

**COMMITTEE OF THE WHOLE
FINANCE & ADMINISTRATION COMMITTEE
OPERATING BUDGET 2018**

St. Clair Civic Centre
Council Chambers
March 8, 2018
5:00 p.m.

The meeting of the Finance and Administration Committee was held Thursday, March 8, 2018 with the following people present:

J. Agar,	Chairperson, Finance & Administration
S. Arnold,	Mayor
P. Gilliland,	Deputy Mayor
S. Miller,	Councillor
J. De Gurse,	“
D. Randell,	“
T. Kingston,	“
Staff J. Rodey,	CAO
J. Baranek,	Director of Administration/Clerk
C. Quenneville,	Director of Finance/Treasurer
B. Black,	Director of Public Works
L. Kennedy,	Director of Community Services
D. Neely,	Coordinator of Roads/Drains
C. Westbrook,	Coordinator of Water/Wastewater
W. Anderson,	Fire Chief

FINANCE AND ADMINISTRATION

AGENDA:

1. Opening Remarks - John Rodey, CAO 5:00-5:15
- Charles Quenneville, Treasurer
2. Operating Budget
 - A) Fire department presentation 5:16- 5:40
 - B) Community Service presentation 5:41- 6:15
 - C) Public Works, Water & Sanitation 6:16-7:00
 - D) Administration 7:01 – 7:20
 - E) Capital Donations review 7:21 – 7:45
3. Operating Budget Wrap-up 7:46 – 8:00

Chairman Agar called the meeting to order at 5:00 p.m. and ask members to declare any conflicts of interest at the appropriate time.

Treasurer - Charlie Quenneville reported the assessment growth for the 2018 year, the second of the four year reassessment period, will grow \$612,536 after growing \$448,328 in the 2017 year. Of that assessment, \$100,235 is the result of new development in the Township, and the remaining \$512,301 is the result of increasing assessments.

Fire Department

Moved by S. Miller

Seconded by D. Randell

Motion #1 Be it resolved that \$10,000 be removed from both the Wilkesport and Becher Stations wage line item, and that the \$20,000 be transferred to the Fire Capital Reserve.

CARRIED

Moved by S. Miller

Seconded by J. De Gurse

Motion #2 Be it resolved that the Fire Operating Budget be approved as presented.

CARRIED

Community Services Department

Moved by S. Miller

Seconded by J. De Gurse

Motion #3 Be it resolved that a new Stationary Engineer/Electrical Assistant position for Parks and Facilities be approved.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

Motion #4 Be it resolved that the annual support for the Port Lambton Athletic Association be increased by \$2000 to offset costs attributed to Bill 148 and an additional \$1000 for bulk fuel for a total increase of \$3000.

CARRIED

Moved by S. Miller

Seconded by T. Kingston

Motion #5 Be it resolved that the Community Services Operating Budget be approved as presented.

CARRIED

Public Works Department

Moved by D. Randell

Seconded by J. De Gurse

Motion #6 Be it resolved that the Public Works Department Operating Budget be approved as presented.

CARRIED

Administration Department

Moved by P. Gilliland

Seconded by S. Miller

Motion #7 Be it resolved that the Administration Department Operating Budget be approved as presented.

CARRIED

Donations

Moved by S. Miller

Seconded by P. Gilliland

Motion #8 Be it resolved that the Township donate \$2500 each to the following three projects as proposed by the Royal Canadian Legion Branch 18 of Wallaceburg:

- New carpeting for the hall
- Repair for a cracked foundation
- Rock of Honour Walking Path

CARRIED

Moved by D. Randell

Seconded by P. Gilliland

Motion #9 Be it resolved that the donations be approved as presented including \$2500 to be reserved for a possible dedication to Derek Drouin.

CARRIED

Pound Services

Moved by S. Miller

Seconded by D. Randell

Motion #10 Be it resolved that the Sarnia Humane Society contract for pound services be renewed for 2018 in the amount of \$2656.

CARRIED

Adjournment

Seeing no other business to conduct, it was thereby passed:

Moved by S. Miller

Seconded by D. Randell

Motion #11 Be it resolved that the 2018 Operating Budget meeting do hereby adjourn.

CARRIED

The meeting was adjourned at 6:00 p.m.

Chairperson Jeff Agar

Clerk Jeff Baranek