

**COMMITTEE OF THE WHOLE
PUBLIC WORKS & OPERATIONS COMMITTEE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre
Sombra Room
October 11, 2006
1:00 p.m.

The meeting of the Committee of the Whole was held Wednesday, October 11, 2006 with the following people present:

S. Miller,	Chairperson, Public Works and Operations
S. Warner,	Chairperson, Finance & Administration
S. Arnold,	Deputy Mayor
D. Randell,	Councillor
P. Alexander,	“
P. Gilliland	“
Staff J. Rodey,	CAO
J. DeMars,	Director of Administration/Clerk
R. Kerr,	Director of Public Works
C. Quenneville,	Director of Finance/Treasurer

AGENDA:

2:00 p.m. – Breathing Apparatus Presentation – Roy Dewhirst

1. DECLARATION OF PECUNIARY INTEREST:

2. GENERAL ACCOUNTS: Month ending September 30, 2006

3. STATEMENT OF FINANCIAL POSITION: for period ending September 30, 2006

4. TREASURER’S REPORT:

A-1 – Public Infrastructure Renewal – Net News – September 2006

5. BUILDING INSPECTOR’S REPORT:

B-1 - Building Permit Reports for the month Ending September 30, 2006

6. CLERK’S REPORTS:

7. C.A.O.’S REPORTS:

8. DIRECTOR OF COMMUNITY SERVICES REPORT:

E-1 – Monthly report dated October 4, 2006

8. NEW BUSINESS:

9. ADJOURNMENT:

Chairperson Warner called the meeting to order at 2:00 p.m. and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

GENERAL ACCOUNTS: Month of September 30, 2006

The Committee reviewed the list of General Accounts

Moved by S. Miller

Seconded by D. Randell

Motion #1 That this Committee recommend to Council that General Accounts for the new accounting system starting with supplier number 407001 to XER007, totaling, \$5,401,205.15 be approved for the month of September, 2006.

CARRIED

STATEMENT OF FINANCIAL POSITION:

The Committee reviewed the Treasurers report on the Statement of Financial Position for the municipality for the period ending September 30, 2006. Mr. Quenneville advised that the approximately 2.3 million dollars has been received from the Province relative to the endowment for future maintenance of former St. Clair Park assets. The corresponding transfers have not been made but the funding is shown in the General Fund Surplus as shown on the financial statement.

Moved by P. Alexander

Seconded by P. Gilliland

Motion #2 That it be recommended to Council that the Treasurer's Report on the Financial Statement of the Municipality as of September 30, 2006 be accepted.

CARRIED

TREASURER'S REPORT:

Moved by S. Miller

Seconded by S. Arnold

Motion #3 That it be recommended to Council that the Treasurer's Report on the Public Infrastructure Renewal Program be received as information.

CARRIED

BUILDING INSPECTOR'S REPORT:

Council reviewed the Building Inspectors Report for the month of September and the year-to-date comparison with the similar period for 2005.

Moved by S. Arnold

Seconded by P. Alexander

Motion #4 That it be recommended to Council that the Building Inspector's report for the month of September be received.

CARRIED

CLERK'S REPORT:

The Committee was provided by the Clerk with the verbal report on the status of the development of the Dedecker Park in Port Lambton. The Clerk advised that he has discussed the development status with the CAO, the Director of Community Services and the Dedecker family, and it was determined that the earliest the park could be ready for dedication would be October 28, 2006. It was pointed out that the commemorative plaque probably would not be available for installation until later in November. The Committee received the Clerk's verbal report as information.

DIRECTOR OF COMMUNITY SERVICES REPORT:

Moved by S. Miller

Seconded by D. Randell

Motion #5 That this Committee recommend to Council that the monthly report of the Director of Community Services dated October 4, 2006, be received and accepted, with the exception of the recommendation regarding the staffing of a marketing person.

CARRIED

Moved by S. Arnold

Seconded by S. Miller

Motion #6 That the issue of the hiring of a part time marketing person for the Department of Community Services be referred to the 2007 budget.

CARRIED

NEW BUSINESS:

Councillor Alexander brought to the Committee's attention that the heating renovations at the Brigden Community Hall have not as yet been accomplished.

Councillor Randell expressed to the Committee and staff a comment received from a ratepayer regarding the fact that at certain times the Township web site, particularly relative to the 2006 municipal election is not current.

Mayor Arnold brought to the Committee's attention of recently advertised golf package prices for neighbouring golf courses such as the Arkona Golf Course and questioned the pricing relative to the seasonal rates charged for the St. Clair Township Golf Course. Also, in response to the Mayor's questions the Clerk provided an explanation as to the reply to the letter received by a Councillor earlier from a young ratepayer concerned about the CSX crossing in Corunna. Mayor Arnold also requested staff consideration for recognition of recognized Hall of Fame designation recipients either as individuals or sports teams. The Committee requested a staff report on this issue. Councillor Alexander advised that a local person won the all Ontario High Jump honours and should receive similar recognition. Councillor Alexander to provide the back ground information on this possible recipient.

ADJOURNMENT:

Moved by P. Alexander

Seconded by S. Miller

Motion #7 That the meeting do hereby adjourn.

The meeting adjourned at 2:30 p.m.

S. Warner,
Chairperson

J. DeMars
Secretary

AGENDA:

1. DECLARATION OF PECUNIARY INTEREST:

2. DIRECTOR OF PUBLIC WORKS REPORT:

- Monthly Report dated October 5, 2006

3. COORDINATOR OF OPERATIONS – WORKS REPORT:

- Monthly Report dated October 3, 2006

4. COORDINATOR OF ENGINEERING SERVICES:

- Monthly Report dated October 5, 2006
- Bridge Inspection
- Moore Line – Mutual Agreement Drains

5. DRAINAGE SUPERINTENDENT:

- Monthly Report dated October 5, 2006

6. CLERK'S REPORT:

- Diane Ross – Water Billing

7. CAO'S REPORT:

8. NEW BUSINESS:

9. ADJOURNMENT:

Chairman Miller called the meeting to order at 2:30 p.m. and asked members to declare any conflicts of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

DIRECTOR OF PUBLIC WORKS REPORT:

The Committee reviewed Mr. Kerr's monthly report dated October 5th and discussion centered around report item number 3 regarding the Bentinck Drive traffic count. The Committee requested that the appropriate staff forward a letter to the requesting party regarding the traffic study report and the opinion as to why a stop sign at the intersection of Omaha and Bentinck is not appropriate due to the traffic study results.

Moved by S. Warner

Seconded by S. Arnold

Motion #8 That this Committee recommend to Council that the monthly report of the Director of Public Works dated October 5, 2006, be received and accepted.

CARRIED

COORDINATOR OF OPERATIONS REPORT:

Moved by D. Randell

Seconded by P. Gilliland

Motion #9 That this Committee recommend to Council that the monthly report of the Coordinator of Operations dated October 3, 2006, be received and accepted.

CARRIED

COORDINATOR OF ENGINEERING SERVICES REPORT:

Moved by S. Arnold

Seconded by D. Randell

Motion #10 That this Committee recommend to Council that the monthly report of the Coordinator of Engineering Services dated October 5, 2006 be received and accepted.

CARRIED

The Committee reviewed Mr. Burnham's report dated October 5, 2006 regarding bridge inspections. Mr. Burnham is recommending that staff prepare and issue a tender to select appropriate consultants for the re-inspection of bridges and culverts greater than 3.0 metres in span.

Moved by S. Arnold

Seconded by D. Randell

Motion #11 That it be recommended to Council that the staff recommendation for a request for proposal for an appropriate consultant for the re-inspection of bridges and culverts greater than 3.0 metres in span be tabled to the 2007 budget year.

CARRIED

The Committee reviewed Mr. Burnham's report on the proposed Moore Line Mutual Agreement Drains.

Moved by S. Warner

Seconded by S. Arnold

Motion #12 That it be recommended to Council that staff be authorized to prepare a Mutual Agreement with Russell Marsh for the installation of 145m of 150mm diameter tile in which the Township would pay 100% of the initial construction costs and Mr. Marsh would pay 100% of any future maintenance or improvement costs and that B.F. Environmental Consultants Ltd. be retained to install the tile at an estimated cost of \$3,875.00 plus GST.

CARRIED

DRAINAGE SUPERINTENDENT REPORT:

The Committee reviewed Mr. DePooter's report dated October 5, 2006 providing the status of drainage activities on various municipal drains. The report also contained recommendations relative to requested maintenance on the Reid Drain, maintenance on the Whitebread Centre Drain and the cleanout of the Hetherington Drain as a maintenance expense.

Moved by P. Alexander

Seconded by S. Arnold

Motion #13 That this Committee recommend to Council that the monthly report of the Drainage Superintendent dated October 5, 2006, be received and accepted including the recommendations contained therein.

CARRIED

CLERK'S REPORT:

The Committee reviewed the letter received from Diane Ross included under the Clerk's report requesting consideration for a reduction in the sewer usage portion of Mrs. Ross's most recent water bill. It was pointed out in the corresponding letter that due to a plumbing leak an excessive amount of water was used and Mrs. Ross is requesting consideration for the abnormal sewage usage portion that did not enter the sanitary sewer system.

Moved by S. Warner

Seconded by P. Alexander

Motion #14 That it be recommended to Council that the water bill for property known municipally as 4118 St. Clair Parkway be imposed and the full amount invoiced, but that the sanitary sewer usage bill be reduced to an amount corresponding to the sewer usage bill for the corresponding period in the year 2005 and further that the penalty be waived if the invoice for the utility usage is paid within 15 days of the re-invoice.

CARRIED

NEW BUSINESS:

Councillor Alexander asked Public Works and Engineering staff to investigate the request received from Mr. Joe Walsh for tree removal in the municipal drain fronting his property on the Moore Line. Councillor Alexander also requested Public Works staff to investigate the intersection of Waubuno Road and County Road Number 80 to investigate visibility concerns particularly at the north east and north west corners of this intersection. Councillor Alexander brought to the Committee's attention an earlier request received from Mr. Daly for the extension of a watermain on the Courtright Line. Mr. Kerr recalled that the Township's share of the estimated cost were included in the 2006 budget, but he is not sure if the Engineering Department has contacted the other private landowners that may be affected by this watermain extension. Mr. Kerr was asked to prepare a report for Council or Committee's consideration on the status of this project.

Mayor Arnold requested that the Public Works staff be requested to include in the initial draft of the 2007 budget the possibility of paving the road shoulder on the east side of the St. Clair Parkway immediately south of the south end of the termination of the curb and gutter. Also Mayor Arnold is requesting consideration for the painting of crosswalk type markings on the St. Clair Parkway from the west side of the Parkway to the east side of the Parkway in an area consistent with the St. Clair River Trail through Brander Park.

Also, the Committee discussed the status of the pedestrian crosswalk on Lyndoch Street in the vicinity of Paget Street. Mr. Kerr advised that he is not sure of the status of the material delivery and the Committee was reminded that the original estimate for the completion of the work was mid to late October of 2006.

Councillor Gilliland requested Public Works staff to investigate the visibility at the intersection of Colborne and Beckwith Streets in Corunna that is visibly obstructed by trees on the south side. Mr. Kerr recalled that the drain is scheduled for cleanout which would accommodate the tree removal issue and thinks that an on site meeting with the affected ratepayers has been conducted by the Drainage Superintendent. Also, Councillor Gilliland questioned the status of the requested CSX crossing at Beckwith Street. The Committee was

advised by Mr. Kerr that CSX is aware of the problem and is proposing to make budget accommodations for the required work.

Chairperson Miller also requested Public Works staff to investigate the possibility of the extension of curb and gutter on the east side of the St. Clair Parkway north of the north limit of the current curb and gutter to be drained to an appropriate outlet. It was suggested that this item could be addressed in the initial draft of the 2007 budget.

Moved by S. Warner

Seconded by D. Randell

Motion 15 That the meeting do hereby adjourn.

CARRIED

The meeting adjourned at 3:00 p.m.

S. Miller,
Chairperson

J. DeMars
Secretary