

**ST. CLAIR TOWNSHIP  
COUNCIL MINUTES  
SESSION #7**

St. Clair Civic Centre  
Council Chambers  
Monday, April 16, 2007  
7:00 p.m.

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold,	Mayor
	P. Gilliland,	Deputy Mayor
	P. Carswell-Alexander,	Councillor
	P. Brown,	“
	D. Randell,	“
	S. Miller,	“
	J. Agar,	“
Staff:	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk/ Deputy CAO

The Mayor joined the meeting in progress

**AGENDA:**

**Declaration of Conflict of Interest:**

**Adopt Minutes:**

Council Meeting of April 2, 2007 – Session #6  
Committee of the Whole – April 11, 2007

**Business Arising from the Minutes:**

**DEPUTATIONS AND APPOINTMENTS:**

6:30 p.m. Bonni Stevenson - proposal

**CORRESPONDENCE:**

- a) Corunna Community Policing – grant request
- b) Courtright Firefighter – van request
- c) Wilkesport Community Centre – Community festival

**INFORMATION:**

- 1) County of Lambton – 2007 budget
- 2) A.M.O. – Ontario Water Act
- 3) Sarnia-Lambton Environmental – invitation
- 4) Warden Burns – fundraiser
- 5) Chief Dewhirst – District Chiefs meeting
- 6) Corunna community Policing – April 3 minutes
- 7) O.P.P. – 2006 operating costs reconciliation
- 8) College of Physicians & Surgeons – Statistical Report

**DRAINS:**

Drainage By-law #2 of 2007 - Feddes Drain Pump  
Drainage By-law #3 of 2007 – Various Drains  
Drainage By-law #4 of 2007 – Bawden Drain and Pump  
Drainage By-law #5 of 2007 – Marwood Drain

**REPORTS OF COMMITTEES AND OFFICERS:**

Committee of Adjustment-Applications B 5/07 and A 3/07

**DIRECTOR OF COMMUNITY SERVICES:**

- Grass cutting tenders

**COORDINATOR OF ENGINEERING SERVICES:**

- Tender - Urban Asphalt Resurfacing  
- Tender - Storm Sewer Relining

**DRAINAGE SUPERINTENDENT:**

- Brown Drain – Culvert Request

**COORDINATOR OF OPERATIONS – ROADS**

Tender Results – Supply and Apply Chloride – Dust Control - 2007  
Tender Results – Supply and Haul Granular Material - 2007

**CLERK'S REPORT:**

- No Parking Request on Courtright Line – Brigden  
- In memoriam policy  
- Fence viewers  
- Agreement re: golf cart

**IN CAMERA:**

- To discuss a personnel issue

**CAO'S REPORT:**

**MOTIONS:**

**BY-LAWS:**

By-law 26 of 2007 – amend By-law 30 of 2004 – local improvement  
By-law 27 of 2007 – fence viewers – appointments  
By-law 28 of 2007 – property purchase - highlight

**COUNCILLORS REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

Wednesday, April 25, 2007 – Community Health Centre –  
Courtright Community Hall 7:00 p.m.  
Thursday, April 26, 2007 – LCRGPA – Wilkesport Community Centre – 5:30 p.m.  
Monday, May 7, 2007 - Regular Council – 7:00 p.m.  
Wednesday, May 9, 2007 - Committee of the Whole – **12:30 p.m.**  
**Tuesday, May 22, 2007 - Regular Council – 7:00 p.m.**

**ADJOURNMENT:**

The Deputy Mayor Pete Gilliland called the meeting to order at 6:45 p.m. and welcomed Bonni Stevenson present to present to Council her proposal to develop a St. Clair Township Newsletter as a way of communication with the public. Ms. Stevenson suggested that the Newsletter be in a four page format circulated once per month at the end of the month listing coming events for local service clubs, school activities and highlights of Council meetings. It was suggested that the Newsletter be circulated by way of shopper type publications to approximately 6,300 households. Ms. Stevenson advised that her proposal was to present Council with a prototype of the Newsletter with the first circulation anticipated at the end of September.

Moved by S. Miller

Seconded by P. Carswell-Alexander

**Motion #1** That the Township accept the proposal submitted by Bonni Stevenson on a trial basis to establish a St. Clair Township Newsletter to be used as an information vehicle to all Township residents.

**CARRIED**

Mayor Arnold thanked Ms. Stevenson for her presentation and advised that he on behalf of Council was looking forward to the first addition of the Newsletter.

The Mayor asked members of Council to declare any conflicts of interest at the appropriate time.

**DECLARATION OF CONFLICT OF INTEREST:**

None declared.

**MINUTES:**

Council proceeded to review the minutes as listed on the agenda.

Deputy Mayor Gilliland advised that relative to Motion #5 on page 3 he was incorrectly identified as the seconder. Councillor Agar was the identified as the seconder to the motion.

Moved by D. Randell

Seconded by J. Agar

**Motion #2** That the minutes of the Council meeting of April 2, 2007 – Session #6 be adopted as printed and circulated and amended.

**CARRIED**

Moved by D. Randell

Seconded by P. Gilliland

**Motion #3** That the minutes of the Committee of the Whole (Combined meeting of Finance & Administration and Public Works & Operation) meeting of April 11, 2007, be adopted as printed and circulated.

**CARRIED**

Moved by D. Randell

Seconded by P. Gilliland

**Motion #4** That permission be granted to the Wilkesport Community Centre to hold a Jamboree to be held June 13<sup>th</sup> to 17<sup>th</sup>, 2007 and that the event be declared a Community Festival with municipal permission subject to compliance with the Township's Alcohol Management Policy.

**CARRIED**

**CORRESPONDENCE:**

Moved by S. Miller

Seconded by P. Gilliland

**Motion #5** That a donation be made to Corunna Community Policing Committee in the amount of \$400.00 for the Committee's activities in 2007.

**CARRIED**

Moved by S. Miller

Seconded by P. Carswell-Alexander

**Motion #6** That the correspondence from the Courtright Volunteer Firefighter's Association regarding the possible purchase of a passenger van be referred to Chief Dewhirst for a report.

**CARRIED**

Council acknowledged the invitation received from the Sarnia Lambton Environmental Association to attend a May 10<sup>th</sup> presentation. It was noted that Councillor Randell is one of the key note speakers at the meeting. Council also acknowledged the April 19<sup>th</sup> meeting of the District Fire Chiefs to be hosted at the Courtright Fire Station. Due to re-scheduling conflict the Mayor will attend this meeting of the District Chiefs but will be unfortunately late. Also, reviewed the minutes of the April 3<sup>rd</sup> meeting of the Corunna Policing Committee.

Moved by P. Gilliland

Seconded by D. Randell

**Motion #7** That the appropriate staff be instructed to investigate the tree at the intersection of Albert and Paget Street in Corunna as a possible visibility hazard.

**CARRIED**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #8** That the following correspondence be received and dealt with as per Council's instructions as noted:

- a. Corunna Community Policing – grant request  
**Inst.** See Motion #5
- b. Courtright Firefighter – van request  
**Inst.** See Motion #6
- c. Wilkesport Community Centre – Community festival  
**Inst.** See Motion #4

**CARRIED**

#### **DRAINS**

Moved by J. Agar

Seconded by P. Gilliland

**Motion #9** That Drainage By-law #2 of 2007, being a by-law to raise the sum of \$1,526.68 being money expended out of the General Funds of the Township of St. Clair for the maintenance repairs to the Feddes Drain Pump be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by P. Brown

Seconded by S. Miller

**Motion #10** That Drainage By-law #3 of 2007, being a by-law to raise the sum of \$11,363.40 on the 2007 tax roll on a pro-rata assessment on various drains in the Township of St. Clair be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by D. Randell

Seconded by P. Gilliland

**Motion #11** That Drainage By-law #4 of 2007, being a by-law to raise the sum of \$2,364.79 being money expended out of the General Funds of the Township of St. Clair for expenses for the maintenance to the Bawden Drain & Pump be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by P. Brown

Seconded by P. Carswell-Alexander

**Motion #12** That Drainage By-law #5 of 2007, being a by-law to raise the sum of \$7,317.94 being money expended out of the General Funds of the Township of St. Clair for the maintenance to the Marwood Drain be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

**REPORTS OF COMMITTEES AND OFFICERS:**

Council reviewed Committee of Adjustment applications B5/07 and A3/07 and offered no comments.

**DIRECTOR OF COMMUNITY SERVICES:**

Council reviewed the tenders received for grass cutting maintenance at various parks, formally operated by St. Clair Parkway.

2007 Grass Cutting Quotes for River Parks

<u>Name</u>	<u>Amount</u>
Tony's	\$37,900.00
Mater's	\$36,600.00
McRae	\$38,700.00
Gruben's	\$42,000.00
J. D. Lawn	\$57,600.00
3 Seasons	\$31,000.00
Valley Lawn Care	\$31,860.00
J & S Landscape	\$24,530.00
Williams	\$61,200.00
Kevin K Landscape	\$44,600.00

Moved by P. Gilliland

Seconded by D. Randell

**Motion #13** That the tender of J & S Landscape in the total amount of \$24,530.00 to achieve approximately 20 cuts per park at the municipal parks formally operated by the St. Clair Parkway be accepted.

**CARRIED**

**COORDINATOR OF ENGINEERING SERVICES:**

Council reviewed Mr. Burnham's report dated April 12<sup>th</sup> listing tenders received for urban asphalt resurfacing and storm sewer relining. It was pointed out that Cope Construction was the only bidder on the urban asphalt resurfacing project and five contractors had submitted tenders for the storm sewer relining.

Storm Sewer Relining Tenders

Capital Commercial Pipe (Option #1)	\$54,390.00 plus GST
Capital Commercial Pipe (Option #2)	\$55,300.00 plus GST
D.M. Robichaud Associates (Option #2)	\$60,325.00 plus GST
Insituform Technologies Ltd. (Option #1)	\$61,748.00 plus GST
Liqui-Force Services Inc. (Option #2)	\$79,776.00 plus GST

Moved by P. Carswell-Alexander

Seconded by P. Brown

**Motion #14** That the tender submitted by Cope Construction in the amount of \$161,325.00 plus GST for the Urban Asphalt Resurfacing project be accepted and that the Mayor and Clerk be authorized to sign the contract and other related documents.

**CARRIED**

Moved by J. Agar

Seconded by D. Randell

**Motion #15** That the tender submitted by Capital Commercial Pipe Services in the amount of \$54,390.00 plus GST for the full length relining (Option #1) of the storm sewer on Ashwood Court and Braemar Place be accepted.

**CARRIED**

**DRAINAGE SUPERINTENDENT:**

Moved by P. Brown

Seconded by P. Carswell-Alexander

**Motion #16** That the Council of the Township of St. Clair approve the request from Ron Ludolph at the Rural Lambton Stewardship Network to install a suitably sized access culvert across the Brown Drain East and the Brown Drain West on the north side of Bickford Line into Lots 21 and 24, at 100% private costs.

**CARRIED**

**COORDINATOR OF OPERATIONS ROADS:**

Council reviewed Mr. Van Hyfte's report on the tender results for the supply and application of calcium chloride dust control material and the supply and haul of granular materials.

**Tender list for Supply and Apply Chloride Based Liquids for Dust Control 2007**

Da-Lee Dust Control, 513125 Ontario Ltd.	\$187,785.36
Pollard Highway Products Ltd.	\$ 66,780.00
Den-Mar Brines Ltd.	\$ 76,794.45

**Tender list for Supply, Haul and Spread Granular Material 2007**

Lafarge Construction Materials	\$159,120.00
Mackenzie & Henderson	\$161,577.00
Southwest Sales	\$163,339.20

Moved by J. Agar

Seconded by D. Randell

**Motion #17** That the Council of the Township of St. Clair accept the tender of Pollard Highway Products in the amount of \$66,780.00 to Supply, and Apply Chloride Based Liquids for Dust Control on Township Roads 2007.

**CARRIED**

Moved by P. Carswell-Alexander

Seconded by S. Miller

**Motion #18** That the Council of the Township of St. Clair accept the tender of LaFarge Construction Materials in the amount of \$159,120.00 to Supply, Haul, and Spread Granular M on Township Roads 2007.

**CARRIED**

In discussion of the tenders received for the application of calcium chloride dust layer Council requested a staff report to provide an explanation for the considerable difference in the tender price.

**CLERK'S REPORT:**

Council proceeded to review the Clerk's Report on a recommendation regarding a request for no parking on the Courtright Line in Brigden.

Moved by P. Carswell-Alexander

Seconded by D. Randell

**Motion #19** That Gary and Jo-Anne Vervaecke be allowed to address Council relative to the Clerk's report on a parking prohibition request.

**CARRIED**

Mr. & Mrs. Vervaecke identified themselves as the owners and operators of the restaurant near the intersection of the Courtright Line and Mill Street in Brigden. Mr. & Mrs. Vervaecke stated that in their opinion that the parking request being considered by Council was overstated by the complainant and a parking prohibition in this area would have an adverse effect on their business.

Moved by P. Carswell-Alexander

Seconded by P. Brown

**Motion #20** That the Clerk's Report on the parking prohibition request be tabled for 2 weeks to allow Council the opportunity to investigate the area in question.

**CARRIED**

The Clerk provided to Council a verbal report on the redraft of the Township In Memoriam Policy.

Moved by P. Gilliland

Seconded by D. Randell

**Motion #21** That the redraft of the Township's In Memoriam Policy dated April 16<sup>th</sup>, 2007 be accepted.

**CARRIED**

Moved by S. Miller

Seconded by P. Brown

**Motion #22** That the Township accept the agreement with the Sarnia-Lambton Economic Partnership to provide to the Township an alternatively powered golf cart to be used at the St. Clair golf course as an experimental vehicle, and that the Mayor and Clerk be authorized to sign, on behalf of the municipality the corresponding documents and agreements.

**CARRIED**

**BY-LAWS:**

Moved by J. Agar

Seconded by P. Gilliland

**Motion #23** That By-law 26 of 2007, being a by-law to amend By-law Number 30 of 2004, being a by-law to Provide for the Construction of A Sanitary Sewer Extension, as a local improvement, be given the necessary three readings, signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

**CARRIED**

Moved by P. Gilliland

Seconded by D. Randell

**Motion #24** That By-law #27 of 2007, being a by-law to appoint fence-viewers for the municipality be given the necessary three readings, signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

**CARRIED**

Moved by P. Carswell-Alexander

Seconded by J. Agar

**Motion #25** That By-law #28 of 2007, being a by-law to authorize the purchase of a property at the intersection of Hill and Lyndoch Street in Corunna be given the necessary three readings, signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

**CARRIED**

**COUNCILLORS REPORTS:**

**Pete Gilliland**

Deputy Mayor Gilliland advised Council of the May 25<sup>th</sup>, 40<sup>th</sup> Anniversary celebration of the Moore Optimist Club which will also be an occasion for the grand re-opening of the Courtright Community Centre. Deputy Mayor Gilliland has tickets for this event. Deputy Mayor Gilliland also led Council in a discussion of possible resurfacing improvements of Tom Street, Cooper Street, and a portion of Cooper Street near the intersection of Lyndoch Street to be financed out of budget savings of recently called tenders.

Moved by P. Gilliland

Seconded by J. Agar

**Motion #26** That staff be instructed to proceed with the resurfacing improvement of Tom Street, Cooper Street and that portion of Cooper Street near the intersection of Lyndoch Street to be finance from budget savings.

**DEFEATED**

Moved by P. Carswell-Alexander

Seconded by P. Brown

**Motion #27** That Engineering Staff be requested to provide to Council a report as to possible budget priorities for the re-surfacing of Tom Street, Cooper Street, and that portion of Cooper Street near the intersection of Lyndoch Street in Corunna and that the report to include the extent of the repairs and reconstruction required and the possible estimated costs.

**CARRIED**

**Jeff Agar**

Jeff Agar requested staff contact the local O.P.P. to have a presence on Hill Street near the Corunna Post Office relative to concerns about speeding.

**Darrell Randell**

Councillor Randell advised of attending a recent awards presentation at the St. Clair Region Conservation Authority at which time he discussed with Conservation Authority staff plans to carry out seawall improvements on behalf of the Municipality at Guthrie Park. Also, Councillor Randell asked staff to report on the status of the possible sanitary sewer installations in Froomfield and Wilkesport and steps necessary to advance these projects for possible future grant applications.

**Steve Miller**

Councillor Miller asked staff to prepare a report on the finding and the status of the water leak on Gibson Lane.

**Pat Carswell-Alexander**

Councillor Carswell-Alexander advised Council that she had tickets for the fund raising event on May 5<sup>th</sup> in benefit of the Sarnia-Lambton Medical Worker Task Force. Also, Councillor Carswell-Alexander advised that the group is planning to sell 50-50 raffle tickets as another fund raising opportunity.

Moved by P. Carswell-Alexander

Seconded by J. Agar

**Motion #28** That permission be granted to the Sarnia-Lambton Health Care Worker Recruitment Task Force to sell 50-50 tickets in St. Clair Township under the authority of the City of Sarnia lottery license.

**CARRIED**

**Pat Brown**

Councillor Brown provided staff with promotional information he has received with a request to pass this information onto the Director of Community Services.

**Steve Arnold**

Mayor Arnold advised Council of attending a Mooretown Courtright School with a presentation to the students. Mayor Arnold stated that the attendance was very successful and seemed to have been greatly appreciated by the students and staff. Mayor Arnold also advised of a meeting with M.P. Pat Davidson who had obtained an update on the presentation made by the Municipality to Federal Health Ministry Tony Clemment. Ms. Davidson suggested that the Township consider prioritizing the sanitary sewer project for Froomfield and the Village of Wilkesport. Also, the Mayor advised Council that he will bring up at the next meeting of the Public Works Committee a possible request to the County of Lambton to construct paved shoulders on the Courtright Line through the built up portion of Brigden and from the Railway tracks to the St. Clair Parkway in Courtright. The Mayor also provided information regarding the funeral to be held April 20<sup>th</sup>, for Corporal Polland.



Moved by P. Brown

Seconded by J. Agar

**Motion #29** That the meeting enter an in camera session to discuss a personnel issue with the Mayor as Chair.

**CARRIED**

Moved by P. Gilliland

Seconded by P. Carswell-Alexander

**Motion #30** That the C.A.O.'s report dated April 5<sup>th</sup>, 2007 and the recommendations contained therein be accepted.

**CARRIED**

**ADJOURNMENT:**

Moved by D. Randell

Seconded by S. Miller

That the meeting do hereby adjourn.

**CARRIED**

The meeting adjourned at 9:00 p.m.

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MAYOR

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CLERK