

**ST. CLAIR TOWNSHIP
COUNCIL MINUTES
SESSION # 23**

St. Clair Civic Centre
Council Chambers
January 5, 2015
6:30 pm

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland	Deputy Mayor
	T. Kingston	Councillor
	D. Randell	“
	J. Agar	“
	J. DeGurse	“
	S. Miller	“
Staff:	J. Rodey	CAO
	J. Baranek	Clerk/ Deputy CAO

**TOWNSHIP OF ST. CLAIR
COUNCIL AGENDA**

St. Clair Township Civic Centre
January 5, 2015
6:30 p.m.

Declaration of Conflict of Interest:

Minutes:

Finance & Administration Minutes – December 15, 2014
Public Works & Operations Minutes – December 15, 2014
Regular Council – Session #22 – December 15, 2014
Capital Budget Meeting Minutes – December 18, 2014

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

6:30 p.m. – Dave Taylor – Ontario Heritage Trust Award Presentation
6:45 p.m. – Public Meeting – Proposed Zoning By-law Amendment (2613 & 2678 Oil Springs Line)*
7:00 p.m. – Public Meeting – Proposed Zoning By-law Amendment (2249 Brigden Road)*

*See separate agenda for Public Meetings

CORRESPONDENCE:

- 1) Physician Recruitment – Deputation Request
- 2) Meadowview Villa – Card Party Request
- 3) Rural Taxi – Deputation Request
- 4) Knights of Columbus – Raffle Request
- 5) Property Standards – 72 Thomson Street
- 6) Courtright Line – Sidewalk request

INFORMATION:

- a) MMAH – Minister Ted Mc Meekin - letter
- b) LAWSS – Property for sale
- c) Public Notice – Seniors Housing Re-zoning
- d) OGRA/ROMA – Deputation Request
- e) Algonquin Highlands – OPP Billing Resolution
- f) MNR – Minister Bill Mauro – letter
- g) Optimist Club of Moore – Thank you
- h) Provincial Offences Act – By-law 44 of 2014
- i) Upper Thames River CA – Source Protection Plan
- j) County of Lambton – Heritage grant

DRAINS:

By-law #31 of 2014, being a by-law to raise the sum of \$29,882.25 being money expended out of the General Funds of the Township of St. Clair for the maintenance on the Gardiner Drain in the Township.

By-law #32 of 2014, being a by-law to raise the sum of \$33,632.91 being money expended out of the General Funds of the Township of St. Clair for the improvements to the Elnor Drain in the Township.

REPORTS OF COMMITTEES AND OFFICERS:

TREASURER:

- Revised 2015 Capital Budget
- Infrastructure Ontario Loan

CO-ORDINATOR OF ENGINEERING:

- Eastern Power Forcemain Connection at Regional WWTP

DEPUTY CLERK/COORDINATOR OF PLANNING:

- Planning Report for proposed By-law Amendment – 2249 Brigden Road
- Planning Report for proposed By-law Amendment – 2613 Waterworks Road & 2678 Oil Springs Line

CLERK'S REPORT:

CAO'S REPORT:

MOTIONS:

BY-LAWS:

- 1 of 2015 – Borrowing By-law
- 2 of 2015 – Infrastructure Ontario Loan
- 3 of 2015 – Property Standards

COUNCILLORS' REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Committee of the Whole – Monday, January 19, 2015 ~ 3:00 p.m.
- Regular Council – Monday, January 19, 2015 ~ 5:00 p.m. after Committee of the Whole

In Camera

ADJOURNMENT:

Moved by D. Randell

Seconded by J. Agar

Motion #1 That Council begin the meeting at 6:20 p.m. to get through the minutes prior to the first deputation.

CARRIED

The Mayor called the meeting to order at 6:20 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

ADOPT MINUTES:

Moved by D. Randell

Seconded by J. Agar

Motion #2 That the Minutes from the Finance and Administration meeting held December 15, 2014 – be received and accepted as corrected by amending Motion #16 to include the purchase of a rescue/command vehicle in the amount of \$250,000.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #3 That the Minutes from the Public Works meeting held December 15, 2014 be received and accepted as printed.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #4 That the Minutes from the Council meeting held Session #22 – December 15, 2014 be received and accepted as printed.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #5 That the Minutes from the Capital Budget meeting held December 18, 2014 - be tabled to allow staff to clarify the line item related to street lights for the next committee of the whole meeting on January 19, 2015.

TABLED

At the appointed time, Mayor Arnold welcomed those in attendance and specifically Dave Taylor and asked him to come forward to be acknowledged for outstanding achievement related to Heritage preservation. Mayor Arnold presented Dave with an Ontario Heritage Trust Award. Dave has been involved with the Moore Museum for more than 20 years and was nominated to the Board in 2009. He has since been involved with many museum projects including the erection of the General Store and other maintenance projects. Mayor Arnold thanked Dave for his dedicated service and encouraged him to continue on with his great work as it is greatly appreciated by Council and all residents of St. Clair Township.

CORRESPONDENCE:

Moved by P. Gilliland

Seconded by D. Randell

Motion #6 That the request from the Physician Recruitment Taskforce be referred to grant process during the upcoming budget deliberations.

CARRIED

Council Meeting
January 5, 2015

Moved by P. Gilliland

Seconded by D. Randell

Motion #7 That Council donate \$100 to Meadowview Villa in lieu of a card party to assist with costs associated with recreation programs.

CARRIED

Moved by S. Miller

Seconded by J. Degurse

Motion #8 That Council receive and file the request from Rural Taxi for grant money to help operate a rural taxi and shuttle service within the Township.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

Motion #9 That Council permit the Knights of Columbus, including the local branch 19447, to sell raffle tickets within the Township for the 44th Annual Charities Raffle to be held on July 16, 2015.

CARRIED

Moved by S. Miller

Seconded by T. Kingston

Motion #10 That staff be directed to visit 72 Thomson Street and issue a letter to the property owner providing 14 days to bring the property into compliance should it be deemed to be in contravention of By-law 3 of 2015.

CARRIED

Moved by P. Gilliland

Seconded by J. Agar

Motion #11 That the request submitted by Todd Bourdage to install a sidewalk along Courtright Line in Brigden be sent to staff to have a report drafted and sent back to Council for consideration.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #12 That Council accept the following items of correspondence as per Council's direction:

- 1) Physician Recruitment – Deputation Request
- 2) Meadowview Villa – Card Party Request
- 3) Rural Taxi – Deputation Request
- 4) Knights of Columbus – Raffle Request
- 5) Property Standards – 72 Thomson Street
- 6) Courtright Line – Sidewalk request

CARRIED

DEPUTATIONS AND APPOINTMENTS:

At the appointed time of 6:45 p.m., Mayor Arnold called to order a public meeting related to a proposed zoning by-law amendment for 2613 Waterworks Road and 2678 Oil Springs Line.

Township Planner Ezio Nadalin summarized his report dated December 15, 2014 where he recommended the proposal for approval as the rezoning is a condition of severances B05/15 and B06/14 where two rural residential lots were created as a result of farm consolidation and surplus farm dwellings.

Mayor Arnold asked if anyone wished to speak in support, or in opposition to the application. Francis De Sena informed Council that he represented the proponent and has seen the Planner's report and had nothing to add.

Moved by S. Miller

Seconded by J. Degurse

Motion #13 That Zoning the by-law amendment for 2613 Waterworks Road and 2678 Oil Springs Line be approved and that condition of severances B05 and B06/14 be considered satisfied, subject to the appeal period.

CARRIED

INFORMATION:

Moved by D. Randell

Seconded by J. Agar

Motion #14 That the report related to Sale of Surplus Properties from LAWSS dated November 26, 2014 be sent to staff for a report to be brought back to Council for consideration.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

Motion #15 That the following items of information be dealt with as per Council's instructions for items identified as agenda items a) thru j):

- a) MMAH – Minister Ted Mc Meekin - letter
- b) LAWSS – Property for sale
- c) Public Notice – Seniors Housing Re-zoning
- d) OGRA/ROMA – Deputation Request
- e) Algonquin Highlands – OPP Billing Resolution
- f) MNR – Minister Bill Mauro – letter
- g) Optimist Club of Moore – Thank you
- h) Provincial Offences Act – By-law 44 of 2014
- i) Upper Thames River CA – Source Protection Plan
- j) County of Lambton – Heritage grant

CARRIED

DEPUTATIONS AND APPOINTMENTS:

At the appointed time of 7:00 p.m., Mayor Arnold called to order a public meeting related to a proposed zoning by-law amendment for 2249 Brigden Road.

Township Planner Ezio Nadalin summarized his report dated December 15, 2014 where he recommended the proposal for approval as the rezoning is a condition of severance B07/14 where one rural residential lot was created as a result of farm consolidation and a resulting surplus farm dwelling.

Mayor Arnold asked if anyone wished to speak in support, or in opposition to the application. Francis De Sena informed Council that he represented the proponent and has seen the Planner's report and had nothing to add.

Moved by S. Miller

Seconded by J. Degurse

Motion #16 That Zoning the by-law amendment for 2249 Brigden Road be approved and that condition of severance B07/14 be considered satisfied, subject to the appeal period.

CARRIED

DRAINS:

Moved by S. Miller

Seconded by J. De Gurse

Motion #17 That By-law #31 of 2014, being a by-law to raise the sum of \$29,882.25 being money expended out of the General Funds of the Township of St. Clair for the maintenance on the Gardiner Drain in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #18 That By-law #32 of 2014, being a by-law to raise the sum of \$33,632.91 being money expended out of the General Funds of the Township of St. Clair for the improvements to the Elnor Drain be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

REPORTS OF COMMITTEES AND OFFICERS:

TREASURER'S REPORT:

Moved by J. De Gurse

Seconded by T. Kingston

Motion #19 That it be recommended to Council that the Treasurer's report with regard to the Revised 2015 Capital Budget be received and that the revised 2015 capital budget report after December 18, 2014 special committee meeting be received and the revised \$266, 030.00 be taken from the reserve year end surplus pre-2008 to balance the budget to 2013 level; and that project 2015-01 Urban Resurfacing be designated project for the AMO Gas Tax Grant; and project 2015-106 be designated for the OCIP formula base grant funding program.

TABLED

Moved by T. Kingston

Seconded by J. De Gurse

Motion #20 That it be recommended to Council that the Treasurer's report with regard to the Infrastructure Ontario Loan be received and that Council approve the purchase of a Rescue/Command vehicle in the amount of \$250,000.00 for 2015 with funding from the special area tax rate industrial levy; and that the Clerk or Treasurer and Mayor be authorized to complete the necessary documents for a \$3.502 million loan with the Ontario Infrastructure and Land Corporation and approved borrowing by-law 2 of 2015.

CARRIED

CO-ORDINATOR OF ENGINEERING:

Moved by S. Miller

Seconded by J. De Gurse

Motion #21 That it be recommended to Council that the report of Paul daSilva – Coordinator of Engineering with regard to Eastern Power Forcemain Connection at Regional WWTP be received and that the tender submitted by 1197245 Ontario Ltd. (Sevcon) in the amount of \$62,109.74 (including HST) for the Eastern Power Forcemain Connection at Regional WWTP be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents.

CARRIED

DEPUTY CLERK/COORDINATOR OF PLANNING:

Moved by J. DeGurse

Seconded by T. Kingston

Motion #22 That it be recommended to Council that the report of Carlie McClemens – Deputy Clerk with regard to Planning Report for a proposed Zoning By-law Amendment (2249 Brigden Road) be received and that by-law 5 of 2015 confirming the re-zoning be approved and be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion #23 That it be recommended to Council that the report of Carlie McClemens – Deputy Clerk with regard to Planning Report for a proposed Zoning By-law Amendment (2613 Waterworks Road & 2678 Oil Springs Line) be received and that by-law 5 of 2015 confirming the re-zoning be approved and be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

CLERK'S REPORT:

Clerk Jeff Baranek advised Council that he had an issue related to Legal to discuss in-camera.

CAO'S REPORT:

CAO John Rodey advised Council that he had an issue related to Property to discuss in-camera.

MOTIONS:

BY-LAWS:

Moved by S. Miller

Seconded by T. Kingston

Motion #24 That By-laws 1 – 6 receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and be thereby passed:

- 1 of 2015 – Borrowing By-law
- 2 of 2015 – Infrastructure Ontario Loan
- 3 of 2015 – Property Standards
- 4 of 2015 – Zoning By-law Amendment 2613 Waterworks Rd.
- 5 of 2015 – Zoning By-law Amendment 2249 Brigden Rd.
- 6 of 2015 – Appointment for Standing Committees

CARRIED

COUNCILLORS' REPORTS:

Deputy Mayor Gilliland:

Deputy Mayor Gilliland requested a report from staff related to odour complaints from the waste water treatment plant in Courtright as he was made aware of another complaint over the weekend. He also noted that the condition of Plank Road between Petrolia Line and Mandaumin Road is unacceptable when saturated and requested a staff report.

Councillor DeGurse:

Councillor DeGurse informed staff of a hole in Lyndock Street north of the intersection with Beckwith Street. He also noted that Ralph Camden has passed away and that he will be missed.

Mayor Arnold:

Mayor Arnold informed Council of an upcoming meeting in Chatham on January 15, 2015 for the South Shores Mayors of Ontario and indicated he could not attend. Deputy Mayor Gilliland confirmed he would attend on the Mayor's behalf. That day, the Mayor will be in Toronto for a meeting of the Maritime Marine Transportation group. Mayor Arnold also asked Council to consider meeting dates for February as he will be attending the Sustainability Conference in London and the OGRA/ROMA Conference is during the final week of February.

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Committee of the Whole – Monday, January 19, 2015 ~ 3:00 p.m.
- Regular Council – Monday, January 19, 2015 ~ 5:00 p.m. after Committee of the Whole

IN-CAMERA:

Moved by S. Miller

Seconded by T. Kingston

Motion #25 That the meeting enter into an in-camera session to discuss legal and property matters at 7:20 p.m.

CARRIED

Mayor Arnold declared the meeting back into open session at 7:40 p.m. Seeing as there was no further business to discuss and nothing to rise and report from the in-camera session, Mayor Arnold called for a motion to adjourn.

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Moved by D. Randell

Seconded by S. Miller

Motion #26 That the meeting of Council hereby adjourn.

CARRIED

The meeting adjourned at 7:45 p.m.

MAYOR

CLERK