

## TOWNSHIP OF ST. CLAIR

### COUNCIL MINUTES

#### SESSION #10

St. Clair Township Civic Centre  
May 22, 2018  
6:30 p.m.

A Regular Meeting of Council was held Tuesday, May 22, 2018 at the Council Chambers in Mooretown at 6:30 p.m. with the following people present:

S. Arnold	Mayor
P. Gilliland	Deputy Mayor
J. Agar	Councillor
D. Randell	“
T. Kingston	“
S. Miller	Councillor
J. De Gurse	Councillor

Staff:	J. Rodey	CAO
	J. Baranek	Clerk

#### **AGENDA:**

#### **Declaration of Conflict of Interest:**

#### **Minutes:**

Regular Council Meeting – Session #9 – May 7, 2018  
Finance & Administration Meeting – May 14, 2018  
Public Works & Operations Meeting – May 14, 2018  
Brigden Library Board Meeting – January 18, 2018  
Heritage St. Clair Committee Meeting – April 18, 2018  
Sombra Museum Board Meeting – April 20, 2018  
St. Clair River Trail Planning & Development Meeting – April 25, 2018  
Lambton County Historical Society Meeting – April 26, 2018  
Moore Museum Advisory Committee Meeting – May 2, 2018  
Corunna Community Safety Committee Meeting – May 13, 2018  
Lambton Group Police Services Board Meeting – May 16, 2018

#### **Business Arising from the Minutes:**

#### **DEPUTATIONS AND APPOINTMENTS:**

#### **Donation Cheque Presentations:**

- 6:30 p.m. - Moore Presbyterian Foundation
- Central Lambton Family Health Team
- Royal Canadian Legion Br. 18
- Moore Agricultural Society
- Lambton College Foundation

6:45 p.m. – Lambton College – Margaret Dragan/VP & Marc Guilbeault/Director

#### **CORRESPONDENCE:**

- 1) 4676 Riverside – Building without a Permit Complaint
- 2) Sombra Optimists – Fun in the Sun Day – August 12, 2018

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- 3) 405 Beresford St. – Building without a Permit Complaint
- 4) 1540 St. Clair Parkway – Property Standards Complaint

**INFORMATION:**

- a) Port Lambton Beautification Project
- b) OGRA – MACAVO Initiative
- c) Rock of Honour – Thank You
- d) Dawn Deliverability Project – Tree Planting
- e) LKDSB Capital Plan – June 12, 2018
- f) FPPA – New Regulations
- g) April Building Permit Summary

**REPORTS OF COMMITTEES AND OFFICERS:**

**DIRECTOR OF PUBLIC WORKS' REPORT:**

- Water Main Connections – Sarnia

**COORDINATOR OF ENGINEERING'S REPORTS:**

- Belmont Ave. Road Reconstruction and Watermain Replacement
- 2018 Urban Surface Treatment – Recommendation

**CLERK'S REPORT:**

- Lame Duck Council 2018

**DEPUTY CLERK/COORDINATOR OF PLANNING'S REPORT:**

- Temporary Second Dwelling Agreement Request – 268 Ward Line (Ray & Tammy Palocz)

**MOTIONS:**

- That the recommendations from the May 14, 2018 – Finance & Administration and Public Works & Operations Committee meetings be received and approved.

**BY-LAWS:**

- 33 of 2018 – Temporary Second House Agreement – 268 Ward Line (Palocz)

**IN-CAMERA:**

- 239 (2) (c) – Offer of Purchase of a parcel in the township industrial park

**COUNCILLORS' REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

- Regular Council – Monday, June 4, 2018 ~ 6:30 p.m.
- Committee of the Whole – Monday, June 18, 2018 ~ 3:00 p.m.
- Regular Council – Monday, June 18, 2018 ~ 6:30 p.m.
- Regular Council – Tuesday, July 3, 2018 ~ 6:30 p.m.
- Committee of the Whole – Monday, July 16, 2018 ~ 3:00 p.m.
- Regular Council – Monday, July 16, 2018 ~ 6:30 p.m.

**ADJOURNMENT:**

Mayor Arnold called the meeting to order at 6:30 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

**ADOPT MINUTES:**

Moved by J. Agar

Seconded by P. Gilliland

**Motion #1** Be it resolved that the Minutes from Council Session #9 held May 7, 2018 be received and accepted as printed.

**CARRIED**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #2** Be it resolved that the Minutes from the Finance & Administration and the Public Works & Operations meetings held May 14, 2018 be received and accepted as printed.

**CARRIED**

Moved by J. Agar

Seconded by P. Gilliland

**Motion #3** Be it resolved that the Minutes from the following meetings be received and accepted as printed:

- Brigden Library Board Meeting – January 18, 2018
- Heritage St. Clair Committee Meeting – April 18, 2018
- Sombra Museum Board Meeting – April 20, 2018
- St. Clair River Trail Planning & Development Meeting – April 25, 2018
- Lambton County Historical Society Meeting – April 26, 2018
- Moore Museum Advisory Committee Meeting – May 2, 2018
- Corunna Community Safety Committee Meeting – May 13, 2018
- Lambton Group Police Services Board Meeting – May 16, 2018

**CARRIED**

**DEPUTATIONS AND APPOINTMENTS:**

**Donation Cheque Presentations:**

At the appointed time of 6:30 p.m. Mayor Arnold extended warm welcomes to representatives for the groups listed below and thanked those in attendance for their continued good work in the municipality before presenting them with donation cheques for their respective organizations:

- Moore Presbyterian Foundation
- Central Lambton Family Health Team
- Royal Canadian Legion Br. 18
- Moore Agricultural Society
- Lambton College Foundation

**Lambton College Building Update – Margaret Dragan & Marc Guilbeault:**

At the appointed time of 6:45 p.m. representatives Margaret Dragan and Marc Guilbeault presented the progress of the expansion to Lambton College. The project is on schedule and the gymnasium will be in use by students in September, with the nurse labs opening in January 2019. The extensions to the school will be state of the art and will provide the campus with a presence on Modeland Road.

After the presentation, Margaret and Marc expressed their gratitude for the Township's donation to the project and asked that representatives from the Township attend the forthcoming grand opening.

**CORRESPONDENCE:**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #4** Be it resolved that Council accept the following items of correspondence as per Council's direction:

- 1) 4676 Riverside – Building without a Permit Complaint
- 2) Sombra Optimists – Fun in the Sun Day – August 12, 2018
- 3) 405 Beresford St. – Building without a Permit Complaint
- 4) 1540 St. Clair Parkway – Property Standards Complaint

**CARRIED**

Moved by S. Miller

Seconded by T. Kingston

**Motion #5** Be it resolved that the complaint related to building without a permit at 4676 Riverside Drive be received and staff be directed to prepare a report identifying options to have the property brought into compliance with the Ontario Building Code and the Township Zoning Bylaw.

**CARRIED**

Moved by T. Kingston

Seconded by P. Gilliland

**Motion #6** Be it resolved that the request submitted by the Optimist Club of Sombra Township to waive the fee for rental of the Brander Park pavilion to facilitate the 3<sup>rd</sup> Annual Family Fun in the Park Day being held on August 12, 2018 be approved.

**CARRIED**

Moved by T. Kingston

Seconded by J. Agar

**Motion #7** Be it resolved that the complaint related to building without a permit at 405 Beresford Street be received and staff be directed to prepare a report identifying options to have the property brought into compliance with the Ontario Building Code and the Township Zoning Bylaw.

**CARRIED**

Moved by T. Kingston

Seconded by S. Miller

**Motion #8** Be it resolved that the property standards complaint related to the property known as 1540 St. Clair Parkway be received and staff be directed to begin the investigation to ensure the property is brought into compliance.

**CARRIED**

**INFORMATION:**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #9** Be it resolved that the following items of information be dealt with as per Council's instructions for agenda items identified a) to g):

- a) Port Lambton Beautification Project
- b) OGRA – MACAVO Initiative
- c) Rock of Honour – Thank You
- d) Dawn Deliverability Project – Tree Planting
- e) LKDSB Capital Plan – June 12, 2018
- f) FPPA – New Regulations
- g) April Building Permit Summary

**CARRIED**

**REPORTS OF COMMITTEES AND OFFICERS:**

**DIRECTOR OF PUBLIC WORKS' REPORT:**

Moved by D. Randell

Seconded by J. De Gurse

**Motion #10** Be it resolved that consideration for the *Water Main Connections – Sarnia* report submitted by Director of Public Works Brian Black be lifted from the table.

**CARRIED**

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Moved by P. Gilliland

Seconded by J. Agar

**Motion #11** Be it resolved that the report submitted by Brian Black – Director of Public Works dated May 22, 2018 with regard to Water Main Connections - Sarnia be received and that Council approve, in principle, two metered water main connections and associated connection agreements between St. Clair Township and the City of Sarnia, located at LaSalle Line & Virgil Ave. and LaSalle Line & Vidal St. S. as long as it does not negatively impact consumers in St. Clair Township.

**CARRIED**

**COORDINATOR OF ENGINEERING'S REPORTS:**

Moved by J. De Gurse

Seconded by T. Kingston

**Motion #12** Be it resolved that the report submitted by Paul daSilva – Coordinator of Engineering dated May 16, 2018 be received and that the tender submitted by Titan Group Construction Inc. in the amount of \$503, 312.16 net HST for the Belmont Ave. Road Reconstruction and Watermain Replacement project be approved and that the Mayor and Clerk be authorized to sign the contract and other related documents.

**CARRIED**

Moved by T. Kingston

Seconded by J. De Gurse

**Motion #13** Be it resolved that the report submitted by Paul daSilva – Coordinator of Engineering dated May 16, 2018 be received and that the tender submitted by MSO Construction Ltd. in the amount of \$127, 418.78 net HST for the 2018 Urban Surface Treatment project be approved and that the Mayor and Clerk be authorized to sign the contract and other related documents.

**CARRIED**

**CLERK'S REPORT:**

The Clerk's Report was not included in Council packages, so it will be considered at the next meeting.

Moved by S. Miller

Seconded by D. Randell

**Motion #14** Be it resolved that the *Port Lambton Community Hall Roof* report submitted by Linda Kennedy be received and that the replacement of the roof be tendered, subject to the unavailability of repairs or replacement covered by warranty.

**CARRIED**

Moved by S. Miller

Seconded by P. Gilliland

**Motion #15** Be it resolved that a foursome at the Parkway Golf Course be donated to the Port Lambton Pirates Sr. Baseball Team as a raffle prize for their upcoming tournament being held on May 26, 2018.

**CARRIED**

**DEPUTY CLERK/ COORDINATOR OF PLANNING'S REPORT:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #16** Be it resolved that the report submitted by Carlie McClemens – Deputy Clerk/Coordinator of Planning dated May 16, 2018 be received for information purposes and that By-law No. 33 of 2018, being a By-law to Authorize an Agreement with Ray & Tammy Palocz for the temporary use of an existing house while a new home is being constructed at 268 Ward Line be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign said by-law accordingly.

**CARRIED**

**MOTIONS:**

Moved by S. Miller

Seconded by T. Kingston

**Motion #17** Be it resolved that the recommendations from the May 16, 2018 – Finance & Administration and Public Works & Operations Committee meetings be received and approved.

**CARRIED**

**BY-LAWS:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #18** Be it resolved that By-law 33 of 2018 – Temporary Second House Agreement – 268 Ward Line (Palocz) be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

**CARRIED**

**COUNCILLORS' REPORTS:**

**Deputy Mayor Gilliland:**

Deputy Mayor Gilliland recently reported concern about some dead trees at CAP Park and asked that new ones be planted in their place.

Deputy Mayor Gilliland continued by stating he would like to see action taken in response to letters received related to speeds concerns on Bentinck Drive.

Moved by P. Gilliland

Seconded by J. Agar

**Motion #19** Be it resolved that the letters related to traffic speed on Bentinck Drive in Corunna be referred to the OPP for investigation.

**CARRIED**

**Councillor Agar:**

Councillor Agar recently helped serve Mother's Day brunch at the Brigden Fair Grounds, attended the Victorian Tea event at the Moore Museum and the recent Heritage St. Clair meeting where they continue to scan old photos to create an impressive visual history of the Township.

**Councillor De Gurse:**

Councillor De Gurse reported that he continues to receive treatment and remains strong. He attended the Mother's Day brunch at the Brigden Fair Grounds.

**Mayor Arnold:**

Mayor Arnold attended the St. Joseph's School where he met with the grade 3's to discuss municipal government. He also attended a tour of the improvements made to the County museum in Grand Bend, a tree planting ceremony at Colonel Cameron School, the toll road fundraiser for the Children's Safety Village at No Frills and the Victorian Tea event at the Moore Museum.

Mayor Arnold requested a report from Councillor Agar on the Children's Safety Village and its current status.

He further asked Councillor Agar for an update on plans for a token of recognition to be installed at CAP Park for Derek Drouin.

Mayor Arnold asked Councillor Miller for a report on fundraising being undertaken by the Port Lambton Hall Board related to potential new hall to be built in Port Lambton.

To conclude, Mayor Arnold advised that he located a vendor who may be able to install more cabins at the Moore Campground for the budgeted price from the 2016 budget.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

- Regular Council – Monday, June 4, 2018 ~ 6:30 p.m.
- Committee of the Whole – Monday, June 18, 2018 ~ 3:00 p.m.

Council Meeting  
May 22, 2018

- Regular Council – Monday, June 18, 2018 ~ 5:00 p.m.
- Regular Council – Tuesday, July 3, 2018 ~ 6:30 p.m.
- Committee of the Whole – Monday, July 16, 2018 ~ 3:00 p.m.
- Regular Council – Monday, July 16, 2018 ~ 5:00 p.m.

**IN-CAMERA:**

Moved by S. Miller

Seconded by J. De Gurse

**Motion #20** Be it resolved that the meeting enter an in-camera session under Section 239(2) (c) to discuss an offer to purchase a parcel in the Township Industrial Park.

**CARRIED**

Mayor Arnold declared the meeting back into open session and asked for any forthcoming motions.

**ADJOURNMENT:**

Seeing no further business to discuss, it was thereby moved:

Moved by S. Miller

Seconded by D. Randell

**Motion #21** That the meeting of Council hereby adjourned.

**CARRIED**

The meeting adjourned at 7:30 p.m.

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MAYOR - Steve Arnold

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CLERK - Jeff Baranek