



# Township of St. Clair

## Minutes

Regular Council Meeting  
Monday, July 15, 2024 @ 3:00 PM  
Council Chambers

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENTS
3. DECLARATION OF PECUNIARY INTEREST
4. ADOPTION OF MINUTES
  - 4.1. Council Meeting Minutes - June 17, 2024  
[DRAFT - Regular Council - 17 June 2024 - Minutes](#)
  - 4.2. Minutes of Township Committees:  
[Heritage St Clair - Minutes Updates - May 15, 2024](#)  
[Moore Museum - Minutes Reports - June 2024](#)  
[Court of Revision - June 2024](#)  
[Sombra Museum Board Minutes - May & June 2024](#)
5. DELEGATIONS/PRESENTATIONS
  - 5.1. **3:00 p.m. - 2023 Audited Financial Statements and Findings - MNP Ashley Didone**
    - 1) 2023 Operating Results for General, Water and Sanitary
    - 2) 2023 Reserve & Deferred Revenue Transfers
    - 3) 2023 Year End Audit Schedules
    - 4) 2023 Draft Consolidated Financial Statements
    - 5) 2023 Moore Township Community and Recreational Foundation Financial Statements
    - 6) 2023 St Clair River Trail Trust Fund
    - 7) 2023 St Clair Trust Funds[2023 Operating Results for General, Water and Sanitary](#)  
[2023 Reserve & Deferred Revenue Transfers](#)  
[2023 Year End Audit Schedules](#)  
[2023 Draft Consolidated Financial Statements](#)  
[2023 Moore Township Community and Recreational Foundation Financial Statements](#)  
[2023 St. Clair River Trail Trust Fund](#)  
[2023 St. Clair Trust Funds](#)
  - 5.2. **3:20 p.m. - New Kiwanis Club - Katherine Sullivan, Seaway Kiwanis Club/President**  
[Corunna Kiwanis - Council Presentation](#)
  - 5.3. **3:30 p.m. - Transportation to AF Events - Avril Helps**

## **6. CORRESPONDENCE ITEMS**

- 6.1. Mother's Against Drunk Driving Yearbook Advertising Request  
[MADD Message Yearbook Advertising Information](#)
- 6.2. Parking Restrictions on Hill Street, Corunna  
[Parking restrictions on Hill St. Corunna](#)
- 6.3. Port Lambton Gala Days Parade - road closure request  
[Port Lambton Gala Days Parade](#)
- 6.4. Corunna Cell Phone Coverage  
[Corunna area Cell Phone Coverage in Emergency Situations](#)
- 6.5. Portable Toilet Relocation in Courtright Park  
[Portable Toilet relocation](#)

## **7. INFORMATION ITEMS**

- 7.1. Building Permit Comparison - May 2024  
[Building Permit Comparison - May 2024](#)
- 7.2. Municipality of Tweed - Notice of Motion - OPP Costs  
[Municipality of Tweed - Notice of Motion - OPP Costs](#)
- 7.3. Lambton Group OPP Detachment Board - Meeting Follow-up  
[LGODB -Report - Highlights - Minutes](#)
- 7.4. Lambton County Council Highlights - July3, 2024  
[Lambton Council Highlights - July 3 2024](#)
- 7.5. Abandoned Cemeteries in Ontario - Council News Article  
[Abandoned cemeteries a grave concern for Ontario cities](#)
- 7.6. Heritage St Clair - Storyboard Unveiling - July 20, 2024  
[Storyboard Unveiling](#)

## **8. REPORTS OF COMMITTEES AND STAFF**

- 8.1. [Clerk Report - Parking in Prohibited Areas](#)  
[Clerk Report - Parking in Posted Prohibited Areas](#)
- 8.2. [Clerk Report - Status of Township Committees and Boards](#)  
[Clerk Report - Status of Township Committees and Boards](#)
- 8.3. [Treasurer Report - Vendor Invoices & CIBC Charges](#)  
[Vendor Invoices and CIBC VISA Charges](#)
- 8.4. [Treasurer Report - Bylaw to Authorize the Signing of the Canada Community-Building Fund Municipal Funding Agreement](#)  
[CCBF Bylaw Report Description](#)
- 8.5. [Treasurer Report - Exemptions to Development Charges for Affordable Units](#)  
[20240601 Update Related to Municipal Development Related Charge exemptions and discounts for affordable units](#)
- 8.6. [Senior Tax Clerk Report - Taxation Write Offs](#)  
[2024 Taxation Write Offs for June 17, 2024 Council Meeting](#)
- 8.7. [Director of Emergency Services/Fire Chief Report - Alternative Solution for St Clair Parkway Golf Course](#)  
[Alternative Solution Report July 15, 2024](#)

- 8.8. [Director of Emergency Services/Fire Chief Report - Fire Council Report July 2024](#)  
[July 15 2024 - Fire Council Report](#)
- 8.9. [Director of Public Works Report - LaSalle Watermain Connection Sarnia](#)  
[Director Public Works - LaSalle Watermain Connection Sarnia w attachments](#)
- 8.10. [Director of Public Works Report - Island Mooring Land Transfer Agreement](#)  
[Director Public Works - Island Mooring Land Transfer Agreement w attachments](#)
- 8.11. [Coordinator of Engineering Report - Asphalt Trail Overlay - St Clair Parkway to Rokeby Line](#)  
[Asphalt Trail Overlay](#)
- 8.12. [Coordinator of Engineering Report - Bridge 44 Replacement Tender](#)  
[Bridge 44 Replacement](#)
- 8.13. [Coordinator of Operations \(Works\) Report - Albert and Cameron Street - No Parking](#)  
[Coord of Operations Works- Albert and Cameron St - No parking](#)
- 8.14. [Coordinator of Operations \(Works\) Report - Derek Drouin Signage - Corunna](#)  
[Coord of Operations Works- Derek Drouin Signage-Corunna](#)
- 8.15. [Coordinator of Operations \(Works\) Report - Murray Drive - No Parking](#)  
[Coord of Operations Works- Murray Dr- no parking](#)
- 8.16. [Coordinator of Operations \(Works\) Report - Sombra Sign](#)  
[Coord of Operations Works- Sombra Sign](#)
- 8.17. [Coordinator of Operations \(Works\) Report - Reedy Lane No Parking](#)  
[Coord of Operations Works- Reedy Lane No Parking](#)
- 8.18. [Drainage Superintendent Report - Monthly Drainage Report](#)  
[Drainage Superintendent - Monthly Report](#)
- 8.19. [Director of Community Services Report - July Community Services Information Report](#)  
[Community Services Information - July 2024](#)

## **9. BY-LAWS**

- 9.1. By-Law 34 of 2024 - to Amend Parking B-L 22 of 2023 to prohibit parking in all posted areas  
[DRAFT B-L 34 of 2024 - to AMEND Parking B-L 22 of 2023 to prohibit parking in all posted areas](#)
- 9.2. By-Law 35 of 2024 - to Amend Fees B-L 11 of 2024  
[DRAFT B-L 35 of 2024 - to AMEND Fees B-L 11 of 2024](#)
- 9.3. By-Law 36 of 2024 - to Authorize the Signing of the Canada Community Building Fund Municipal Funding Agreement  
[DRAFT B-L 36 of 2024 - to Authorize the Signing of the Canada Community Building Fund Municipal Funding Agreement](#)
- 9.4. By-Law 37 of 2024 - Confirming Bylaw  
[DRAFT B-L 37 of 2024 - Confirming Bylaw](#)

## **10. COUNCILLORS' REPORTS**

## **11. UPCOMING MEETINGS**

- 11.1. Regular Meeting - Session 13 - August 12, 2024, 3:00 p.m.
- 11.2. Regular Meeting - Session 14 - September 3, 2024, 3:00 p.m.
- 11.3. Regular Meeting - Session 15 - September 16, 2024, 6:00 p.m.

## **12. IN CAMERA SESSION**

- 12.1. Section 239(2)(c) to consider a proposed acquisition of land
- 12.2. Section 239(2)(a) to discuss the security of Township infrastructure

## **13. ADJOURNMENT**



# MINUTES

## Regular Council Meeting

3:00 PM - Monday, July 15, 2024  
Council Chambers

The Regular Council of the Township of St. Clair was called to order on Monday, July 15, 2024, at 3:00 PM, in the Council Chambers, with the following members present:

**PRESENT:** Councillor Bill Myers, Councillor Brad Langstaff, Councillor Cathy Langis, Councillor Holly Foster, Mayor Jeff Agar, Councillor Pat Brown, Deputy Mayor Steve Miller, CAO John Rodey, Clerk Jeff Baranek

**EXCUSED:**

### 1 CALL TO ORDER

This meeting is being streamed live through the St. Clair Township Website. By attending a public meeting of Council you are consenting to your image, voice and comments being recorded and published to the Township website.

Anyone who is invited to speak will be recorded and their voice, image and comments will form part of the live stream and public record.

### 2 LAND ACKNOWLEDGEMENTS

We acknowledge that this land on which we are gathered today is part of the ancestral land of the Chippewa, Odawa, and Potawatomi peoples, referred to collectively as the Anishinaabeg. It is through the connection of the Anishinaabeg with the spirit of the land, water and air that we recognize their unique cultures, traditions, and values. Together as treaty people, we have a shared responsibility to act with respect for the environment that sustains all life, protecting the future for those generations to come.

### 3 DECLARATION OF PECUNIARY INTEREST

None to declare.

### 4 ADOPTION OF MINUTES

#### 4.1 Council Meeting Minutes - June 17, 2024

##### Motion 1

Steve Miller made a motion - Be it resolved that the minutes of the following meeting of Council be received and approved:

-Regular Council - June 17, 2024  
Holly Foster seconded the motion. CARRIED.

#### 4.2 Minutes of Township Committees:

##### Motion 2

Cathy Langis made a motion - Be it resolved that the minutes of the following committees be accepted and approved:

- Heritage St Clair - Minutes \_ Updates - May 15, 2024  
- Moore Museum - Minutes \_ Reports - June 2024  
- Court of Revision - June 2024  
- Sombra Museum Board - Minutes - May & June, 2024  
Bill Myers seconded the motion. CARRIED.

### **Motion 3**

Brad Langstaff made a motion - Be it resolved that the report submitted by M.P. DeVos of Spriet & Associates dated February 16, 2024 under Section 78 of the Drainage Act be referred back to allow the author under Section 57 to consider alternatives for the drain's design and its location, inclusive of using the perimeter of the property known as 010-160. Holly Foster seconded the motion. CARRIED.

## **5 DELEGATIONS/PRESENTATIONS**

### **5.1 3:00 p.m. - 2023 Audited Financial Statements and Findings - MNP Ashley Didone**

- 1) 2023 Operating Results for General, Water and Sanitary
- 2) 2023 Reserve & Deferred Revenue Transfers
- 3) 2023 Year End Audit Schedules
- 4) 2023 Draft Consolidated Financial Statements
- 5) 2023 Moore Township Community and Recreational Foundation Financial Statements
- 6) 2023 St Clair River Trail Trust Fund
- 7) 2023 St Clair Trust Funds

Ashley Didone, of MNP presented the findings of the forensic audit of the 2023 Township Financial Statements noting there were no abnormalities or findings to report.

### **Motion 4**

Holly Foster made a motion - Be it resolved that the 2023 operating results analysis for general fund on Exhibit A1, B1 & C1 be received and approved, and the \$244,576 surplus generated on the cash basis be transferred to the Year End Surplus reserve. Steve Miller seconded the motion. CARRIED.

### **Motion 5**

Bill Myers made a motion - Be it resolved that the 2023 water results under PSAB be received and approved and the \$1,041,201 surplus generated on the cash basis be transferred to water reserves on Exhibit E line 27. Pat Brown seconded the motion. CARRIED.

### **Motion 6**

Cathy Langis made a motion - Be it resolved that the 2023 sanitary results under PSAB be received and approved and that the \$95,734 deficit generated on the cash basis be financed from the sanitary reserves on Exhibit F line 28. Holly Foster seconded the motion. CARRIED.

### **Motion 7**

Pat Brown made a motion - Be it resolved the uncompleted 2023 General capital projects on schedule A-1 from line 36 to 46 totaling \$1,901,534 and drain capital projects line 50 to 55 totaling \$143,000 be transferred into reserve. Brad Langstaff seconded the motion. CARRIED.

### **Motion 8**

Cathy Langis made a motion - Be it resolved that the 2023 to/from reserve transfer attached on schedule A-1 to A2 be received and approved. Bill Myers seconded the motion. CARRIED.

**Motion 9**

Steve Miller made a motion - Be it resolved that the attached schedule D to D2 deferred revenue transfers be received and approved. Holly Foster seconded the motion. CARRIED.

**Motion 10**

Cathy Langis made a motion - Be it finally resolved that the attached schedule E1 - E2 2023 Capital Budget Listing of Capital projects not completed and carried forward to 2024 be received and approved. Brad Langstaff seconded the motion. CARRIED.

**Motion 11**

Brad Langstaff made a motion - Be it resolved that the following year end December 31, 2022, reports included in Treasurer George Lozon's 2023 Year End Audit Schedules report dated July 4, be received and approved. Holly Foster seconded the motion. CARRIED.

**Motion 12**

Pat Brown made a motion - Be it resolved that the 2023 draft Consolidated Financial Statements be received and approved and to authorize the Mayor to sign the final version which will be dated July 15, 2024. Brad Langstaff seconded the motion. CARRIED.

**Motion 13**

Steve Miller made a motion - Be it further resolved that the 2023 audit findings and independence letter for the consolidated financial statements for St. Clair Township be received. Pat Brown seconded the motion. CARRIED.

**Motion 14**

Holly Foster made a motion - Be it resolved that the 2023 draft Moore Township Community and Recreational Foundation for St. Clair Township be received and approved and to authorize the mayor to sign the final version which will be dated July 15, 2024. Cathy Langis seconded the motion. CARRIED.

**Motion 15**

Steve Miller made a motion - Be it resolved that the 2023 audit findings and independence letter for the Moore Township Community and Recreational Foundation for St. Clair Township be received. Bill Myers seconded the motion. CARRIED.

**Motion 16**

Holly Foster made a motion - Be it resolved that the 2023 draft St. Clair Township River Trail Trust Fund Financial Statements be received and approved and the Mayor be authorized to sign the final version which will be dated July 15, 2024. Brad Langstaff seconded the motion. CARRIED.

**Motion 17**

Bill Myers made a motion - Be it resolved that the 2023 audit findings and independence letters for the St. Clair River Trail Trust Fund be received. Pat Brown seconded the motion. CARRIED.

**Motion 18**

Cathy Langis made a motion - Be it resolved that the 2023 draft Trust Funds Financial Statements for St. Clair Township be received and approved and the

Mayor be authorized to sign the final version which will be dated July 15, 2024. Brad Langstaff seconded the motion. CARRIED.

#### **Motion 19**

Holly Foster made a motion - Be it resolved that the 2023 audit findings and independence letter for the St. Clair Trust Funds for St. Clair Township be received and approved. Brad Langstaff seconded the motion. CARRIED.

#### **5.2 3:20 p.m. - New Kiwanis Club - Katherine Sullivan, Seaway Kiwanis Club/President**

In the absence of Katherine Sullivan, Dick Felton and Donna Kelso made a presentation to Council for the establishment of a Kiwanis Club in St. Clair Township.

The plan is to bring the new club to Corunna and call it the Corunna Kiwanis Club. The club plans to work cohesively with other service clubs and the thrust of the Kiwanis Club is to help the youth of the community.

To help launch the club, they will have a volunteer recruitment blitz with dates to be determined and announced, followed by the inaugural meeting at 7pm on a date and at a venue both to be determined and announced.

Councillor Foster confirmed membership for the club would be welcomed Township wide, and not just for Corunna residents. Councillor Langis suggested dropping "Corunna" from the title and renaming it the "St. Clair Kiwanis Club" and attempting to use a more central location.

#### **Motion 20**

Holly Foster made a motion - Be it resolved the Township of St. Clair fully supports and endorses the establishment of a St. Clair Kiwanis Club. Brad Langstaff seconded the motion. CARRIED.

#### **5.3 3:30 p.m. - Transportation to Age Friendly Events - Avril Helps**

At the appointed time of 3:30 p.m., Mayor Agar welcomed Avril Helps to make her presentation on behalf of the Lambton Seniors Committee.

Annually, there is a local Age Friendly expo that targets the aging population that is put on by a number of agencies, including Lambton Elderly Outreach. The main problem has been transportation to this great event. Mrs. Helps is wondering if Council will consider sponsoring or otherwise facilitating transportation to the next event which is scheduled for May 1, 2025.

The details of her request were not yet determined, but Mrs. Helps wanted to gauge if there was any interest. Councillor Langstaff noted he would like to support the event, but needed specific details on what that would look like and encouraged Mrs. Helps to submit a detailed request once specific information was confirmed.

## **6 CORRESPONDENCE ITEMS**

### **6.1 Mother's Against Drunk Driving Yearbook Advertising Request**

#### **Motion 21**

Pat Brown made a motion - Be it resolved that the following items of correspondence be accepted as per Council's direction:

6.1 - Mother's Against Drunk Driving Yearbook Advertising Request

6.2 - Parking Restrictions of Hill Street, Corunna



- 6.3 - Port Lambton Gala Days Parade - road closure request
- 6.4 - Corunna Cell Phone Coverage
- 6.5 - Portable Toilet Relocation in Courtright Park

Cathy Langis seconded the motion. CARRIED.

#### **Motion 22**

Holly Foster made a motion - Be it resolved that the request to sponsor the annual MADD Yearbook be received and filed. Brad Langstaff seconded the motion. CARRIED.

- 6.2 Parking Restrictions on Hill Street, Corunna

#### **Motion 23**

Steve Miller made a motion - Be it resolved that the request for reconsideration of No Parking areas on Hill Street be received and that they be reconsidered when the Road Diet plan for Hill Street is presented as part of the Active Transportation Plan. Brad Langstaff seconded the motion. CARRIED.

- 6.3 Port Lambton Gala Days Parade - road closure request

#### **Motion 24**

Steve Miller made a motion - Be it resolved that the request for temporary road closure of St Clair Parkway between First St and William St for a Gala Days parade on Saturday August 3 and that additional barricades be approved, if required. Bill Myers seconded the motion. CARRIED.

- 6.4 Corunna Cell Phone Coverage

#### **Motion 25**

Brad Langstaff made a motion - Be it resolved that staff require representatives from Bell Mobility to come for a deputation to explain the depleted and unreliable signal strength; and that the recent Transient Traders permit to allow door to door sales by Bell be suspended until that deputation is facilitated. Holly Foster seconded the motion. CARRIED.

- 6.5 Portable Toilet Relocation in Courtright Park

#### **Motion 26**

Holly Foster made a motion - Be it resolved that staff determine if there is a more suitable location for the portable toilet in the north part of Courtright Park with consideration given to potential damage to the park, and accessibility; and that all portable toilets be removed once the permanent washroom facility is completed. Bill Myers seconded the motion. CARRIED.

## **7 INFORMATION ITEMS**

- 7.1 Building Permit Comparison - May 2024
- 7.2 Municipality of Tweed - Notice of Motion - OPP Costs
- 7.3 Lambton Group OPP Detachment Board - Meeting Follow-up
- 7.4 Lambton County Council Highlights - July 3, 2024
- 7.5 Abandoned Cemeteries in Ontario - Council News Article
- 7.6 Heritage St Clair - Storyboard Unveiling - July 20, 2024

#### **Motion 27**

Cathy Langis made a motion - Be it resolved the following items be received as information:

- 7.1 - Building Comparison - May 2024
  - 7.2 - Municipality of Tweed - Notice of Motion - OPP Costs
  - 7.3 - Lambton Group OPP Detachment Board - Meeting Follow-up
  - 7.4 - Lambton County Council Highlights - July 3, 2024
  - 7.5 - Abandoned Cemeteries in Ontario - Council News Article
  - 7.6 - Heritage St Clair - Storyboard Unveiling - July 20, 2024
- Pat Brown seconded the motion. CARRIED.

#### **Motion 28**

Holly Foster made a motion - Be it resolved the Township of St. Clair send a letter of support endorsing the Motion passed by the Municipality of Tweed calling on the Ontario Government to provide a sustainable level of funding to offset the cost of local policing to the MPP's Office and the Office of the Premier. Cathy Langis seconded the motion. CARRIED.

#### **Motion 29**

Holly Foster made a motion - Be it resolved that the Township of St. Clair send a letter of support endorsing the Motion passed by the city of Niagara Falls calling on the Ontario Government become the owner of abandoned cemeteries, and that they provide a fair and sustainable annual grant to ensure municipalities can maintain them to the prescribed standards. Bill Myers seconded the motion. CARRIED.

## **8 REPORTS OF COMMITTEES AND STAFF**

### **8.1 Clerk Report - Parking in Prohibited Areas**

#### **Motion 30**

Holly Foster made a motion - Be it resolved that the DRAFT By-law 34 of 2024 – to prohibit parking in posted No-Parking Zones report submitted by Clerk Jeff Baranek be received as information and By-law 34 of 2024, being a bylaw to amend Comprehensive Parking Bylaw 22 of 2023 be considered for approval. Cathy Langis seconded the motion. CARRIED.

### **8.2 Clerk Report - Status of Township Committees and Boards**

#### **Motion 31**

Bill Myers made a motion Be it resolved that the Status of Township Boards and Committees report submitted by Clerk Jeff Baranek be received as information. Cathy Langis seconded the motion. CARRIED.

#### **Motion 32**

Steve Miller made a motion - Be it resolved that recommendations 1, 2, 3, 4 and 5 from Clerk Jeff Baranek's *Status of Township Boards and Committees* report be approved, and that recommendation 6 not be supported. Cathy Langis seconded the motion. CARRIED.

#### **Motion 33**

Holly Foster made a motion - Be it resolved that Motion 32 be reconsidered to allow the continuation of the Economic Development Committee by denying recommendation 5. Brad Langstaff seconded the motion. CARRIED.

### **8.3 Treasurer Report - Vendor Invoices & CIBC Charges**

#### **Motion 34**

Steve Miller made a motion - Be it resolved that the following vendor invoices for the period of May 26, 2024, to July 6, 2024, totaling \$10,454,493.47; along with RBC Visa charges for the period May 16, 2024, to June 17, 2024, totaling \$40,436.88 be approved. Cathy Langis seconded the motion. CARRIED.

- 8.4 Treasurer Report - Bylaw to Authorize the Signing of the Canada Community-Building Fund Municipal Funding Agreement

**Motion 35**

Holly Foster made a motion - Be it resolved that the Bylaw to Authorize the Signing of the Canada Community - Building Fund Municipal Funding Agreement Report submitted by Treasurer, George Lozon be received as information. Pat Brown seconded the motion. CARRIED.

- 8.5 Treasurer Report - Exemptions to Development Charges for Affordable Units

**Motion 36**

Cathy Langis made a motion Be it resolved that the Exemptions to Development Charges for Affordable Units Report as submitted by Treasurer George Lozon be received as information. Holly Foster seconded the motion. CARRIED.

- 8.6 Senior Tax Clerk Report - Taxation Write Offs

**Motion 37**

Steve Miller made a motion - Be it resolved that the Taxation Write Off's Report as submitted by Senior Tax Clerk Debbie Churchill be received and in accordance with the provisions of Sections 357 and 358 of the Municipal Act, staff be authorized to write off property taxes for the year of 2024 as identified in "Appendix A". Pat Brown seconded the motion. CARRIED.

- 8.7 Director of Emergency Services/Fire Chief Report - Alternative Solution for St Clair Parkway Golf Course

**Motion 38**

Cathy Langis made a motion Be it resolved that the Alternative Solution report submitted by Richard Boyes, Director of Emergency Services/Fire Chief, be received as information and that the acquisition of essential firefighting equipment for the St Clair Parkway Golf Course Clubhouse Refurbishment be approved. Steve Miller seconded the motion. CARRIED.

- 8.8 Director of Emergency Services/Fire Chief Report - Fire Council Report July 2024

**Motion 39**

Holly Foster made a motion - Be it resolved that the Emergency Services report submitted by Director of Emergency Services/Fire Chief Richard Boyes be received as information. Cathy Langis seconded the motion. CARRIED.

- 8.9 Director of Public Works Report - LaSalle Watermain Connection Sarnia

**Motion 40**

Steve Miller made a motion - Be it resolved that the LaSalle Water Main Connection – Sarnia report submitted by the Director of Public Works Brian Black be received as information and that the metered LaSalle watermain connection at LaSalle Auto Centre and associated connection agreement between St. Clair Township & the City of Sarnia be approved and that Mayor and Clerk be approved to sign the agreement. Cathy Langis seconded the motion. CARRIED.

- 8.10 Director of Public Works Report - Island Mooring Land Transfer Agreement

**Motion 41**

Bill Myers made a motion - Be it resolved that the Island Mooring Land Transfer Agreement report submitted by the Director of Public Works Brian Black, be received as information and that the draft Land Transfer Agreement

between St. Clair Township and the Island Mooring Association be approved; and be it further resolved that staff be authorized to work with legal counsel to finalize the agreement and that the Mayor and Clerk be approved to execute the agreement. Steve Miller seconded the motion. CARRIED.

**8.11** Coordinator of Engineering Report - Asphalt Trail Overlay - St Clair Parkway to Rokeby Line

**Motion 42**

Holly Foster made a motion - Be it resolved that the "Asphalt Trail Overlay – St. Clair Boulevard to Rokeby Line" report submitted by Coordinator of Engineering Andrew Malpass be received as information and that the tender submitted by 1197245 Ontario Limited in the amount of \$112,448.80 plus HST be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents. Steve Miller seconded the motion. CARRIED.

**8.12** Coordinator of Engineering Report - Bridge 44 Replacement Tender

**Motion 43**

Steve Miller made a motion - Be it resolved that the "Bridge 44 Replacement Tender" report submitted by Coordinator of Engineering Andrew Malpass be received as information and that the project not be awarded at this time. Holly Foster seconded the motion. CARRIED.

**8.13** Coordinator of Operations (Works) Report - Albert and Cameron Street - No Parking

**Motion 44**

Cathy Langis made a motion - Be it resolved that the Albert St. / Cameron St. - No Parking report submitted by Coordinator of Operations David Neely be received as information and the designation of a no parking zone along both sides of Albert Blvd. between Cameron St. and Walnut Ct / Alderbury Ct (north block of Albert Blvd), by installing "No Parking" signs by Operations staff and equipment be approved, and a by-law be passed to finalize the restriction. Brad Langstaff seconded the motion. CARRIED.

**8.14** Coordinator of Operations (Works) Report - Derek Drouin Signage - Corunna

**Motion 45**

Steve Miller made a motion - Be it resolved that the Derek Drouin signage – Corunna report submitted by Coordinator of Operations David Neely be received as information. Pat Brown seconded the motion. CARRIED.

**Motion 46**

Cathy Langis made a motion - Be it resolved that Option 1 from Coordinator of Roads Dave Neely's *Derek Drouin Signage* report be selected, and that it be funded using the Education and Environment Fund. Holly Foster seconded the motion. CARRIED.

**8.15** Coordinator of Operations (Works) Report - Murray Drive - No Parking

**Motion 47**

Steve Miller made a motion - Be it resolved that the Murray Drive – No Parking report submitted by Coordinator of Operations David Neely be received as information and that the request for a no parking zone on one side of Murray Drive between Cameron Street and Lyndoch Street be denied. Cathy Langis seconded the motion. CARRIED.

**8.16** Coordinator of Operations (Works) Report - Sombra Sign

**Motion 48**

Steve Miller made a motion - Be it resolved that the Welcome to Sombra sign – South end report submitted by Coordinator of Operations David Neely be received as information. Bill Myers seconded the motion. CARRIED.

**Motion 49**

Brad Langstaff made a motion - Be it resolved that the Sombra Town side at the south end of the village be removed and stored until a more suitable location can be determined for its reinstallation. Steve Miller seconded the motion. MOTION LOST

**Motion 50**

Steve Miller made a motion - Be it resolved the Sombra sign at the south end of the village remain in place permanently. Holly Foster seconded the motion. CARRIED.

**8.17** Coordinator of Operations (Works) Report - Reedy Lane No Parking

**Motion 51**

Holly Foster made a motion - Be it resolved that the Reedy Lane - No Parking report submitted by Coordinator of Operations David Neely be received as information and that the designation of a no parking zone along both sides of Reedy Lane between Second Street and the beginning of McDonald Park, by installing “No Parking” signs by Operations staff and equipment be approved. Brad Langstaff seconded the motion. CARRIED.

**8.18** Drainage Superintendent Report - Monthly Drainage Report

**Motion 52**

Pat Brown made a motion - Be it resolved that the Monthly Report -Drainage Superintendent Report submitted by Drainage Superintendent Jason Brunt be received as information and that Spriet Associates Ltd. be appointed to investigate and create a new report for a branch to the Campbell Drain; be it further resolved that R. Dobbin Engineering be appointed to investigate and create a report for the improvement to the Burton Creek Drain. Cathy Langis seconded the motion. CARRIED.

**8.19** Director of Community Services Report - July Community Services Information Report

**Motion 53**

Cathy Langis made a motion - Be it resolved that the July 15th Information Report be submitted by Director of Community Services, Kendall Lindsay be received as information. Steve Miller seconded the motion. CARRIED.

**Motion 54**

Steve Miller made a motion - Be it resolved staff be directed to consider a low-growth alternative to grass and steep slopes in Township parks, including the bank along Guthrie Park. Cathy Langis seconded the motion. CARRIED.

**9 BY-LAWS**

- 9.1** By-Law 34 of 2024 - to Amend Parking B-L 22 of 2023 to prohibit parking in all posted areas
- 9.2** By-Law 35 of 2024 - to Amend Fees B-L 11 of 2024
- 9.3** By-Law 36 of 2024 - to Authorize the Signing of the Canada Community Building Fund Municipal Funding Agreement
- 9.4** By-Law 37 of 2024 - Confirming Bylaw

## **Motion 55**

Cathy Langis made a motion - Be it resolved that the following by-laws receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute the by-law and any agreements thereto:

9.1 - By-Law 34 of 2024 - to Amend Parking B-L 22 of 2023 to prohibit parking in all posted areas

9.2 - By-Law 35 of 2024 - to Amend Fees B-L 11 of 2024

9.3 - By-Law 36 of 2024 - Authorizing the Signing of the Canada Community Building Fund Municipal Funding Agreement

9.4 - By-Law 37 of 2024 - Confirming Bylaw

Brad Langstaff seconded the motion. CARRIED.

## **10 COUNCILLORS' REPORTS**

### **COUNCILLOR BROWN**

Councillor Brown attended the Emergency Services meeting which included a presentation from BASES about local notification systems; he also attended the Shell Open House where they shared information about the upcoming turnaround project; the SCRCA tour and meeting which was hosted by the Township in Council Chambers.

Councillor Brown attended the Canada Day celebrations in Canatara Park and the Classic Car Show put on by Holmes Automotive and an Open House at Wellings in Corunna.

### **COUNCILLOR FOSTER**

Councillor Foster wished Mayor Agar a Happy Birthday and thanked a late citizen of Port Lambton whose estate made a \$5000 donation to the St. Clair River Trail. Councillor Foster attended the St. Clair River Trail committee meeting.

### **COUNCILLOR LANGIS**

Councillor Langis attended the Emergency Services Committee meeting; volunteered at the St. Clair River Run and congratulated all the facilitators for doing such a good job; and thanked Deputy Mayor Miller for attending the Sombra Museum meeting on her behalf.

Councillor Langis attended the Moore Recreational Fund meeting; donated personally baked goods to the blueberry social; and commended Chatham Kent for their development of affordable housing encouraging developers to consider similar projects for the Township.

Councillor Langis closed her report by noting dogs continue to run at large throughout the Township and those who are concerned should contact the Township dog-catcher Jeff Dewhirst at 519-312-1322.

### **COUNCILLOR LANGSTAFF**

Councillor Langstaff attended Sombra Days and thanked Sue Knight and Kendall Lindsay for their efforts and the efforts of their team to ensure all the facilities looked good for the event. He also extended a congratulatory note to the members of the Sombra Sports and Rec Board for running such a good event.

Councillor Langstaff attended the Blueberry Social which was a well organized event with a record 200 attendees, as well as attended the Brigden Rodeo.

Councillor Langstaff would like to schedule a St Clair Golf Course committee meeting.

### **COUNCILLOR MYERS**

Councillor Myers attended the Moore Museum meeting; and Sombra Days echoing Councillor Langstaff's comments in suggesting it was a wonderful event.

Councillor Myers closed his report by reminding everyone of the upcoming storyboard unveilings being facilitated by the Heritage Committee.

**DEPUTY MAYOR MILLER**

Deputy Mayor Miller attended a County Council meeting; a County Committee meeting; the Emergency Services meeting; the Committee of Adjustment meeting; the Sombra Museum meeting, on behalf of Councillor Langis; the SCRCA Tour and meeting; the Blueberry social, and Sombra Days.

**MAYOR AGAR**

Mayor Agar attended the County Committee meeting; the LAWSS Board meeting; the OPP Board meeting; the St Clair River Run noting the organizers and volunteers did such an incredible job; the Moore Recreation Foundation committee meeting; County Council meeting; Sombra Days; the Moore Museum's Blueberry social; and has met with many rate payers.

To close his report, Mayor Agar congratulated Nick and Michelle Agar on the birth of their first daughter - Mayor Agar's first granddaughter - Fallon June Agar. Mayor Agar reported she has already begun training to be a future Mayor of the Township.

**11 UPCOMING MEETINGS**

- 11.1 Regular Meeting - Session 13 - August 12, 2024, 3:00 p.m.
- 11.2 Regular Meeting - Session 14 - September 3, 2024, 3:00 p.m.
- 11.3 Regular Meeting - Session 15 - September 16, 2024, 6:00 p.m.

**12 IN CAMERA SESSION**

- 12.1 Section 239(2)(c) to consider a proposed acquisition of land

**Motion 56**

Bill Myers made a motion - Be it resolved that the meeting enter into an in-camera meeting to discuss the following:

- 12.1 Section 239(2)(c) to consider a proposed acquisition of land
  - 12.2 Section 239(2)(a) to consider the security of Township infrastructure
- Cathy Langis seconded the motion. CARRIED.

**RISE AND REPORT**


Clerk Jeff Baranek noted there was nothing to rise and report.

**13 ADJOURNMENT**

- 13.1 The meeting was adjourned at 5:30 pm.

**Motion 57**

Steve Miller made a motion - Be it resolved that the meeting do hereby adjourn. Bill Myers seconded the motion. CARRIED.

  
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 Mayor - Jeff Agar

  
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 Clerk - Jeff Baranek

