Pre-Authorized Payment Application

Water Utility Payments

Township of St. Clair
1155 Emily Street, Mooretown ON N0N 1M0
Phone (519)867-2128 Fax: (519)867-3886

To Register: You **must** return the application and a **VOID cheque for each water account number** (include your water account number on the front of the cheque) 20 days prior to your first payment to the Township office at the above address: **Attention: "Water Department".**
A separate application must be completed for each water account included in the pre-authorized payment plan, (PAP).
Any PAP returned from the bank will be subject to the Township of St. Clair NSF fee.
A quarterly statement will be issued indicating amount to be withdrawn.

NOTE: ALL ARREARS MUST BE PAID IN FULL PRIOR TO IMPLEMENTATION

Account Number:				-						-			

Property Location: _____

Customer Name: _____

Mailing Address:_____

City:_____ Province:_____ Postal Code:_____

Telephone No: (____) _____

- I/we authorize the Township of St. Clair to debit my/our account on the due date.
- I/we understand and agree that should "Pre-authorized Payments" be returned from the bank my/our water account will be charged the Township of St. Clair NSF fee. Any bank charges are the responsibility of the applicant.
- I/we will notify the Township of St. Clair a minimum of 20 days in advance of a payment due date if I/we wish to change or cancel this service or make any changes to the banking information.

_____ _____
Customer Signature Date

_____ _____
Customer Signature (if joint account) Date

Office Hours: Monday to Friday (except statutory and civic holidays) 8:30am to 4:30pm

FOR OFFICE USE ONLY

Name of Canadian Financial Institution_____

Branch Address_____

City_____ Province_____

Bank # [ ] Transit # [ ] Account # [ ]