



CORPORATION OF THE TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

SESSION #12

Electronic Meeting
June 20, 2022
6:00 p.m.

A Regular Meeting of Council was held Monday, June 20, 2022, at 6:00 p.m. with the following people participating:

S. Arnold	Mayor
S. Miller	Deputy Mayor
R. Atkins	Councillor (via Zoom)
P. Brown	Councillor
J. De Gurse	Councillor (via Zoom)
B. Myers	Councillor
T. Kingston	Councillor

Staff:	J. Rodey	CAO
	C. McClemens	Deputy Clerk

Regrets:	J. Baranek	Clerk
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AGENDA:

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting - Session #11 – June 6, 2022

4. PRESENTATIONS

4.1 - 6:10 p.m. – Heritage St. Clair Committee

5. CORRESPONDENCE ITEMS

5.1 Special Olympics Ontario (Sarnia) – Donation Request

5.2 Crosswalk at Riverview

5.3 Mermaids and Mariners Event – Request for Sponsorship

6. INFORMATION ITEMS

6.1 Heritage St. Clair Committee Meeting Minutes - Feb.16 & Mar. 15, 2022

6.2 Lambton Group Police Services Board Report – March/April 2022

6.3 Lambton County Historical Society Meeting Minutes – May 2022

- 6.4 Moore Museum Advisory Committee Meeting Minutes – June 1, 2022
- 6.5 Municipal Engineers Association (MEA) – Promotion for Retention of Professional Engineers at Municipalities
- 6.6 Impact Assessment Agency of Canada Request – Hydrogen Ready Power Plant Project near Sarnia, Ontario

7. **DRAINS**

- 7.1 DRAFT Drainage By-Law 26 of 2022 – Various Drains – 2021 Maintenance – No grant (Amending)
- 7.2 DRAFT Drainage By-Law 27 of 2022 – Various Drains – 2021 Maintenance – No grant (Amending)
- 7.3 DRAFT Drainage By-Law 28 of 2022 – Various Drains – 2021 Maintenance – No grant (Amending)
- 7.4 DRAFT Drainage By-Law 29 of 2022 – Various Drains – 2021 Maintenance – No grant (Amending)
- 7.5 DRAFT Drainage By-Law 30 of 2022 – Various Drains – 2021 Maintenance – No grant (Amending)
- 7.6 DRAFT Drainage By-Law 31 of 2022 – Various Drains – 2021 Maintenance – No grant (Amending)
- 7.7 DRAFT Drainage By-Law 32 of 2022 – Various Drains – 2021 Maintenance – No grant (Amending)

8. **REPORTS OF COMMITTEES AND STAFF**

- 8.1 Deputy Clerk/Coordinator of Planning's Report – Temporary Modular Building Request – 1886 St. Clair Parkway – Ontario Power Generation Lambton Site
- 8.2 Deputy Clerk/Coordinator of Planning's Report – Deeming By-Law Request – 389 Murray Street – St. Clair Medical Centre
- 8.3 Coordinator of Operations' (Works) Report – Results of Request for Quote – Douglas Street Mutual Agreement Drain
- 8.4 Coordinator of Operations' (Works) Report – Abandonment of Enbridge NPS2 Pipeline
- 8.5 Coordinator of Operations' (Water) Report – Monthly Report
- 8.6 Coordinator of Operations' (Water) Report – Mooretown Operations Centre Roof Replacement
- 8.7 Drainage Superintendent's Report – Monthly Report
- 8.8 Director of Community Services' Report – Mermaids and Mariners Event – Update

9. **BY-LAWS**

- 9.1 By-Law 35 of 2022 – Final Tax By-Law
- 9.2 By-Law 38 of 2022 – Confirming By-Law
- 9.3 By-Law 39 of 2022 – Site Plan Designation

10. NEW BUSINESS/ COUNCILLORS' REPORTS

11. UPCOMING MEETINGS

11.1 Regular Meeting of Council – Monday, July 11, 2022, at 3:00 p.m.

11.2 Regular Meeting of Council – Monday, August 8, 2022, at 3:00 p.m.

11.3 Regular Meeting of Council – Monday, September 12, 2022, at 3:00 p.m.

12. IN CAMERA SESSION

12.1 Municipal Act – Section 239 (2) (b) To discuss an upcoming vacancy with a contractor

12.2 Municipal Act – Section 239 (2) (b) To discuss ongoing unsatisfactory performance by a current contractor

13. ADJOURNMENT

1. CALL TO ORDER

At the appointed time of 6:00 p.m., Mayor Arnold called the meeting to order.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. ADOPTION OF MINUTES

3.1 Moved by J. De Gurse

Seconded by P. Brown

Motion 1 Be it resolved that the Minutes from the Regular Council Meeting Session #11 held on June 6, 2022, be received and accepted as printed.

CARRIED

4. DELEGATIONS/PRESENTATIONS

4.1 - 6:10 p.m. – Heritage St. Clair Committee Proposal

At the appointed time of 6:10 p.m. Mayor Arnold welcomed Dave Pattenden of Heritage St. Clair to make his presentation.

Mr. Pattenden advised Brent Anderson has asked to join the committee. Brent is the son of the late Al Anderson who was a valued member of the committee.

Moved by S. Miller

Seconded by R. Atkins

Motion 2 Be it resolved that Brent Anderson be added as a member of Heritage St. Clair.

CARRIED

Heritage St. Clair has been approached by some younger residents to create a social media platform where they can research information.

Moved by T. Kingston

Seconded by S. Miller

Motion 3 Be it resolved that Heritage St. Clair be authorized to work with Township staff to develop a social media platform that conforms to all Township policies.

CARRIED

Heritage St. Clair has developed a storyboard to recognize the history of the Reynolds Cemetery. A special thank you to Doug White and Ian Mason who researched the cemetery in depth and provided the information which will be displayed on the 18" by 24" storyboard.

Moved by P. Brown

Seconded by B. Myers

Motion 4 Be it resolved that Heritage St. Clair be authorized to design and order an 18 inch by 24 inch storyboard to recognize the history of the Reynolds Cemetery.

CARRIED

Heritage St. Clair intends to install the Reynolds Cemetery storyboard at the cemetery itself and noted past attempts to contact CF Industries have proven unfruitful. It is the intention of Heritage St. Clair to advise CF Industries of their plans to install the storyboard, but they are not sure if the owners are the Township considering the cemetery has been abandoned.

Moved by T. Kingston

Seconded by J. De Gurse

Motion 5 Be it resolved that staff investigate the ownership of the Reynolds Cemetery to determine the ownership, and should the owner not be the Township, be it resolved that the owners be advised of the intention to install a storyboard and permission be requested.

CARRIED

Mr. Pattenden advised Heritage St. Clair will be switching to aluminum backed storyboards which they believe will be more durable, and that they are switching to 4"x4" wooden posts to install the signs due to increasing costs for the steel posts. Mr. Pattenden also asked that Township staff continue to install the posts for similar projects as they have in the past.

Mr. Pattenden noted the storyboards in front of the Civic Centre that are mounted on a 45 degree angle seem to weather more quickly than the upright ones and asked if Council would be agreeable to reinstall replacements boards in the upright position.

Moved by T. Kingston

Seconded by P. Brown

Motion 6 Be it resolved that all the storyboards in front of the Civic Centre be replaced with the aluminum upright signs, and that the project be funded by the Environment and Education Fund.

CARRIED

Mr. Pattenden advised that Heritage St. Clair would like to install storyboards to commemorate the use of rail services in Port Lambton, Sombra, Corunna and Mooretown.

Moved by S. Miller

Seconded by R. Atkins

Motion 7 Be it resolved that Heritage St. Clair be authorized to develop storyboards to commemorate the use of rail in all the riverfront communities of the Township and that the installation be undertaken by Township staff.

CARRIED

Mr. Pattenden closed his deputation by advising Council that Heritage St. Clair has been working on a book to recognize the achievements of Dr. John Carter. Al Anderson got the project underway and then Ian Mason and Jan Smith were able to finish up the book which is available now for sale. Dr. Carter signed a copy to be donated to the Township and Mr. Pattenden presented the edition to Mayor Arnold.

Councillor Myers asked about the ongoing abandoned cemeteries project.

Moved by B. Myers

Seconded by R. Atkins

Motion 8 Be it resolved that the abandoned cemeteries project being undertaken by Heritage St. Clair be funded by the Township.

CARRIED

5. CORRESPONDENCE

Moved by R. Atkins

Seconded by T. Kingston

Motion 9 Be it resolved that Council accept the following items of correspondence as per Council's direction:

5.1 Special Olympics Ontario (Samia) – Donation Request

5.2 Crosswalk at Riverview School

5.3 Mermaids and Mariners Event – Request for Sponsorship

CARRIED

5.1 Moved by S. Miller

Seconded by T. Kingston

Motion 10 Be it resolved that Special Olympics Ontario be given a grant equivalent to the cost of the rental fees for CAP Park on July 23, 2022 to allow them to host an Invitational Soccer Tournament.

CARRIED

5.2 Moved by S. Miller

Seconded by P. Brown

Motion 11 Be it resolved that the concerns related to a potential crosswalk to be located on St. Clair Parkway at Riverview School be referred to staff for a report.

CARRIED

5.3 Moved by P. Brown

Seconded by J. De Gurse

Motion 12 Be it resolved that the request submitted by Mermaids and Mariners to sponsor their event scheduled for August 20, 2022 in Brander Park be received and filed.

MOTION LOST

Moved by R. Atkins

Seconded by B. Myers

Motion 13 Be it resolved that the request submitted by Mermaids and Mariners to sponsor their event scheduled for August 20, 2022 in Brander Park in the amount of \$540 be approved.

CARRIED

6. INFORMATION ITEMS

Moved by S. Miller

Seconded by B. Myers

Motion 14 Be it resolved that the following item of information be dealt with as per Council's direction:

6.1 Heritage St. Clair Committee Meeting Minutes – Feb. 16 & Mar. 15, 2022

6.2 Lambton Group Police Services Board Report – March/April 2022

6.3 Lambton County Historical Society Meeting Minutes – May 2022

6.4 Moore Museum Advisory Committee Meeting Minutes – June 1, 2022

6.5 Municipal Engineers Association (MEA) – Promotion for Retention of Professional Engineers at Municipalities

6.6 Impact Assessment Agency of Canada Request – Hydrogen Ready Power Plant Project near Samia, Ontario

CARRIED

7. DRAINS

Moved by B. Myers

Seconded by P. Brown

Motion 15 Be it resolved that the following drainage by-laws be given the first and second readings, and that the Mayor and Clerk be authorized to sign the By-Laws accordingly:

7.1 DRAFT Drainage By-Law 26 of 2022 – Various Drains – 2021
Maintenance – No grant (Amending)

7.2 DRAFT Drainage By-Law 27 of 2022 – Various Drains – 2021
Maintenance – No grant (Amending)

7.3 DRAFT Drainage By-Law 28 of 2022 – Various Drains – 2021
Maintenance – No grant (Amending)

7.4 DRAFT Drainage By-Law 29 of 2022 – Various Drains – 2021
Maintenance – No grant (Amending)

7.5 DRAFT Drainage By-Law 30 of 2022 – Various Drains – 2021
Maintenance – No grant (Amending)

7.6 DRAFT Drainage By-Law 31 of 2022 – Various Drains – 2021
Maintenance – No grant (Amending)

7.7 DRAFT Drainage By-Law 32 of 2022 – Various Drains – 2021
Maintenance – No grant (Amending)

CARRIED

8. REPORTS OF COMMITTEES AND STAFF

8.1 Moved by T. Kingston Seconded by B. Myers
Motion 16 Be it resolved that the *Technological Upgrades for Council Chambers* report as submitted by Clerk - Jeff Baranek be received as information.

CARRIED

Moved by T. Kingston Seconded by R. Atkins
Motion 17 Be it resolved that staff be directed to seek quotes to properly equip the Council Chambers with necessary speakers, microphones, cameras, and other technology to adequately support the streaming of Council Meetings on YouTube or other electronic platforms.

CARRIED

8.2 Moved by B. Myers Seconded by J. De Gurse
Motion 18 Be it resolved that the *Updated Mileage Policy* report as submitted by Treasurer – George Lozon be received and that mileage rates be increased to fifty-five cents per kilometre, and that the Mileage reimbursement procedures/policies be updated to reflect the new rate, to delete the Township vehicle paragraph, and to provide for future adjustments to the mileage rate annually.

CARRIED

8.3 Moved by S. Miller Seconded by P. Brown
Motion 19 Be it resolved that the *Results of RFQ – Douglas Street Mutual Agreement Drain* report as submitted by Coordinator of Operations – David Neely be received as information and that GM Construction quotation in the amount of \$25,846.98 (incl. Net HST) be awarded the work to supply and install the Douglas Street Mutual Agreement Drain along Douglas Street in Wilkesport.

CARRIED

8.4 Moved by T. Kingston Seconded by J. De Gurse
Motion 20 Be it resolved that the *Abandonment of Enbridge NPS2 Pipeline* report as submitted by Coordinator of Operations – David Neely be received as information and that the following recommendations be approved:

1. The “in-place” abandonment of the 2” natural gas pipeline owned and operated by Enbridge Energy Distribution Inc. located along the west side of Waterworks Road between Moore Line and Oil Springs Line and also located along the south side of Springs Line between Waterworks Road and Mandaumin Road.
2. Repeal by-law 96 of 2005 and terminate the Encroachment Agreement between St. Clair Township and Enbridge Energy Distribution Inc. dated November 21, 2005.

CARRIED

- Motion 21** Be it resolved that the *Water - Monthly Report* as submitted by Coordinator of Operations (Water) – Chris Westbrook be received as information.

CARRIED

- 8.6 Moved by S. Miller Seconded by R. Atkins
Motion 22 Be resolved that the report for the *Moore Operations Centre Roof Replacement* as submitted by Coordinator of Operations (Water) - Chris Westbrook be received as information and that the quote submitted by Watson Tim-Br Mart in the amount of \$57,404.00 (including HST) be accepted and approved.

CARRIED

- Motion 23** Be it resolved that the *Drainage - Monthly Report* as submitted by Drainage Superintendent – Jason Brunt be received as information; that the request for maintenance on the Beggs Drain be approved, and further, that staff be approved to hire a qualified contractor to complete such work, and that all costs be shared by the landowners in accordance with the most recent by-law for the Beggs Drain.

CARRIED

- Motion 24** Be resolved that the *Mermaids & Mariners Event - Update* report as submitted by Director of Community Services - Kendall Lindsay be received as information and the Mermaids and Mariners on the St. Clair fee adjustment be approved at \$1,020.00 for 2-day rental of park and \$1,500.00 for a deposit.

CARRIED

9. BY-LAWS

- Moved by T. Kingston Seconded by P. Brown
Motion 25 Be it resolved that the following By-Law receive all three readings and
that the Mayor and Clerk be authorized to execute appurtenant agreements and be
thereby passed:

- 9.1 By-Law 35 of 2022 – Final Tax By-Law
- 9.2 By-Law 38 of 2022 – Confirming By-Law
- 9.3 By-Law 39 of 2022 – Site Plan Designation

CARRIED

10. NEW BUSINESS/COUNCILLORS' REPORTS:

Councillor Atkins

Councillor Atkins noted she has not seen the Health and Safety package for volunteers.

Councillor Brown

Councillor Brown attended the recent meeting of Conservation Ontario; and noted he will attend the upcoming SCRCA meeting. Councillor Brown asked that agendas be made available for those attending meetings in person.

Councillor Brown noted a new stop sign on Cameron at Queen Street and advised a lot of people are not aware of this as the new road is essentially not yet open. Staff advised safety concerns resulted in the stop sign going up in advance of the opening of the new road (the extension of Queen Street).

Councillor De Gurse

Councillor De Gurse had nothing to report.

Councillor Kingston

Councillor Kingston attended many events recently including the barbecue put on by the SouthWest Regional Credit Union; the Tom Street sanitary relocation meeting; bike safety day coordinated by the OPP and Corunna Fire Department; and the Sombra Optimist Car Show.

Councillor Myers

Councillor Myers noted many of his meetings had been postponed to the coming week when he plans to attend.

Councillor Myers noted he will be unable to attend the Sombra Museum meeting scheduled for Thursday June 23, 2022 at 6:30 p.m..

Councillor Myers attended a concert put on by the Moore Agricultural Society; and the car show put on by the Sombra Optimists.

Councillor Myers asked that staff look to connect all the Township endorsed social media pages to make it easy for users to navigate between them.

Deputy Mayor Miller

Deputy Mayor Miller participated in many meetings recently including the County Committee meeting; the LGPSB meeting; and the Sombra Optimist Car Show.

Mayor Arnold

Mayor Arnold participated in many events representing the Township including the Sombra Museum 10th Anniversary of the Cultural Centre; placed a wreath for Decoration Days at Royal Canadian Legion Branch 18. Mayor Arnold noted he has donated to the Brigden Fair for the pie baking contest in the upcoming Fall Fair.

Mayor Arnold noted additional work needs to be done to solidify the floor at the Sombra Museum advising it remains in an unsafe condition.

Moved by T. Kingston

Seconded by S. Miller

Motion 26 Be it resolved that the Township donate \$100 to become a hole sponsor at the upcoming golf tournament being put on by the Guardian Angels at Kingswell Glen Golf Club to raise funds for the Sexual Assault Survivor Centre in Samia.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion 27 Be it resolved that the Township submit for a delegation at the upcoming AMO Conference with the Minister of Infrastructure, the Ministry of the Environment, and the Minister of Economic Development to discuss funding for expansion for the waste water treatment facility in Courtright.

CARRIED

11. UPCOMING MEETINGS

11.1 Regular Meeting of Council – Monday, July 11, 2022, at 3:00 p.m.

11.2 Regular Meeting of Council – Monday, August 8, 2022, at 3:00 p.m.

11.3 Regular Meeting of Council – Monday, September 12, 2022, at 3:00 p.m.

12. IN CAMERA SESSION

Moved by S. Miller

Seconded by P. Brown

Motion 28 Be it resolved that the meeting enter an in-camera session to consider the following:

12.1 Section 239 (2) (b) To discuss an upcoming vacancy with a contractor

12.2 Section 239 (2) (b) To discuss ongoing unsatisfactory performance by a current contractor

CARRIED

RISE AND REPORT

There were no motions made stemming from the in-camera meeting.

13. ADJOURNMENT

Seeing no other business to conduct, it was thereby moved:

Moved by S. Miller

Seconded by R. Atkins

Motion 29 Be it resolved that the meeting do hereby adjourn.

CARRIED

The meeting was adjourned at 7:30 p.m.



Mayor – Steve Arnold



Deputy Clerk – Carlie McClemens