



CORPORATION OF THE TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

SESSION #6

Electronic Meeting
March 15, 2021
3:00 p.m.

A Regular Meeting of Council was held Monday, March 15, 2021 at 3:00 p.m. with the following people participating via video conference:

	S. Arnold	Mayor
	S. Miller	Deputy Mayor
	R. Atkins	Councillor
	P. Brown	Councillor
	J. De Gurse	Councillor
	B. Myers	Councillor
	T. Kingston	Councillor
Staff:	J. Rodey	CAO
	J. Baranek	Clerk

AGENDA:

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. ADOPTION OF MINUTES

3.1 Special Meeting of Council – January 14, 2021

3.2 Operating Budget Meeting – February 25, 2021

3.3 Regular Council Meeting - Session #5 – March 1, 2021

3.4 Special Meeting of Council -March 4, 2021

4. DELEGATIONS/PRESENTATIONS

4.1 PUBLIC MEETING:

- 3:15 p.m. – Approval for Draft Plan of Subdivision – Queen Street, Corunna – Kendel Homes Inc.

5. CORRESPONDENCE ITEMS

5.1 Mr. Chip – 2021 Season Proposal for Guthrie Park

5.2 Consideration for Winter Maintenance and Rumble Strips on River Trail

5.3 Port Lambton Beautification – Funding Request

5.4 Fifth Wheel – Temporary Parking Request

5.5 Cathcart Park Pavilion – Request for Extension of Venue Hours

6. **INFORMATION ITEMS**

6.1 Reply from Prime Minister's Office – Enbridge Line 5

6.2 News Release – Lambton County Council 2021 Budget Approval – March 3, 2021

6.3 City of Sarnia – Letter to Premier Ford – Colour Coded Capacity Resolution

7. **DRAINS**

7.1 Drainage By-Law 3 of 2021 – Chatham Kent – 2020 Maintenance

7.2 Drainage By-Law 4 of 2021 – Enniskillen – 2020 Maintenance

7.3 Drainage By-Law 5 of 2021 – City of Sarnia – 2020 Maintenance

8. **REPORTS OF COMMITTEES AND STAFF**

8.1 Senior Planner's Report – Application for Plan of Condominium (38C-20004) – Queen Street, Corunna – Kendel Homes Inc.

8.2 Clerk's Report – Draft Off Road Vehicle By-Law 2 of 2021 Revisions

8.3 Treasurer's Report – General Accounts and Corporate Visa Statement

8.4 Treasurer's Report – St. Clair Municipal 2021 Operating Budget By-Law

8.5 Treasurer's Report – St. Clair River Trail Matching Grant for 2020

8.6 Treasurer's Report – 2021 Annual Repayment Limit (ARL) for Long Term Debt Financing

8.7 Treasurer's Report – Moore Sports Complex Retrofit Phased Financing

8.8 Deputy Treasurer's Report – 2020 Council Remuneration and Expenses

8.9 Director of Emergency Services' Report - Information

8.10 Director of Emergency Services' Report – Ventilation System for Station 4 - Wilkesport

8.11 Deputy Fire Chief's Report – Fire Department Prevention & Fire Safety Education Activities

8.12 Deputy Fire Chief's Report – Fire Department Training and Health & Safety Activities

8.13 Coordinator of Operations' (Works) Report – Monthly Report

8.14 Coordinator of Operations' (Works) Report – Purchase of Used Wheel Loader – Unit 72 Replacement

8.15 Coordinator of Operations' (Works) Report – 2021 Dust Control Quote

8.16 Coordinator of Operations' (Water) Report – 2021 Port Lambton Lagoon Prescribed Burn Plan

8.17 Coordinator of Engineering's Report – 2021 Closed Circuit Television (CCTV) Inspections

8.18 Director of Community Services' Report - Information

8.19 Director of Community Services' Report – Courtright Community Hall Repairs

8.20 Director of Community Services' Report – Moore Sports Complex Ice Rental Rates

8.21 Director of Community Services' Report – 2021 Campgrounds COVID-19 Opening and Financials

9. BY-LAWS

9.1 By-Law 2 of 2021 – To Permit & Regulate Use of ORVs on Highways in St. Clair Township

9.2 By-Law 14 of 2021 – To Adopt the 2021 Budget

10. NEW BUSINESS

10.1 Emergency Services Grant

10.2 2021 COVID-19 Funding Recovery Program

10.3 Grey Zone Lockdown

11. IN CAMERA SESSION

11.1 Municipal Act – Section 239 (2) (e) To discuss litigation related to surface drainage issues at 4677 Riverside Drive

11.2 Municipal Act – Section 239 (2) (h) – To disclose information explicitly provided by Municipal Property Assessment Corporation

12. COUNCILLORS' REPORTS

13. UPCOMING MEETINGS

13.1 Regular Council Meeting - Monday, April 5, 2021 at 3:00 p.m.

13.2 Regular Council Meeting – Monday, April 19, 2021 at 3:00 p.m.

13.3 Regular Council Meeting – Monday, May 3, 2021 at 3:00 p.m.

14. ADJOURNMENT

1. CALL TO ORDER

At the appointed time of 3:00 p.m., Mayor Arnold called the meeting to order and welcomed Council, staff and those watching on other platforms. Mayor Arnold noted that Township flags were at half-mast March 11, 2021 to commemorate those lost over one year of the COVID-19 pandemic.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. ADOPTION OF MINUTES

Moved by J. De Gurse

Seconded by P. Brown

Motion 1 Be it resolved that the Minutes from the Special Meeting of Council held on January 14, 2021, be received and accepted as printed.

CARRIED

Moved by R. Atkins

Seconded by T. Kingston

Motion 2 Be it resolved that the Minutes from the Operating Budget Meeting Session #4 held on February 25, 2021, be received and accepted as printed.

CARRIED

Moved by B. Myers

Seconded by R. Atkins

Motion 3 Be it resolved that the Minutes from the Regular Council Meeting Session #5 held on March 1, 2021, be received and accepted as printed.

CARRIED

Moved by P. Brown

Seconded by R. Atkins

Motion 4 Be it resolved that the Minutes from the Special Meeting of Council held on March 4, 2021, be received and accepted as printed.

CARRIED

4. DELEGATIONS/PRESENTATIONS

4.1 PUBLIC MEETING:

3:15 p.m. – Approval for Draft Plan of Subdivision – Queen Street, Corunna – Kendel Homes Inc.

At the appointed time of 3:15 p.m., Mayor Arnold declared open the public meeting to consider Vacant Plan of Condominium application 38C-20004 which would see the develop of 36 units by way of cluster townhomes.

This application is a variation of an original townhouse development now considering lots facing onto Queen Street, whereas the former proposal included all interior development.

Being the Approval Authority for Plans of Condominium, the County of Lambton chaired the public meeting.

Senior Planner - Barry Uitvlugt summarized his report dated February 24, 2021 and recommended the proposal for approval subject to the conditions contained within the report.

Councillor Brown confirmed that a perimeter fence was included as part of the proposal and would be detailed during the site plan process.

Mayor Arnold confirmed with the developer that the units are to be built as represented by the elevations with high-end finishes.

Councillor Atkins confirmed that, in addition to two stacked parking spaces per unit, there will be overflow visitors parking off of Queen Street.

Seeing no other comments from the public, council, or the developer, the public meeting was declared closed and the meeting was turned back over to Mayor Arnold.

Moved by T. Kingston

Seconded by S. Miller

Motion 5 Be it resolved that the *Application for Plan of Condominium Report (38C-20004) – Queen Street, Corunna – Kendel Homes* report dated February 24, 2021 submitted by Senior Planner – Barry Uitvlugt be received as information and the following recommendations be approved:

1. That the Township receive for information the proposed Plan of Condominium under Application 38C-20004 which provides for the development of 36 townhouse dwelling units in a vacant land condominium.

2. That the Township request that the County Subdivision Approving Authority have the plan be modified to address the concerns of the planning report and that the plan be subject to the "Conditions" provided in the planning report.

CARRIED

5. CORRESPONDENCE ITEMS

Moved by B. Myers

Seconded by J. De Gurse

Motion 6 Be it resolved that the following items of correspondence be received as per Council's direction:

- 5.1 Mr. Chip – 2021 Season Proposal for Guthrie Park
- 5.2 Consideration for Winter Maintenance and Rumble Strips on River Trail
- 5.3 Port Lambton Beautification – Funding Request
- 5.4 Fifth Wheel – Temporary Parking Request
- 5.5 Cathcart Park Pavilion – Request for Extension of Venue Hours

CARRIED

5.1 Moved by J. De Gurse

Seconded by S. Miller

Motion 7 Be it resolved that Mr. Chip be approved to lease the same space at Guthrie Park for the 2021 season subject to securing a valid permit.

CARRIED

5.2 Moved by P. Brown

Seconded by S. Miller

Motion 8 Be it resolved that the request to install rumble-strips along St. Clair Parkway from French to Holt Line be referred to staff for a report.

CARRIED

5.3 Moved by S. Miller

Seconded by B. Myers

Motion 9 Be it resolved that \$1000 be granted to the Port Lambton Beautification team for use during the 2021 season.

CARRIED

5.4 Moved by T. Kingston

Seconded by P. Brown

Motion 10 Be it resolved that the owner of 450 Dallas Court be authorized to bring a fifth wheel trailer into his driveway prior to the April 1 timeline provided for by By-Law 33 of 2017.

CARRIED

5.5 Moved by S. Miller

Seconded by T. Kingston

Motion 11 Be it resolved that the request to extend pavilion rental hours at Cathcart Park be referred to staff for investigation.

CARRIED

6. INFORMATION ITEMS

Moved by T. Kingston

Seconded by P. Brown

Motion 12 Be it resolved that the following items of information be dealt with as per Council's direction:

- 6.1 Reply from Prime Minister's Office – Enbridge Line 5
- 6.2 Lambton County Council 2021 Budget Approval – March 3, 2021
- 6.3 City of Samia – Letter to Premier Ford – Colour Coded Capacity Resolution

CARRIED

7. DRAINS

Moved by B. Myers

Seconded by T. Kingston

Motion 13 Be it resolved that the following drainage by-laws be given all three readings and be thereby passed, and that the Mayor and Clerk be authorized to execute the by-law:

- 7.1 Drainage By-Law 3 of 2021 – Being a by-law to raise the sum of money being expended out of the General Funds of the Township of St. Clair for drain maintenance performed by the Municipality of Chatham-Kent;
- 7.2 Drainage By-Law 4 of 2021 – Being a by-law to raise the sum of money being expended out of the General Funds of the Township of St. Clair for drain maintenance performed by the Township of Enniskillen;
- 7.3 Drainage By-Law 5 of 2021 – Being a by-law to raise the sum of money being expended out of the General Funds of the Township of St. Clair for maintenance of the Elnor Drain.

CARRIED

8. REPORTS OF COMMITTEES AND STAFF

- 8.1 Moved by T. Kingston Seconded by S. Miller
Motion 14 Be it resolved that the *Application for Plan of Condominium Report (38C-20004) – Queen Street, Corunna – Kendel Homes* report dated February 24, 2021 submitted by Senior Planner – Barry Uitvlugt be received as information.

CARRIED

- 8.2 Moved by T. Kingston Seconded by B. Myers
Motion 15 Be it resolved that it resolved that the *Draft ORV By-Law 2 of 2021* report submitted by Clerk - Jeff Baranek be received as information.

CARRIED

- Moved by T. Kingston Seconded by B. Myers
Motion 16 Be it resolved that Draft By-Law 2 of 2021 to authorize the use of ORV's on Township Roads be amended to move the south prohibition boundary on St. Clair Parkway in Corunna from Keww Drive to St. Clair Boulevard.

CARRIED

- Moved by P. Brown Seconded by T. Kingston
Motion 17 Be it resolved that the use of ORV's be prohibited within the Town of Corunna.

DEFEATED

- Moved by B. Myers Seconded by T. Kingston
Motion 18 Be it resolved that all restrictions for ORV's within Wilkesport be removed from Draft By-Law 2 of 2021.

CARRIED

- Moved by R. Atkins Seconded by P. Brown
Motion 19 Be it resolved the prohibition of ORV's on St. Clair Parkway be reconsidered.

CARRIED

- Moved by R. Atkins Seconded by B. Myers
Motion 20 Be it resolved that draft By-Law 2 of 2021 be amended to prohibit the use of ORV's on St. Clair Parkway in its entirety.

DEFEATED

- Moved by B. Myers Seconded by T. Kingston
Motion 21 Be it resolved that the Township do not pass a by-law to restrict ORV's on Township roads.

CARRIED

- 8.3 Moved by S. Miller Seconded by P. Brown
Motion 22 Be it resolved the *General Accounts and Corporate Visa Statement* report submitted by Treasurer - Charlie Quenneville be received as information

8.12 Moved by P. Brown Seconded by J. De Gurse
Motion 31 Be it resolved that the *Fire Department Training and Health & Safety Activities* report submitted by Deputy Chief – Steve Bicum be received as information.

CARRIED

8.13 Moved by R. Atkins Seconded by J. De Gurse
Motion 32 Be it resolved that the *Monthly Report* submitted by Coordinator of Operations – David Neely be received as information.

CARRIED

8.14 Moved by P. Brown Seconded by S. Miller
Motion 33 Be it resolved that the *Purchase of Used Wheel Loader – Unit 72 Replacement* report submitted by Coordinator of Operations – David Neely be received and that the Township procurement policy be waived and the purchase of a 2014 Case 621F Wheel Loader from Ray's Equipment Sales (Cornwall, ON) be approved for the purchase price of \$100,742.41 (including net HST) to be funded from the Public Works Equipment Reserve.

CARRIED

8.15 Moved by T. Kingston Seconded by J. De Gurse
Motion 34 Be it resolved that the *2021 Dust Control Quote* report submitted by Coordinator of Operations – David Neely be received and that the Township procurement policy be waived for economic benefits and that the quote submitted by Pollard Highway Products Ltd. in the amount of \$0.06 per liter for the '2021 Supply and Application of Chloride Based Liquids for Dust Suppressant' be accepted.

CARRIED

8.16 Moved by B. Myers Seconded by R. Atkins
Motion 35 Be it resolved that the *Port Lambton Lagoon Prescribed Burn* report submitted by Coordinator of Operations (Water) – Chris Westbrook be received as information and that the prescribed burn plan submitted by Wildfire Specialists Inc. for the Port Lambton Lagoons be accepted and approved.

CARRIED

8.17 Moved by P. Brown Seconded by T. Kingston
Motion 36 Be it resolved that the that the *2021 CCTV Inspections* report submitted by Coordinator of Engineering - Paul daSilva be received as information and that the tender submitted by Hurricane SMS Inc. in the amount of \$44,105.00 plus HST be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents.

CARRIED

8.18 Moved by S. Miller Seconded by B. Myers
Motion 37 Be it resolved that the *Information* report submitted by Director of Community Services - Kendall Lindsay be received as information.

CARRIED

8.19 Moved by P. Brown Seconded by J. De Gurse
Motion 38 Be it resolved that resolved that the *Courtright Community Hall* report submitted by Director of Community Services - Kendall Lindsay be received as information and that the temporary closure of this facility be approved.

CARRIED

Moved by P. Brown Seconded by J. De Gurse
Motion 39 Be it resolved that a meeting be set up with the Moore Optimists and user groups of the Courtright Hall to consider alternative locations while the facility is closed.

CARRIED

8.20 Moved by R. Atkins

Seconded by B. Myers

Motion 40 Be it resolved that it resolved that the *Mooretown Sports Complex - Ice Costs* report submitted by Director of Community Services - Kendall Lindsay be received as information and the request for the change in ice rental costs be denied.

CARRIED

8.21 Moved by J. De Gurse

Seconded by R. Atkins

Motion 41 Be it resolved that it resolved that the *2021 Campgrounds COVID-19 Openings and Financials* report submitted by Director of Community Services - Kendall Lindsay be received as information and the campgrounds to open following Federal, Provincial, and Lambton Health unit guidelines for the 2021 season on May 1st as normal with the exception that Mooretown Campground is restricted to 50% transient camping.

CARRIED

9. **BY-LAWS:**

Moved by J. De Gurse

Seconded by B. Myers

Motion 42 Be it resolved that the following By-law receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements:

9.2 By-Law 14 of 2021 – A By-Law to Adopt the 2021 Budget

CARRIED

10. **NEW BUSINESS**

Moved by P. Brown

Seconded by J. De Gurse

Motion 43 Be it resolved that *Emergency Services Grant* report submitted by the Director of Emergency Services - Walt Anderson be received and that staff be authorized to submit an application to the Fire Services COVID-19 Grant to fund the purchase of upgraded laptops for the stations to deliver virtual training.

CARRIED

Moved by T. Kingston

Seconded by R. Atkins

Motion 44 Be it resolved that the *2021 COVID-19 Funding Recovery Program* report submitted by Treasurer - Charlie Quenneville be received and the additional \$250,680 in funding be received and that the Treasurer be authorized to sign the 2021 COVID-19 Recovery Funding Program acknowledgement letter dated March 4, 2021 for additional funding.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion 45 Be it resolved that the *Grey Zone Lockdown* report submitted by Director of Community Services - Kendall Lindsay be received and the following recommendations be approved:

1. Closure of the Moore Sports Complex and removal of the ice on Rink 1;
2. Parkway Golf Course to remain open while adhering to current COVID-19 protocols;
3. Museums and Community Hall staff and volunteers return when the region is in Yellow in COVID-19 coloured framework, in order to prepare for re-opening when the region moves to Green;
4. Campgrounds to remain closed in Grey, to re-open after May 1 when the region is in Red or looser colours but, amenities will re-open when deemed safe and appropriate.

CARRIED

11. IN CAMERA SESSION

Moved by J. De Gurse

Seconded by P. Brown

Motion 46 Be it resolved that the meeting enter an in-camera session to consider the following:

- 11.1 Municipal Act – Section 239 (2) (e) To discuss litigation related to surface drainage issues at 4677 Riverside Drive
- 11.2 Municipal Act – Section 239 (2) (h) To disclose information explicitly provided by Municipal Property Assessment Corporation

CARRIED

Mayor Arnold declared the meeting back into open session and asked for forthcoming motions. No motions were moved.

12. COUNCILLORS' REPORTS:

Councillor Atkins

Councillor Atkins noted that Scott Cook has concerns with the location of the temporary gates at South West Sales and the location of the cement pad at the newly renovated boat launch at Fawn Island where the plastic caps have broken off the new posts.

Councillor Atkins reported that she continues to receive concerns about the ongoing development at the former ferry dock in Sombra.

She requested that Council minutes be uploaded onto the Township website.

Councillor Brown

Councillor Brown participated in the re-opening ceremony for the Holt Line Bridge.

He asked that staff arrange a tour of the hall in Courtright and the Emergency Services Building in Corunna to visualize the upcoming major capital repairs that will soon be necessary.

Councillor De Gurse

Councillor De Gurse had nothing to report.

Councillor Kingston

Councillor Kingston participated in the re-opening ceremony for the Holt Line Bridge and noted that it was well covered in local papers.

Councillor Myers

Councillor Myers participated in the re-opening ceremony for the Holt Line Bridge.

He advised that Heritage St. Clair is planning on undertaking some projects in 2021.

Councillor Myers noted his frustration that the Brigden Fair Board was not notified by the OPP that an accident caused damage to the gates.

He also announced that he and his wife became grandparents over the weekend for the first time!

