



CORPORATION OF THE TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

SESSION #22

Electronic Meeting
December 6, 2021
3:00 p.m.

A Regular Meeting of Council was held Monday, December 6, 2021, at 3:00 p.m. with the following people participating via video conference:

	S. Arnold	Mayor
	S. Miller	Deputy Mayor
	R. Atkins	Councillor
	P. Brown	Councillor
	J. De Gurse	Councillor
	B. Myers	Councillor
	T. Kingston	Councillor
Staff:	J. Rodey	CAO
	J. Baranek	Clerk

AGENDA:

1. **CALL TO ORDER**
2. **DECLARATION OF PECUNIARY INTEREST**
3. **ADOPTION OF MINUTES**
 - 3.1 Regular Council Meeting - Session #20 – November 15, 2021
 - 3.2 Drainage Committee Meeting – November 15, 2021
 - 3.3 Capital Budget Meeting – November 25, 2021
4. **CORRESPONDENCE ITEMS**
 - 4.1 Wilkesport Property Concerns
 - 4.2 Warning Lights at Fire Hall on Hill Street
 - 4.3 Snowballz Tournament Fundraiser – Request to Waive Rental Fees
 - 4.4 Provincial Antigen Screening Program Information
 - 4.5 Request for Rezoning and Development of Agricultural Lands – Rokeby Line
 - 4.6 Corunna Neighbourhood Watch – Request to Resume Community Policing
 - 4.7 Request for Sponsorship – Shamrock Hockey League All Star Games

5. INFORMATION ITEMS

- 5.1 Building Permit Report – October 2021
- 5.2 Lambton Farm Safety Meeting Minutes – August 23, 2021
- 5.3 Unifor Local 914 – Notice of Labour Disruption at Clean Harbours
- 5.4 Ministry of Agriculture Deadstock Management Initiative – Canadian Agricultural Partnership
- 5.5 Lambton County News Release – Council Highlights – November 24, 2021

6. DRAINS

- 6.1 Drainage By-Law 28 of 2021 – Churcher Drain

7. REPORTS OF COMMITTEES AND STAFF

- 7.1 Clerk's Report – Regulation of Sea Cans in Residential Areas
- 7.2 Clerk's Report – Special Meeting of Council – December 7, 2021
- 7.3 Deputy Clerk's Report – Temporary Modular Buildings Request – Linde Canada Inc. – 467 Rokeby Line
- 7.4 Treasurer's Report – Ministry of Municipal Affairs & Housing – 2020 Financial Indicator Review
- 7.5 Director of Emergency Services' Report – Information
- 7.6 Director of Emergency Services' Report – Hose Tower Roof Replacement – Corunna Station No.2
- 7.7 Deputy Fire Chief's Report – Fire Department Prevention & Fire Safety Education Activities
- 7.8 Deputy Fire Chief's Report – Fire Department Training and Health & Safety Activities
- 7.9 Director of Public Works' Report – Third Party Review of Locate Processing and Administration System – Global Value Expanders Inc.
- 7.10 Director of Public Works' Report – Asset Inventory Hierarchy Configuration
- 7.11 Coordinator of Operations' (Works) Report – Encroachment Agreement – Linde Canada Inc. – Rokeby Line
- 7.12 Coordinator of Operations' (Works) Report – Procurement Through Group Buying Programs
- 7.13 Coordinator of Operations' (Water) Report – Monthly Report
- 7.14 Coordinator of Operations' (Works) Report – Watermain Connection Agreement Between St. Clair Township and Chatham-Kent PUC
- 7.15 Coordinator of Operations' (Water) Report – Inflow and Infiltration Inspection Program
- 7.16 Coordinator of Operations' (Water) Report – Electronic Locate Process

- 7.17 Water/Wastewater Specialist's Report – Drinking Water Quality Management Standard (DWQMS) Management Review
- 7.18 Coordinator of Engineering's Report – Monthly Report
- 7.19 Coordinator of Engineering's Report – Detailed Bridge Design for Structure 75 – St. Clair Parkway over Sweeney Drain
- 7.20 Drainage Superintendent's Report – Monthly Report
- 7.21 Director of Community Services' Report – Information
- 7.22 Director of Community Services' Report – Arena Project Phase One Approvals: Trade Package #2
- 7.23 Director of Community Services' Report – Optimist Club of Moore Update – Use of Facilities
- 7.24 Director of Community Services' Report – Safety Railings for Moore Sports Complex, Civic Centre, Corunna Library and Emergency Services Building

8. BY-LAWS

- 8.1 By-Law 55 of 2021 – NOVA Moore Sewer Discharge Agreement
- 8.2 By-Law 56 of 2021 – Temporary Modular Building Request – Linde Canada Inc. – 467 Rokeby Line

9. NEW BUSINESS/ COUNCILLORS' REPORTS

10. IN CAMERA SESSION

- 10.1 Municipal Act – Section 239 (2) (c) Update on potential land swap at Regan Park
- 10.2 Municipal Act – Section 239 (2) (d) Update on Contract Negotiations with OPSEU Local 123
- 10.3 Municipal Act – Section 239 (2) (d) Update on recruitment for Township Fire Chief

11. UPCOMING MEETINGS

- 11.1 Special Meeting of Council – Tuesday, December 7, 2021, at 2:30 p.m.
- 11.2 Regular Council Meeting – Monday, December 20, 2021, at 6:00 p.m.
- 11.3 Regular Council Meeting – Monday, January 17, 2022, at 6:00 p.m.

12. ADJOURNMENT

1. CALL TO ORDER

At the appointed time of 3:00 p.m., Mayor Arnold called the meeting to order and asked everyone to pause for a moment of silence to acknowledge the victims, families and those who were impacted by the Ecole Polytechnique massacre which occurred in Montreal on December 6, 1989.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

Moved by T. Kingston

Seconded by B. Myers

Motion 17 Be it resolved that the Special Meeting of Council scheduled for December 7, 2021, be available on the Township YouTube channel.

CARRIED

7.3 Moved by S. Miller

Seconded by P. Brown

Motion 18 Be it resolved that the *Temporary Modular Buildings Request* report as submitted by Deputy Clerk/Coordinator of Planning - Carlie McClemens dated November 29, 2021, be received as information and that By-Law No. 56 of 2021, being a By-Law to Authorize an Agreement with Linde Canada Inc. for the temporary use of five (5) modular buildings and three (3) sea-can storage structures at 467 Rokeby Line be considered for approval.

CARRIED

7.4 Moved by J. De Gurse

Seconded by T. Kingston

Motion 19 Be it resolved that the *2020 Financial Indicator Review from the Ministry of Municipal Affairs and Housing* report as submitted by Treasurer – George Lozon be received.

CARRIED

7.5 Moved by P. Brown

Seconded by S. Miller

Motion 20 Be it resolved that the *Fire Dept. - Information* report as submitted by Director of Emergency Services - Richard Boyes be received as information.

CARRIED

7.6 Moved by T. Kingston

Seconded by R. Atkins

Motion 21 Be it resolved that the *Hose Tower Roof Repairs - Station 2, Corunna* report as submitted by the Director of Emergency Services – Richard Boyes be received as information and that staff be authorized to waive the Procurement Policy due to necessary urgency and to award the hose tower roof replacement to Bullock & Sons Roofing of Sarnia for the sum of \$11,519.00 plus HST as an Emergency Procurement per Section VIII, 4, b, (iv) and the funds to be taken from the 2021 Fire Department budget.

CARRIED

7.7 Moved by S. Miller

Seconded by P. Brown

Motion 22 Be it resolved that the *Fire Department Prevention & Fire Safety Education Activities* report as submitted by Deputy Chief – Andrew McMillan be received as information.

CARRIED

7.8 Moved by J. De Gurse

Seconded by T. Kingston

Motion 23 Be it resolved that the *Fire Department Training and Health & Safety Activities* report as submitted by Deputy Chief – Steve Bicum be received as information.

CARRIED

7.9 Moved by R. Atkins

Seconded by T. Kingston

Motion 24 Be it resolved that the *Third-Party Review of Locate Processing and Administration System* report as submitted by the Director of Public Works - Brian Black be received as information.

CARRIED

7.10 Moved by P. Brown

Seconded by T. Kingston

Motion 25 Be it resolved that the *Asset Inventory Hierarchy Configuration* report as submitted by the Director of Public Works - Brian Black be received as information.

CARRIED

7.11 Moved by J. De Gurse

Seconded by B. Myers

Motion 26 Be it resolved that the *Encroachment Agreement – Linde Canada Inc. – Rokeby Line* report as submitted by Coordinator of Operations – David Neely be received as information and that an encroachment agreement between St. Clair Township and Linde Canada Inc. be accepted and the Mayor and Clerk be authorized to sign the agreement and other related documents.

CARRIED

7.12 Moved by S. Miller

Seconded by P. Brown

Motion 27 Be it resolved that the *Procurement Through Group Buying Programs* report as submitted by Coordinator of Operations – David Neely be received as information and that the procurement of goods and services through Group Municipal Buying Programs in lieu of the conventional tendering process be approved.

CARRIED

7.13 Moved by T. Kingston

Seconded by R. Atkins

Motion 28 Be it resolved that the *Water – Monthly Report* as submitted by Coordinator of Operations (Water) - Chris Westbrook be received as information.

CARRIED

7.14 Moved by J. De Gurse

Seconded by S. Miller

Motion 29 Be it resolved that the *Watermain Connection Agreement between St. Clair Township and Chatham-Kent PUC* report as submitted by Coordinator of Operations (Water) - Chris Westbrook be received as information and that the water main connection agreement be approved, and the Mayor and Clerk be authorized to execute the agreement.

CARRIED

7.15 Moved by B. Myers

Seconded by R. Atkins

Motion 30 Be it resolved that the *Inflow and Infiltration Inspection Program* report as submitted by Coordinator of Operations (Water) - Chris Westbrook be received as information and that the plan be formally adopted and approved.

CARRIED

7.16 Moved by B. Myers

Seconded by T. Kingston

Motion 31 Be it resolved that the *Electronic Locate Process* report as submitted by Coordinator of Operations (Water) - Chris Westbrook be received as information and that staff be authorized to waive the procurement policy and sign an agreement with PelicanCorps for a subscription to LocateAccess.

CARRIED

7.17 Moved by S. Miller

Seconded by P. Brown

Motion 32 Be it resolved that the *DWQMS Management Review* report as submitted by the Water/Wastewater Specialist - Nova VanderSlagt be received as information.

CARRIED

7.18 Moved by T. Kingston

Seconded by S. Miller

Motion 33 Be it resolved that the *Monthly Report* as submitted by Coordinator of Engineering - Paul daSilva be received as information.

CARRIED

7.19 Moved by J. De Gurse

Seconded by R. Atkins

Motion 34 Be it resolved that the *Detailed Bridge Design for Structure 75 on St. Clair Parkway over Sweeney Drain* report as submitted by Coordinator of Engineering - Paul daSilva be received as information and that the following recommendations be approved:

1. That the proposal submitted by Planmac Engineering in the amount of \$50,500 plus HST for structure 75 be accepted as a contract extension of Structure 44 & 50.
2. That the project be funded by bridge reserves.

CARRIED

7.20 Moved by S. Miller

Seconded by B. Myers

Motion 35 Be it resolved that the *Drainage - Monthly Report* as submitted by Drainage Superintendent - Jason Brunt be received as information and that the following recommendations be approved:

1. That the bid in the amount of \$12,080.00, submitted by GJS Contracting for work to be completed on the Dawson Drain #2 be accepted and approved.
2. That the Section 78 request for improvement of the Henry Drain be accepted, and that Spriet & Associates Ltd. be appointed under section 78 of the Drainage Act to write a report for an improvement to the Henry Drain within St. Clair Township.
3. That the installation of a "private" entrance culvert within the Cain Drain be approved as requested, to be installed by a suitable and qualified contractor, in accordance with St. Clair Township policies, and that all expenses of installation and future maintenance to be the responsibility of the private landowner.
4. That the installation of a "private" entrance culvert within the McDonald Drain #2 be approved as requested; and that the work be done by a suitable and qualified contractor, in accordance with Township policies, and that all expenses of installation and future maintenance to be the responsibility of the private landowner.
5. That the installation of a "private" road crossing across Plank Road be approved as requested, and that the work be done by a suitable and qualified contractor, in compliance with St. Clair Township policies.

CARRIED

7.21 Moved by P. Brown

Seconded by R. Atkins

Motion 36 Be it resolved that the *Community Services - Information* report as submitted by Director of Community Services - Kendall Lindsay be received as information.

CARRIED

7.22 Moved by T. Kingston

Seconded by S. Miller

Motion 37 Be it resolved that the *Arena Project Phase One Approvals: Trade Package #2* report as submitted by Director of Community Services - Kendall Lindsay be received as information and that the following tenders be approved and awarded:

*All Pricing is without HST

#1 Electrical-Ogilvie Electric Inc at	\$91,157.05
#2 Sprinklers-Sentry Fire at	\$10,070.00
#3 Concrete Supply-Sarnia Concrete Products at	\$93,298.00
#4 Metal Siding and Insulation-Lonelm Construction at	\$190,364.00
#5 Place & Finish Concrete Slabs-BNE Tricon Haid at	\$99,000.00
#6 Roofing & Sheet Metal-Bullock & Sons Roofing at	\$86,000.00
#7 Dasher Boards & Netting-Welmar Recreation Products at	\$172,700

CARRIED

Councillor Myers congratulated both Optimist clubs for their work with the Santa Claus Parade and the Brigden Tree Lighting.

Deputy Mayor Miller

Deputy Mayor Miller participated in many meetings including the Township Capital Budget and Committee of Adjustment.

He echoed the thoughts of other councillors in thanking the Moore Optimists for the wonderful Santa Claus Parade.

Mayor Arnold

Mayor Arnold participated in many events representing the Township since the last meeting including Lambton Area Water Supply System and the open house for the demolition of the Lambton Generating Station.

Mayor Arnold thanked the Optimist Clubs of Moore and Brigden for their efforts and congratulated them on running wonderful events with the parade and the tree lighting.

The Mayor reminded Council of the importance of seeing the local Multiple Listing Service conveyances and asked that staff ensure their inclusion in In-Camera packages.

Mayor Arnold concluded his report by asking Council to consider a motion at the next meeting to donate to the Red Cross to assist with rescue and restoration efforts for the on-going emergencies in British Columbia.

10. IN CAMERA SESSION

Moved by J. De Gurse

Seconded by P. Brown

Motion 41 Be it resolved that the meeting enter an in-camera session to consider the following:

10.1 Municipal Act – Section 239 (2) (c) Update on potential land swap at Regan Park

10.2 Municipal Act – Section 239 (2) (d) Update on Contract Negotiations with OPSEU Local 123

10.3 Municipal Act – Section 239 (2) (d) Update on recruitment for Township Fire Chief

CARRIED

11. UPCOMING MEETINGS

11.1 Special Meeting of Council – Tuesday, December 7, 2021, at 2:00 p.m.

11.2 Regular Council Meeting – Monday, December 20, 2021, at 6:00 p.m.

11.3 Regular Council Meeting – Monday, January 17, 2022, at 6:00 p.m.

12. ADJOURNMENT

Seeing no other business to conduct, it was thereby moved:


Moved by T. Kingston

Seconded by B. Myers

Motion 42 Be it resolved that the meeting do hereby adjourn.

CARRIED

The meeting was adjourned at 5:00 p.m.



Mayor – Steve Arnold



Clerk – Jeff Baranek

