

**COMMITTEE OF THE WHOLE  
PUBLIC WORKS & OPERATIONS COMMITTEE  
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre  
Committee Room 1  
November 10, 2008  
5:00 p.m.

The meeting of the Committee of the Whole was held Monday, November 10, 2008 with the following people present:

	J. Agar,	Chairperson, Public Works and Operations
	D. Randell,	Chairperson, Finance & Administration
	S. Arnold,	Mayor
	P. Gilliland	Deputy Mayor
	S. Miller,	Councillor
	P. Brown,	“
	P. Carswell-Alexander,	“
Staff	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk
	C. Quenneville	Director of Finance/Treasurer
	L. Burnham	Director of Public Works, Operations & Engineering
	R. Dewhirst	Director of Emergency Services
	G. Hackett	Director of Community Services

**FINANCE AND ADMINISTRATION**

**AGENDA:**

5:00pm – 2009 Capital Budget Review

Barry Uitvlugt – Wind Turbine Report

**1. DECLARATION OF PECUNIARY INTEREST:**

**2. GENERAL ACCOUNTS:** Month ending October 31, 2008

**3. STATEMENT OF FINANCIAL POSITION:** for period ending October 2008

**4. TREASURER’S REPORT:**

A1 ~ OPG – assessment appeal

A2 ~ MPAC – 2009 assessment

A3 ~ MFOA - bulletin

**5. BUILDING INSPECTOR’S REPORT:**

B-1 - Building Permit Reports for the month ending 2008

**6. GENERAL MANAGER – GOLF COURSE REPORT:**

Monthly report dated November 4, 2008

**7. CLERK’S REPORT:**

St. Clair Energy November 7<sup>th</sup> Tour

**7. C.A.O.’S REPORTS:**

Industrial Park signage

**8. NEW BUSINESS:**

**9. ADJOURNMENT:**

Chairperson Randell called the meeting to order at 5:15pm and asked members to declare any conflict of interest at the appropriate time.

**CONFLICT OF INTEREST:**

None declared.

Mr. Barry Uitvlugt of the Lambton County Planning Department was present to present to the Committee, his draft report on wind turbines solar farms and biomass facilities dated October 16, 2008. In his report, Mr. Uitvlugt has identified three options relative to a wind turbine policy with varying degrees of regulation. The Committee reviewed with Mr. Uitvlugt the suggested provisions in the policy such as setbacks, lot sizes to host wind turbines, cash in lieu of parkland and future decommissioning costs. At the conclusion of the discussion, the consensus of the Committee was that the minimum lot size to host a wind turbine should be established at 200 acres. The wind turbines should be located at least 5 miles away from any recognized wetlands, that there should be an identifiable financial benefit to the Municipality such as the manufacture of components within the Municipality or consideration of royalties to the Municipality. It was suggested that the minimum depth of power cables be established at 24 inches. It was also suggested that a minimum distance separation from airfields should be established at a minimum of 1500 meters and that such facilities not be permitted in an Industrial 3 Zone except for the purpose of generating power for an industrial facility on the host property. Mr. Uitvlugt advised that he would take the Committee's suggestions and incorporate them into a redrafted policy statement. Chairman Randell thanked Mr. Uitvlugt for his presentation.

The Committee proceeded to review the current draft of the 2009 Capital Budget. In response to the Committee's questions, Mr. Burnham advised that the budget amount of \$31,500 in the Capital Budget is for the Albert Street sidewalk proposal and that routine sidewalk maintenance and replacement projects would be of a similar value to be incorporated into the 2009 operating budget. The Committee discussed the Community Services proposal to repair the health club hot tub in an estimated amount of \$80,000. Mr. Hackett advised that proposals have been invited to obtain a cost estimate for a repair or replacement of the hot tub but have not yet been received.

Moved by P. Carswell-Alexander

Seconded by J. Agar

**Motion #1:** That the 2009 Capital expenditure for the hot tub project be reduced from \$80,000 to \$38,000.

**DEFEATED**

Moved by S. Arnold

Seconded by P. Brown

**Motion #2:** That it be recommended to Council that the hot tub repair or replacement estimated at \$80,000 be deleted from the draft 2009 capital budget with consideration for repair or replacement of the unit to be incorporated in the proposed health club expansion plan.

**CARRIED**

Mr. Burnham advised that in response to the Committee's question at a previous meeting, line item #72 being the reconstructing of the Rokeby Line from Highway #40, east to the Kimball Road estimated to cost \$690,000 can be reduced by approximately \$190,000 if Township forces do the required surface preparation this fall pending the 2009 construction season. Mr. Burnham did however point out the need for improved drainage on the east side of the St. Clair Parkway from the Holt Line to the McKeough diversion channel estimated to cost \$185,000.

Moved by P. Gilliland

Seconded by J. Agar

**Motion #3:** That is be recommended to Council that budget line item #72 being the improvements of the Rokeby Line from Highway #40 to the Kimball Road be reduced by

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\$190,000 and further that the project to improve the drainage on the St. Clair Parkway from the Holt line to the diversion channel estimated to cost \$185,000 be approved.

**CARRIED**

In discussion of this item, the Committee requested Mr. Burnham to pursue with MTO the damage done to this section of the Rokeby Line during the 2008 Highway #40 detour.

Moved by S. Arnold  
**Motion #4:** That it be recommended to Council that the projects to replace the windows in the Corunna and Courtright fire halls estimated to cost \$18,000 be added to the draft 2009 capital budget.

Seconded by P. Carswell-Alexander

Moved by P. Carswell-Alexander  
**Motion #5:** That it be recommended to Council that the Becher fire hall roof replacement estimated to cost \$35,000 be added to the 2009 capital budget.

Seconded by J. Agar

It was pointed out that the anticipated expenditure of the Stokes Drain can be reduced from \$37,000 to \$10,000 as a result of a recent meeting of the Drainage Committee at which time the rate payers did not want to proceed with any capital improvements of the Stokes Award Drain but rather proceed with the Engineer's report to give the drain Municipal drain status.

Moved by S. Miller  
**Motion #6:** That it be recommended to Council that the project to pave the Brander Park east parking lot in the amount of \$35,000 be added to the 2009 Capital budget.

Seconded by S. Arnold

The Committee briefly discussed the draft 2010 Capital budget.

Moved by S. Arnold  
**Motion #7:** That it be recommended to Council that staff be directed to continue the finalization of the 2010 Capital budget with a targeted expenditure level of 2.5 million dollars.

Seconded by S. Miller

**CARRIED**

Moved by P. Brown  
**Motion #8:** That it be recommended to Council that the 2009 Capital budget as amended be approved in principle.

Seconded by P. Gilliland

**CARRIED**

The Committee proceeded to review the accounts for the month of October.

**GENERAL ACCOUNTS: Month of October 08**

Moved by S. Miller  
**Motion #9:** That this Committee recommend to Council that General Accounts for the new accounting system starting with supplier number 131002 to YEL001, totaling, \$3,541,640.16 be approved for the month of October, 2008.

Seconded by S. Arnold

**CARRIED**

**STATEMENT OF FINANCIAL POSITION:**

The Committee reviewed the Treasurers Statement on the Financial Position of the municipality for the period ending October 2008.

Moved by S. Arnold  
**Motion #10:** That it be recommended to Council that the Treasurer's report on the Statement of Financial Position of the Municipality as of October, 2008 be accepted.

Seconded by P. Brown

**CARRIED**

Moved by S. Arnold  
**Motion #11:** That is be recommended to Council that the 2009 water and sewage usage rates be established at the 2008 level.

Seconded by S. Miller

**CARRIED**

**TREASURER'S REPORT:**

Moved by J. Agar

Seconded by S. Arnold

**Motion #12:** That it be recommended to Council that the Treasurer's reports identified as A-1 regarding the letter from MTE Paralegal dated November 3, 2009 pertaining to filing an appeal on the OPG property for 2009 be received accepted.

**CARRIED**

Moved by S. Miller

Seconded by P. Brown

**Motion #13:** That this Committee recommend to Council that the MPAC reports pertaining to the 2009 property reassessment be received.

**CARRIED**

Moved by P. Carswell-Alexander

Seconded by P. Brown

**Motion #14:** That this Committee recommend to Council that the report submitted by the Treasurer dated October 23, 2008 be received and the recommendations within be accepted.

**CARRIED**

**BUILDING INSPECTOR'S REPORT:**

Moved by P. Carswell-Alexander

Seconded by J. Agar

**Motion #15:** That it be recommended to Council that the Building Inspector's report for the month ending October 2008 be received and accepted.

**CARRIED**

**CAO'S REPORT:**

Moved by S. Arnold

Seconded by P. Carswell-Alexander

**Motion #16:** That this Committee recommend to Council that the report submitted by the CAO dated November 6, 2008 regarding the Industrial Park signage be received and accepted and cost estimates be obtained for Option #2 as identified in the report.

**CARRIED**

**GENERAL MANAGER OF THE GOLF COURSE REPORT:**

Moved by S. Arnold

Seconded by P. Carswell-Alexander

**Motion #17:** That this Committee recommend to Council that the monthly report submitted by the General Manager of the Parkway Golf Course dated November 4 2008, be received and the recommendations within it be accepted.

**CARRIED**

**NEW BUSINESS:**

Councillor Agar and Deputy Mayor Gilliland were advised in response to their questions that a building permit has been received for the accessory building on the Hill Street variety property and that the building that was constructed conforms to the original site plan. Deputy Mayor Gilliland advised that he has received comments that the building is occupied as living quarters. Mayor Arnold advised that he has obtained information from staff regarding the water usage costs for the Sombra Park splash pad. It was pointed out that the usage is charged at the industrial rate and the current bill was for \$200.

Moved by S. Arnold

Seconded by P. Carswell-Alexander

**Motion #18:** That it be recommended to Council that the Township absorb the water usage costs for the Sombra Park splash pad.

**CARRIED**

Chairperson Randell advised of receiving information from the Erie/St. Clair Lins that the study report on the operation of the Emergency Rooms at CEE Hospital in Petrolia and Sydenham Campus in Wallaceburg has been delayed. Chairman Randell advised of a discussion with Lins representatives who have offered to attend a future meeting of Council to discuss these two possible closures. Chairperson Randell was to contact the representative and extend an invitation.

Moved by S. Arnold

Seconded by P. Carswell-Alexander

**Motion #19:** That it be recommended to Council that a letter of support for the maintenance of both the CEE Hospital in Petrolia emergency room and the Sydenham Campus in Wallaceburg emergency room be forwarded to the Erie/St. Clair Lins. Chairperson Randell was also concerned that Councillor Agar is not being informed of the Sombra Community Hall Board and that unfortunately decisions are being made without a Council representative present.

Hearing no further business, it was

Moved by S. Miller

Seconded by P. Carswell-Alexander

That the Finance and Administration meeting due hereby adjourn.

**CARRIED**

The meeting adjourned at 6:45 p.m.

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D. Randell,  
Chairperson

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J. DeMars  
Secretary

## **PUBLIC WORKS & OPERATIONS**

### **AGENDA:**

7:00pm Jim Kutya and Glen Millar – Hill Street

#### **1. DECLARATION OF PECUNIARY INTEREST:**

#### **2. DIRECTOR OF PUBLIC WORKS & ENGINEERING REPORT:**

- Fawn Island parking

#### **3. COORDINATOR OF OPERATIONS (WORKS) REPORT:**

- Monthly Report dated November 5, 2008
- Pedestrian crosswalk

#### **4. COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:**

- Monthly Report dated November 5, 2008

#### **5. COORDINATOR OF ENGINEERING:**

- Monthly report dated November 5, 2008
- McCallum Line Bridge over Booth Creek – Bridge replacement
- St. Clair Parkway Bridge over Murphy Drain – Bridge Replacement

#### **6. DRAINAGE SUPERINTENDENT:**

- Monthly Report dated November 5, 2008

#### **7. CLERK'S REPORT:**

#### **9. CAO'S REPORT:**

#### **10. NEW BUSINESS:**

#### **11. ADJOURNMENT:**

Chairperson Agar called the meeting to order at 6:45 p.m. and asked members to declare any conflict of interest at the appropriate time.

Chairman Agar welcomed Mr. Jim Kutyba, General Manager of Infrastructure and Developmental Services and Mr. Glen Millar, Manager of Infrastructure for Lambton County who were present to discuss with the Committee an earlier Council request for County consideration of widening Hill Street from the current transition point, east to Highway 40. Mr. Millar presented to the Committee, the results of the consultants report and based on traffic counts and the speed study, the road in question is being used at 38% of its designed capacity. Also intersection counts were conducted at Queen Street, Nash Drive and Polymore Drive and they fall within the acceptable limits. Mayor Arnold pointed out that when the survey was conducted, traffic in the area could have been artificially reduced by the previous closure of the Century Truss facility and the reduction in traffic to the Woodbridge Foam facility. It was also pointed out that with the location of Sterling Cranes in the Industrial Park, slow moving vehicles go from Polymore Drive, east to Highway 40 and vehicular traffic is passing the slower vehicles on the gravel shoulder. The Committee discussed in general terms a proposal to widen Hill Street from Polymore Drive to Highway 40. Mr. Kutyba advised that MTO would need to be consulted since that area is within their control zone. Mr. Kutyba volunteered to make the initial contact with MTO to determine their requirements. Mayor Arnold also advised of a request received from area ratepayers to incorporate a bicycle path on Hill Street to a point east of Highway 40 in an effort to encourage workers to the Nova and St. Clair Energy site to bike to work rather than use motor vehicles. Mr. Kutyba and Mr. Millar did say that the draft 2009 County infrastructure capital budget provides for the construction of an additional west bound lane between Brooktree and Nash Drive at an estimated cost of \$150,000. While present, Mr. Millar and Mr. Kutyba offered to update the Committee on projects proposed for the County's 2009 capital budget. Mr. Kutyba advised that in 2009 it has proposed to pave County Road 26 (Mandaumin Road) from the Aberfeldy Line to the McCallum Line and in 2010 a similar project would be extended from the McCallum Line to the Bentpath Line. It is estimated that at this rate of progress within five years the road will paved south to the Lambton Line. The Committee encouraged the County to proceed with this project on County Road 26 as soon as possible to relieve the traffic problems from the upgraded Brigden Road. Mr. Kutyba also advised that plans are in the 2009 County capital budget to improve the Kimball Road from the Stanley Line to the Petrolia Line of a distance of approximately 15 kms and as well, improve County Road 80 from Highway 40 "to the curve", a distance of approximately 7kms. The Committee also requested the County staff to consider the paving of the Plank Road from the Mandaumin Road to the Petrolia Line. It was felt that the pavement of this road would fit under the current County protocols to pave roads that link County roads. The Committee also requested the County Infrastructure staff to contact CSX and the CN railroads to improve those road crossings on Hill Street. The Committee also talked in general terms of a possible modernization of the traffic signal at Hill Street and Lyndoch with more energy efficient fixtures. It was pointed out that this traffic signal is a shared responsibility between the Township and the County. At the conclusion of the discussion, Chairman Agar thanked Mr. Kutyba and Mr. Millar for their attendance and information provided.

**DECLARATION OF CONFLICT OF INTEREST:**

None declared.

**DIRECTOR OF PUBLIC WORKS & OPERATIONS REPORT:**

Moved by D. Randell

Seconded by P. Carswell-Alexander

**Motion #1:** That this Committee recommend to Council that the report of the Director of Public Works & Operations dated November 5, 2008, recommending that they deny the request for increased parking on the Sombra gravel dock be received and accepted.

**CARRIED**

**COORDINATOR OF OPERATIONS (WORKS) REPORT:**

Moved by S. Arnold

Seconded by D. Randell

**Motion #2:** That this Committee recommend to Council that the monthly report dated November 5, 2008 from the Coordinator of Operations (Works) be received and accepted.

**CARRIED**

Moved by P. Gilliland

Seconded by P. Brown

**Motion #3:** That it be recommended to Council that Lambton County Infrastructure Department be requested to contact CSX and CN with a request to improve the rail crossings at Hill Street.

**CARRIED**

Moved by S. Arnold

Seconded by D. Randell

**Motion #4:** That this Committee recommend to Council that the report dated November 5, 2008 regarding the pedestrian crosswalk at Lyndoch Street in Corunna be received.

**CARRIED**

**COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:**

Moved by P. Carswell-Alexander

Seconded by D. Randell

**Motion #5:** That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Water/Wastewater) dated November 5, 2008, be received and accepted as information.

**CARRIED**

In response to the Committee's questions, Mr. Burnham advised that the Township's new asset management system will be operation by the end of November.

**DIRECTOR OF ENGINEERING SERVICES REPORT:**

Moved by S. Miller

Seconded by P. Brown

**Motion #6:** That this Committee recommend to Council that the monthly report of the Director of Engineering Services dated November 5, 2008 be received and accepted as information.

**CARRIED**

Councillor Carswell-Alexander advised of anticipating drainage problems on Boswell Street relative to the sidewalk elevation.

Moved by D. Randell

Seconded by P. Brown

**Motion #7:** That it be recommended to Council to proceed with the winter design followed by tendering in the spring of 2009 and summer 2009 construction after the "in-water" work restrictions have been lifted for the proposed McCallum Line bridge over Booth Creek.

**CARRIED**

Moved by S. Arnold

Seconded by P. Carswell-Alexander

**Motion #8:** That this Committee recommend to Council that the report dated November 5, 2008 from the Coordinator of Engineering recommending that we proceed with summer construction of the St. Clair Parkway – Murphy Drain crossing after the "in-water" work restrictions have been lifted be accepted and received.

**CARRIED**

**DRAINAGE SUPERINTENDENT REPORT:**

Moved by S. Miller

Seconded by P. Carswell-Alexander

**Motion #9:** That this Committee recommend to Council that the monthly report of the Drainage Superintendent dated November 5, 2008, be received and accepted and the recommendations contained therein be approved.

**CARRIED**

The Committee reviewed the information obtained from the Clerk relative to the road access maintenance of the lane or right of way accessing the Sutherland Cemetery. The information was provided was minutes of a 1987 Moore Township Public Works and Operations Committee at which time the Committee directed that no Township maintenance be carried out on this access route. The Committee did not recommend to Council any change in this policy established by Moore Township Council.

Councillor Carswell-Alexander asked staff to investigate the need for a short piece of sidewalk on Jane Street at the termination of the sidewalk near the seniors building to provide a paved access to the roadway.

**NEW BUSINESS:**

Deputy Mayor Gilliland questioned Mr. Burnham if staff was aware of a sewer blockage and back up on Colborne Street. Mr. Burnham was unaware of this event and asked Deputy Mayor Gilliland to provide an address for further investigation. Deputy Mayor Gilliland also expressed to the Committee his disappointment in misinformation on the Moore Optimist website regarding the misconception that the full financing for the Corunna CAP Park splash pad was financed from a grant from the Moore Foundation. The Committee felt that this misinformation could make fund raising efforts very difficult.

Mayor Arnold requested Councillor Brown bring to the Corunna Community Policing Committee's attention, speeding in the community safety zone on Hill Street. Mayor Arnold would like statistics from the OPP as to the frequency of traffic patrols in this area.

Hearing no further business, it was:

Moved by D. Randell  
That the meeting do hereby adjourn.

Seconded by S. Miller

**CARRIED**

The meeting adjourned at 8:15 p.m.

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J. Agar,  
Chairperson

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J. DeMars  
Secretary