

**ST. CLAIR TOWNSHIP  
COUNCIL MINUTES  
SESSION # 3**

St. Clair Civic Centre  
Council Chambers  
February 4, 2013  
6:30 p.m.

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Carswell-Alexander,	Councillor
	J. DeGurse,	“
	D. Randell,	“
	S. Miller,	“
	J. Agar,	“
Staff:	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk/ Deputy CAO
	J. Baranek	Deputy Clerk/Coordinator of Planning
Absent	P. Gilliland	Deputy Mayor

**Declaration of Conflict of Interest:**

**Adopt Minutes:**

Finance and Administration – January 21, 2013  
Public Works and Operation – January 21, 2013  
Regular Council – January 21, 2013 - Session #2  
Moore Museum – January 9, 2013

**Business Arising from the Minutes:**

**DEPUTATIONS AND APPOINTMENTS:**

**CORRESPONDENCE:**

- a) Leslie Vye – donation request
- b) Property Standards – 1204 White Line
- c) Beauchamp water bill

**INFORMATION:**

- 1. Royal Canadian Legion - Br 447 – thank you
- 2. MADD – sponsorship
- 3. N.F.U. – MPAC form assessment
- 4. Western Wardens – Rural Broadband
- 5. Autism Ontario – raise the flag
- 6. Lambton Heritage Museum

**DRAINS:**

March 20<sup>th</sup> Drainage Committee – alternate member

**REPORTS OF COMMITTEES AND OFFICERS:**

**DIRECTOR OF PUBLIC WORKS:**

Proposed 2013 water rates  
LaSalle Line water line  
Eastern Power Development – Peer Review

**COORDINATOR OF OPERATIONS:**

Sombra Village watermain

**DEPUTY CLERK /COORDINATOR OF PLANNING:**

Bell cell tower

**DIRECTOR OF COMMUNITY SERVICES:**

Report dated January 29, 2013

**PROPERTY STANDARDS OFFICER:**

Bickford Line quotes

**CLERK'S REPORT:**

Lease 233 Cameron St.

**CAO'S REPORT:**

**MOTIONS:**

**BY-LAWS:**

By-law 7 of 2013 Interim tax levy  
By-law 8 of 2013 Rokeby Line speed limit

**COUNCILLORS REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

Committee of the Whole – Tuesday February 19, 2013 – 3:00 pm  
Regular Council – Tuesday February 19, 2013 ~ 4:30 pm (following Committee)

**ADJOURNMENT:**

Moved by S. Miller

Seconded by D. Randell

**Motion #1** That this regular meeting of Council commence at 6:25 pm

**CARRIED**

The Mayor called the meeting to order at 6:25 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

**DECLARATION OF CONFLICT OF INTEREST:**

None declared.

**MINUTES:**

Council proceeded to review the minutes as listed on the agenda.

Moved by J. DeGurse

Seconded by J. Agar

**Motion #2** That the minutes of the Finance and Administration Committee meeting held on Jan 21, 2013 be received and accepted as printed.

**CARRIED**

In discussion of the minutes of Public Works and Operations Committee meeting held January 21st the Mayor pointed out an error in Motion # 3 and Motion #8 dealing with the proposed 2013 water rates and the placement of an additional street light respectively.

Moved by S. Miller

Seconded by D. Randell

**Motion #3** That the minutes of the Public Works and Operations Committee meeting held on Jan 21, 2013 be received and accepted as printed and amended.

**CARRIED**

Moved by J. Agar

Seconded by J. DeGurse

**Motion #4** That the minutes from the Council meeting held Jan 21, 2013 – Session #2 be received and accepted as printed.

**CARRIED**

Moved by D. Randell

Seconded by S. Miller

**Motion #5** That the minutes from the Moore Museum Committee meeting held Jan 9, 2013 be received and accepted as printed.

**CARRIED**

**CORRESPONDENCE:**

Council proceeded to review the correspondence as listed on the agenda.

Moved by S. Miller

Seconded by D. Randell

**Motion #6** That the request from the Bridgen Library for a financial contribution towards the purchase of new shelving be referred to the 2013 operating budget discussion.

**CARRIED**

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

**Motion #7** That the Property Standards complaint relative to the property known municipally as 1204 White Line be referred to the Property Standards Officer for investigation and report.

**CARRIED**

Moved by D. Randell

Seconded by S. Miller

**Motion #8** That the Beauchamp water bill request be tabled pending a staff report.

**CARRIED**

Moved by D. Randell

Seconded by S. Miller

**Motion #9** That the request of Mr. Jason Burgess, owner of property known as 1120 Holt Line, for a three month extension to achieve the removal of the second residence from the property, be granted.

**CARRIED**

Moved by D Randell

Seconded by J. Agar

**Motion #10** That permission be granted to Mr. Ken Dell to trap municipal drains and road allowances based on current policy.

**CARRIED**

Moved by S. Miller

Seconded by J. Agar

**Motion #11** That the Property Standards Complaint relative to property known as 457 Murray St. be referred to the Property Standards Officer for appropriate action.

**CARRIED**

**INFORMATION:**

Moved by P. Carswell-Alexander

Seconded by J Agar

**Motion #12** That the request from MADD Canada for possible Municipal sponsorship for there 2013 campaign be referred to the 2013 operating budget deliberation.

**CARRIED**

Moved by P. Carswell-Alexander

Seconded by D. Randell

**Motion #13** That St. Clair Township participate in the Autism Ontario Raise the Flag campaign on April 2, 2013.

**CARRIED**

Moved by J. DeGurse

Seconded by J. Agar

**Motion #14** That the following items of correspondence be dealt with as per Councils instructions.

- a) Leslie Vye – donation request- Motion #6
- b) Property Standards – 1204 White Line-Motion #7
- c) Beauchamp water bill-Tabled
- d) Burgess-house extension-Motion #9
- e) 457 Murray St. Property Standards – Motion#11
- f) Ken Dell – Trapping- Motion #10

**CARRIED**

Moved by S. Miller

Seconded by D. Randell

**Motion #15** That the items of information correspondence be received as information.

**CARRIED**

**REPORTS OF COMMITTEES AND OFFICERS:**

**DIRECTOR OF PUBLIC WORKS:**

Moved by J. Agar

Seconded by P. Carswell-Alexander

**Motion #16**

(A) That there be a \$0.05 per cubic meter increase (from \$0.94 to \$0.99) in consumption rate for residential water customers.

(B) That there be a \$0.05 per cubic meter increase (from \$0.94 to \$0.99) in consumption rate for industrial and commercial water customers.

**CARRIED**

Moved by D. Randell

Seconded by S. Miller

**Motion #17** That engineering staff be directed to issue a Request for Proposal to obtain an engineering consultant to prepare an Environmental Compliance Approval (ECA) from MOE in order to proceed with the design and installation of a 400mm watermain from Vidal Street to LAWSS on LaSalle Line in compliance with MOE requirements.

**CARRIED**

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

**Motion #18** That the report of the Director of Public Works on Eastern Power Development Peer Review dated January 31, 2013 be received as information with the watermain of a water needs/capacity study be approved.

**CARRIED**

**COORDINATOR OF OPERATIONS:**

Moved by D. Randell

Seconded by S. Miller

**Motion #19** That a recommendation be forwarded to Lambton Area Water Supply System (LAWSS) that ownership be transferred from St. Clair Township to Lambton Area Water Supply System (LAWSS), of approximately 1,100 meters of 300 mm diameter water main located on St. Clair Parkway in Sombra Village between Bentpath Line and 3548 St. Clair Parkway.

**CARRIED**

**DEPUTY CLERK/CO-ORDINATOR OF PLANNING:**

Deputy Clerk discussed with Council Council's position relative to the possible siting of a Bell cellular tower on the Regional Waste Water Treatment property in Courtright relative to comments received from the neighbours at the open house session.

Moved by S. Miller

Seconded by D. Randell

**Motion #20** That Bell Canada be requested to relocate it's proposed Bell cellular tower proposed for the site at the Regional Waste Water Treatment Plant in Courtright as far east as possible to mitigate concerns of the neighbouring property owners.

**CARRIED**

Also in response to the Deputy Clerk's request Council suggested that Bell be requested to send a comprehensive information package to all those who attended the recent open house.

**DIRECTOR OF PUBLIC WORKS:**

Moved by S. Miller

Seconded by D. Randell

**Motion #21** That the Council of the Township of St. Clair accepts the recommendation of the St. Clair Conservation Authority and their share of the cost in the amount of \$132,000.00 for the Cathcart Park shoreline Project 2.

**CARRIED**

Council reviewed the bids received for the proposed Wilkesport Library improvements, the tenders were as follows.

<b>Contractor</b>	<b>Interior Renovation</b>	<b>Ext. Siding</b>	<b>Total</b>
1. Westhoek Const.	\$60,750	\$19,525.00	<b>\$80,275.00</b>
2. Timbr Mart	\$65,319	\$16,288.00	<b>\$81,607.00</b>
3. Agri Urban	\$75,700	\$17,800.00	<b>\$93,500.00</b>

Council discussed the appropriateness of accepting the bid of the local supplier due to the relative closeness with the low bidder.

Moved by J. Agar

Seconded by J. DeGurse

**Motion #22** That the bid of Tim-br Mart in the total amount of \$81,607.00 for the completion of the interior renovations and exterior siding of the Wilkesport Library be accepted.

**CARRIED**

Council reviewed the portion of Mr. Hackett's report relative to proposed Complex fees.

Moved by P. Carswell-Alexander

Seconded by D. Randell

**Motion #23** That the Council of the Township of St. Clair approved the increases to program fees as per the report dated January 25, 2013.

**CARRIED**

**PROPERTY STANDARDS OFFICER:**

Council reviewed the two quotes received for the initial clean up of property at 2984 Bickford Line. The quotes were as follows.

15828564 Ontario Ltd.	\$38,000.00
Toneguzzo Trucking	\$47,400.00

Both quotes were exclusive of HST

Moved by D. Randell

Seconded by S. Miller

**Motion # 24** That the Property Standards Officer be authorized to proceed with the initial clean up of property known as 2984 Bickford Line in accordance with the outstanding property standards order date July 30, 2012 based on the quote received from 1528564 Ontario Ltd. (G. Lapointe) in the amount of \$38,000 plus H.S.T.

**CARRIED**

**CLERK'S REPORT:**

Council reviewed the Clerk's report requesting Council guidance for the provisions of a proposed lease for Township property known as 233 Cameron Street, proposed to be leased to the Rapids Family Health Team. The Clerk will proceed with the preparation of a draft lease for Council consideration based on Council direction.

Moved by P. Carswell-Alexander

Seconded by J. Agar

**Motion #25** That the clerk's report on the proposed lease to the Rapids Family Health Team (R.F.H.T) be received as information.

**CARRIED**

**CHIEF ADMINISTRATIVE OFFICER'S REPORT:**

Mr. Rodey provided a verbal report to Council as to Clean Harbor Application to the Ministry of the Environment for a land fill recovery package. This proposal by Clean Harbors is subject for review by the Townships peer review experts and their report should be available for Council consideration later in February. In response to Mr. Rodey's question Council advised that Council should have an opportunity to review the peer report before it is released to Clean Harbors. It is hoped that Mr. Peter Pickfield, the Townships Environmental Solicitor, will be available by way of Conference call at the next meeting of Council to review this peer review report. Mr. Rodey also advised for need for and in camera personnel discussion.

**COUNCILLORS REPORTS:**

**Steve Miller**

Councillor Miller advised of receiving a complaint as to the proximity of the North granular pile on the gravel dock facility leased by the Municipality, as well complaints on the interior traffic pattern on the gravel docks site.

**Darrell Randell**

Councillor Randell advised of attendance at a recent ARC meeting in Wallaceburg at which time the concept was brought forward to relocate all grade 7 and 8 students from the Wallaceburg elementary schools and Riverview School to Wallaceburg District Secondary School. Councillor Randell advised that he has certain reservations on the practicality of the proposal.

**Pat Carswell-Alexander**

Councillor Carswell-Alexander requested an opportunity to discuss a personnel issue in camera

**Steve Arnold**

Mayor Arnold advised of attending a recap with the appropriate emergency services personnel regarding the recent Shell odor release and as well as attendance at a recent LAWSS meeting, and a St. Clair River trail funding announcement, and as well as his attendance later this week at the annual meeting of the Lambton Farm Safety Association.

**BY-LAWS:**

Moved by S. Miller

Seconded by D. Randell

**Motion #26** That By-law #7 of 2013 being a By-law to establish the interim tax rates and due dates 2013 be given the required three readings, be signed by the Mayor and Clerk, the Corporate seal affixed.

**CARRIED**

Moved by P. Carswell-Alexander

Seconded by J. Agar

**Motion #27** That By-law #8 of 2013 being a By-law to impose a vehicular speed limit on a portion of the Rokeby Line be given the required three readings, be signed by the Mayor and Clerk, the Corporate seal affixed.

**CARRIED**

**NEW BUSINESS:**

Council discussed the possible need for an alternate member for the March 20<sup>th</sup> Drainage Committee meeting due to a scheduling conflict with Councillor Agar.

Moved by D. Randell

Seconded by S. Miller

**Motion #28** That Councillor Carswell-Alexander be appointed as an alternate Drainage committee member for the purposes of the March 20, 2013 meeting.

**CARRIED**

Moved by P. Carswell-Alexander

Seconded by D. Randell

**Motion #29** That the meeting enter an in camera session to discuss a personnel issue.

**CARRIED**

Meeting returned to order.

**ADJOURNMENT:**

Hearing no further business

Moved by S. Miller

Seconded by D. Randell

**Motion #30** That this regular meeting of Council do hereby adjourn.

**CARRIED**

Council meeting adjourned at 8:00 p.m.

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MAYOR

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CLERK