has not returned his calls requesting a meeting with the Mayor and himself. Staff was also asked to determine the status of the grant applied for through the farm credit corporation for improvements at the Wilkesport Community Centre. Mayor Arnold also advised Council that he attended the recent sod turning for the Bluewater Health Facility.

Moved by P. Carswell

Seconded by J. Agar

Motion # 23 That the meeting enter an in-camera session to discuss a property and personnel issue.

CARRIED

Meeting returned to order.

Moved by P. Gilliland

Seconded by D. Randell

Motion # 24 That the report submitted by the Planning Department on the River Run proposal, be received and accepted.

CARRIED

ADJOURNMENT:

Moved by J. Agar
That the meeting do hereby adjourn.

Seconded by S. Miller

CARRIED

The meeting adjourned at 9:30 p.m.

MAYOR

CLERK