



**CORPORATION OF THE TOWNSHIP OF ST. CLAIR**

**COUNCIL MINUTES**

**SESSION #24**

Electronic Meeting  
December 21, 2020  
3:00 p.m.

A Regular Meeting of Council was held Monday, December 21, 2020 at 3:00 p.m. with the following people participating via video conference:

	S. Arnold	Mayor
	S. Miller	Deputy Mayor
	R. Atkins	Councillor
	P. Brown	Councillor
	J. De Gurse	Councillor
	B. Myers	Councillor
Staff:	J. Rodey	CAO
	J. Baranek	Clerk
Regrets:	T. Kingston	Councillor

**AGENDA:**

**1. CALL TO ORDER**

**2. DECLARATION OF PECUNIARY INTEREST**

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting - Session #23 – December 7, 2020

**4. DELEGATIONS/PRESENTATIONS**

4.1 - 3:15 p.m. – Frank Cowan Insurance Co. – Tony Commisso and Stacey Ewing

**5. CORRESPONDENCE ITEMS**

5.1 Royal Canadian Legion Br.#447 – Request for Hydro Relief

**6. INFORMATION ITEMS**

6.1 COVID-19 Vaccine Distribution Task Force – Ontario's Implementation Plan

**7. REPORTS OF COMMITTEES AND STAFF**

7.1 CAO's Report — Lambton Police Services Board – Increased Funding Request

7.2 CAO's Report – Revised Adverse Weather Policy

7.3 Senior Planner's Report – Site Plan Approval – Enbridge Gas Inc. – 457 Rokeby Line

- 7.4 Clerk's Report – Off Road Vehicle Use in Lambton County
  - 7.5 Treasurer's Report – 2021 Municipal Insurance Program
  - 7.6 Deputy Treasurer's Report – 2021 Capital Budget Update
  - 7.7 Director of Public Works' Report – Assumption of Ownership of Island Avenue and Bridge to Island Mooring
  - 7.8 Director of Public Works' Report – Enbridge Line 5 Support Request to Prime Minister Trudeau
  - 7.9 Coordinator of Operations' (Water/Wastewater) Report – Monthly Report
  - 7.10 Coordinator of Engineering's Report – NOVA Chemicals AST2 Site – Amended Water Use Agreement
  - 7.11 Director of Community Services' Report - Information
  - 7.12 Director of Community Services' Report – Request for Agreement to Acquire Lands at Cathcart Park
  - 7.13 Director of Community Services' Report (VERBAL) – Potential Impacts on Moore Sports Complex Related to COVID-19
  - 8. **BY-LAWS**
    - 8.1 By-Law 73 of 2020 – To Prohibit the Use of Off Road Vehicles on Township Roads
    - 8.2 By-Law 74 of 2020 – To establish Standing Committees of Council and Board Appointments from 2021 through 2022
    - 8.3 By-Law 75 of 2020 – Site Plan Agreement – Enbridge Gas Inc. – 457 Rokeby Line
  - 9. **NEW BUSINESS**
    - 9.1 Response to LGPSB Request for Increased Funding
    - 9.2 Public Response to Consideration of Off Road Vehicle By-Law
    - 9.3 Development Charge Study
  - 10. **IN CAMERA SESSION**
    - 10.1 Municipal Act – Section 239 (2) (d) - Labour Relations in response to COVID-19
  - 11. **COUNCILLORS' REPORTS**
  - 12. **UPCOMING MEETINGS**
    - 12.1 Regular Council Meeting - Monday, January 4, 2021 at 3:00 p.m.
    - 12.2 Regular Council Meeting – Monday, January 18, 2021 at 3:00 p.m.
    - 12.3 Regular Council Meeting – Monday, February 1, 2021 at 3:00 p.m.
  - 13. **ADJOURNMENT**
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- 1. **CALL TO ORDER**

At the appointed time of 3:00 p.m., Mayor Arnold called the meeting to order and welcomed Council, staff, and those watching on other platforms wishing everyone a Safe and Happy Holiday Season.

2. **DECLARATION OF PECUNIARY INTEREST**

None declared.

3. **ADOPTION OF MINUTES**

Moved by J. De Gurse

Seconded by R. Atkins

**Motion 1** Be it resolved that the Minutes from the Regular Council Meeting Session #23 held on December 7, 2020, be received and accepted as printed.

**CARRIED**

4. **DELEGATIONS/PRESENTATIONS**

4.1 **Frank Cowan insurance Co. – Tony Commisso and Stacey Ewing**

At the appointed time of 3:15 p.m., Mayor Arnold welcomed Tony Commisso of the Frank Cowan Company and Township adjuster Stacey Ewing to present the proposed coverage package for the 2021 calendar year.

For the 2021 year, no changes to the specific coverage are proposed, and there is no benefit to increasing the deductibles at this time. The package for 2021 includes a premium of \$601,940 which represents an increase of 13% or \$68,512 from the 2020 cost. General liability is responsible for the largest increase of \$37,834, property premiums increased by \$12,272 and automobile increased by \$14,152.

Mr. Commisso reminded Council that, anytime a new development is proposed or a new project planned, the impact on liability should be considered as it is the driving factor for impact on premiums.

Mayor Arnold asked for a quote and accidental death coverage for councillors to be covered around the clock as opposed to not just while on Township business.

Moved by P. Brown

Seconded by R. Atkins

**Motion 2** Be it resolved that 2021 Municipal Insurance Program offered by Frank Cowan Company for a renewal amount of \$601,940 excluding taxes be approved.

**CARRIED**

5. **CORRESPONDENCE ITEMS**

Moved by J. R. Atkins

Seconded by B. Myers

**Motion 3** Be it resolved that Council accept the following items of correspondence as per Council's direction:

5.1 Royal Canadian Legion Br.#447 - Request for Hydro Relief

**CARRIED**

Moved by B. Myers

Seconded by J. De Gurse

**Motion 4** Be it resolved that the Hydro relief request submitted by Royal Canadian Legion Branch 447 be referred to 2021 Operating Budget deliberations.

**CARRIED**

6. **INFORMATION ITEMS**

Moved by P. Brown

Seconded by J. De Gurse

**Motion 5** Be it resolved that the following items of information be dealt with as per Council's direction:

6.1 COVID-19 Vaccine Distribution Task Force – Ontario's Implementation Plan

**CARRIED**

**7. REPORTS OF COMMITTEES AND STAFF**

7.1 Moved by P. Brown

Seconded by S. Miller

**Motion 6** Be it resolved that the *Lambton Police Services Board – Increased Funding Request* report submitted by CAO – John Rodey be TABLED to allow the Mayors' group, made up of all member municipalities, to meet and consider the request collectively.

**TABLED**

7.2 Moved by B. Myers

Seconded by R. Atkins

**Motion 7** Be it resolved that the *Revised Adverse Weather Policy* report submitted by CAO – John Rodey be received and that the policy be approved.

**CARRIED**

7.3 Moved by J. De Gurse

Seconded by P. Brown

**Motion 8** Be it resolved that the *Site Plan Approval – Enbridge Gas Inc. – 457 Rokeby Line* report dated December 14, 2020 submitted by Planner – Barry Uitvlugt be received as information and that Council approve the Site Plan Agreement for the Enbridge Payne Substation Site Plan.

**CARRIED**

7.4 Moved by R. Atkins

Seconded by J. De Gurse

**Motion 9** Be it resolved that the *ORVs on Township Roads* report submitted by Clerk - Jeff Baranek be received as information and that the *ORVs on Township Roads* report submitted by the Clerk for consideration at the December 7, 2020 meeting be lifted from TABLE and that all letters submitted to the Clerk in favour and in opposition to a proposed ORV by-law be received as information.

**CARRIED**

Moved by B. Myers

Seconded by R. Atkins

**Motion 10** Be it resolved that staff be directed to produce a draft by-law for consideration that permits the use of ORV's on specific Township roads subject to certain conditions and times of day.

**CARRIED**

7.5 Passed as item 4.

7.6 Moved by J. De Gurse

Seconded by B. Myers

**Motion 11** Be it resolved that the *2021 Tax Due Dates* report submitted by Deputy Treasurer – George Lozon dated December 21, 2020 be received and that the final tax due dates be set as follows:

Interim Installment – February 25, 2021

Interim Installment – April 29, 2021

Final Installment – July 29, 2021

Final Installment – September 29, 2021

**CARRIED**

7.7 Moved by P. Brown

Seconded by J. De Gurse

**Motion 12** Be it resolved that the *Assumption of Ownership of Island Avenue and Bridge to Island Mooring* report submitted by Director of Public Works – Brian Black be TABLED to provide more time for members to inspect the infrastructure.

**TABLED**





- 8.2 By-Law 74 of 2020 – To Establish Standing Committees of Council & Appointments from 2021 through 2022  
8.3 By-Law 75 of 2020 – Site Plan Agreement – Enbridge Gas Inc. – 457 Rokeby Line

**CARRIED**

[8.1 was defeated by Motion 10]

**9. NEW BUSINESS**

Moved by P. Brown

Seconded by J. De Gurse

**Motion 22** Be it resolved that Streetlights on Bunker Ave project No. 2021-307 and the streetlight portion of project No. 2021-114 to install lights on Beckwith (not the sidewalk component) be referred to 2021 Operating Budget deliberations as projects to be funded by the excess in the OCIF grant.

**CARRIED**

Moved by R. Atkins

Seconded by P. Brown

**Motion 23** Be it resolved that the *2020 Development Charge Study* report as submitted by Treasurer - Charles Quenneville be received as information.

**CARRIED**

**10. IN CAMERA SESSION**

Moved by P. Brown

Seconded by J. De Gurse

**Motion 24** Be it resolved that the meeting enter an in-camera session to consider the following:

- 10.1 Municipal Act – Section 239 (2) (d) Labour Relations in response to COVID-19

**CARRIED**

Mayor Arnold declared the meeting back into open session and asked for forthcoming motions. No motions were moved.

**11. COUNCILLORS' REPORTS:**

**Councillor Atkins**

Councillor Atkins participated in the Golf Committee meeting and asked staff to consider a sign or a guard rail on St. Clair Parkway at French Line.

Councillor Atkins closed her report by asking staff to look into unifying the three Township FaceBook pages to improve consistency.

**Councillor Brown**

Councillor Brown participated in the recent SCRCA meeting and the Golf Committee meeting.

He asked staff to communicate with the Ministry of Transportation to determine if a guard rail is required at the improved drainage ditch on the east side of Highway 40 at Lasalle Road.

Councillor Brown closed his report by wishing everyone a Safe and Happy Holiday Season.

**Councillor De Gurse**

Councillor De Gurse had nothing to report but, echoed other councillors in wishing everyone a Safe and Happy Holiday Season.

**Councillor Myers**

Councillor Myers wished everyone a Safe and Happy Holiday Season.

**Deputy Mayor Miller**

Deputy Mayor Miller participated in many meetings including: the SCRCA meeting, the Lambton Group Police Services Board meeting and multiple EOC meetings dealing with the ongoing impacts of the COVID-19 pandemic.

**Mayor Arnold**

Mayor Arnold reported that a young boy drowned in Milton in a municipal stormwater pond that was designed to retain water. He asked staff to confirm dry stormwater ponds are permitted for future developments in the Township.

Mayor Arnold closed his report by wishing everyone a Safe and Happy Holiday Season and thanked council, staff and residents for their continued efforts to battle the on-going pandemic.

**12. UPCOMING MEETINGS**

- ~~12.1 Regular Council Meeting – Monday, January 4, 2021 at 3:00 p.m.~~
- 12.2 Regular Council Meeting – Monday, January 18, 2021 at 3:00 p.m.
- 12.3 Regular Council Meeting – Monday, February 1, 2021 at 3:00 p.m.

Moved by S. Miller

Seconded by P. Brown

**Motion 25** Be it resolved that regular meeting scheduled for January 4, 2021 be cancelled.

**CARRIED**

**13. ADJOURNMENT**

Seeing no other business to conduct, it was thereby moved:

Moved by B. Myers

Seconded by R. Atkins

**Motion 26** Be it resolved that the meeting do hereby adjourn.

**CARRIED**

The meeting was adjourned at 5:00 p.m.

  
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Mayor – Steve Arnold

  
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Clerk – Jeff Baranek

