

**COMMITTEE OF THE WHOLE  
PUBLIC WORKS & OPERATIONS COMMITTEE  
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre  
Committee Room 1  
Oct 15, 2012  
6:00 p.m.

The meeting of the Committee of the Whole was held, 2012 with the following people present:

	P. Carswell-Alexander,	Chairperson, Public Works and Operations
	J. Agar,	Chairperson, Finance & Administration
	S. Arnold,	Mayor
	P. Gilliland	Deputy Mayor
	S. Miller,	Councillor
	J. DeGurse,	“
	D. Randell,	“
Staff	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk
	C. Quenneville,	Director of Finance/Treasurer
	L. Burnham	Director of Public Works, Operations & Engineering
	G. Hackett	Director of Community Services
	J. Baranek	Deputy Clerk, Coordinator of Planning

**FINANCE AND ADMINISTRATION**

**AGENDA:**

1. DECLARATION OF PECUNIARY INTEREST:
2. GENERAL ACCOUNTS: Month ending Sept, 2012
3. STATEMENT OF FINANCIAL POSITION: for period ending September, 2012
4. TREASURER’S REPORT:
  - Infrastructure Ontario-loan update
  - LAS Natural Gas Program
  - Federal Infrastructure Plan
  - Update to the 2012 Capital Budget
  - 2012 & 2013 Current Value Assessment
  - Gary DePooter - Sevcon inquiry
5. DEPUTY TREASURER/COORDINATOR OF ACCOUNTING:
  - Computer purchases
6. BUILDING INSPECTOR’S REPORT:
  - B-1 - Building Permit Reports for the month ending Sept, 2012
7. DIRECTOR OF COMMUNITY SERVICES REPORT:
  - Monthly report dated, October 11, 2012
8. FIRE CHIEF REPORT
  - Standard Operating Guidelines regarding Solar Panels

9. CLERK'S REPORTS:

10. C.A.O.'S REPORTS:

11. NEW BUSINESS:

12. ADJOURNMENT:

Chairperson Agar called the meeting to order at 6:00 pm and asked members to declare any conflict of interest at the appropriate time.

**CONFLICT OF INTEREST:**

None declared.

**GENERAL ACCOUNTS:**

**The Committee reviewed the list of General Accounts**

Moved by D. Randell

Seconded by J. Degurse

**Motion #1** That this Committee recommend to Council that General Accounts for the month of September 2012, starting with supplier number 407001 to XER003 totaling \$6,836,689.90 be approved.

**CARRIED**

**STATEMENT OF FINANCIAL POSITION:**

The Committee reviewed the Treasurers Statement on the Financial Position of the municipality for the period ending September, 2012.

Moved by Steve Miller

Seconded by Pat Carswell-Alexander

**Motion #2** That it be recommended to Council that the Statement of Financial Position for the period ending September, 2012 be received and approved

**CARRIED**

**TREASURER'S REPORT:**

Moved by J. Degurse

Seconded by P. Gililand

**Motion#3** That it be recommended to Council that the Treasurer, Clerk and Mayor be authorized to finalize the debenture in the amount of \$2.5 million with a debenture date of January 1, 2013 with Ontario Infrastructure and Land Corporation.

**CARRIED**

Moved by P. Gilliland

Seconded by D. Randell

**Motion #4** That it be recommended to Council that the LAS Natural Gas Program price change notice be received.

**CARRIED**

Moved by S. Miller

Seconded by P. Carswell-Alexander

**Motion #5** That it be recommended to Council that the Ontario Position on the Federal Infrastructure Plan be received.

**CARRIED**

Moved by J. Degurse

Seconded by S. Miller

**Motion #6** That it be recommended to Council that the attached 2012 Capital budget update and projection report be received and approved.

**CARRIED**

The Committee confirmed the Capital Budget Review on Thursday December 6, 2012 commencing at 5:00 pm. The operating budget will be considered at a meeting of the Committee to be held Thursday March 7, 2013.

Moved by P. Carswell Alexander

Seconded by P. Gilliland

**Motion #7** That it be recommended to Council that the Preliminary CVA 2012 & 2013 Estimated Growth, 2013 base year change and Phased-In Assessment reports be received.

**CARRIED**

The Committee asked the Treasurer to prepare a report on the impacts of the projected farm land property value assessment.

Moved by J. Degurse

Seconded by D. Randell

**Motion #8** That the Council Question on Sevcon be received.

**CARRIED**

**DEPUTY TREASURER/COORDINATOR OF ACCOUNTING:**

Moved by S. Arnold

Seconded by D. Randell

**Motion #9** That it be recommended to Council that two new computer servers be purchased (approximate cost including labour to be \$20,000.) and be financed from the General Equipment Reserved.

**CARRIED**

**BUILDING INSPECTOR'S REPORT:**

Moved by S. Miller

Seconded by J. Degurse

**Motion #10** That it be recommended to Council that the Building report comparison for the Month ending September, 2012 be received as information.

**CARRIED**

**DIRECTOR OF COMMUNITY SERVICES REPORT:**

Moved by S. Arnold

Seconded by S. Miller

**Motion #11** That it be recommended to Council that the monthly report dated Oct 11, 2012 submitted by the Director of Community Services be received and all recommendations contained within be accepted.

**CARRIED**

Mr. Hackett advised that the proposed sign provider for the new display sign at the Sports Complex will be available on site on October 18<sup>th</sup> for anyone who's interested in seeing the initial sign design and that the delivery of the proposed sign is approximately six to eight weeks.

Moved by J. Degurse

Seconded by P. Gilliland

**Motion #12** That it be recommended to council that permission be granted for the ECRC emergency response drill to be held October 17, 2012 at Branton Cundick Park.

**DIRECTOR OF EMERGENCY SERVICES REPORT:**

Moved by S. Arnold

Seconded by D. Randell

**Motion #13** That it be recommended to Council that the Fire Chief's report on Fire Fighting Protocols for Solar Panels be received as information.

**CARRIED**

Moved by S. Miller

Seconded by D Randell

**Motion#14** That this meeting of the Finance and Administration Committee do hereby adjourn.

**CARRIED**

The meeting adjourned at 6:25 p.m.

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J. Agar,  
Chairperson

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J. DeMars  
Secretary

**PUBLIC WORKS & OPERATIONS**

**AGENDA:**

Don Kemp-6:30 pm

**1. DECLARATION OF PECUNIARY INTEREST:**

**2. DIRECTOR OF PUBLIC WORKS REPORT:**

- Proposed waterline - Lasalle Line
- Hydro One Network Inc. – Real Estate
- Road Allowance – adjacent Sydenham Ave.

**3. COORDINATOR OF OPERATIONS REPORT:**

- Monthly report dated Oct 10, 2012
- Druoin sign dated Oct 10, 2012

**4. COORDINATOR OF ENGINEERING REPORT:**

- Monthly report dated October 10, 2012

**5. DRAINAGE SUPERINTENDENT REPORT:**

- Monthly Report dated October 3, 2012

**6. NEW BUSINESS:**

- 2013 Community Calander

**7. ADJOURNMENT:**

Chairperson Carswell-Alexander called the meeting to order at 6:25 p.m. and asked members to declare any conflict of interest at the appropriate time.

**DECLARATION OF CONFLICT OF INTEREST:**

None declared.

Mr. Don Kemp of AECOM Engineering, the design consultant for the Regional Waste Water Treatment Plant in Courtright, was present to address any questions Council or the public may have regarding odour issues at the new facility. Several local residents were present and advised that the facility still has an odour problem and, although the problem seems to be less now than it was during warmer weather, the residents are afraid that hot humid weather in the summer of 2013 could see a reintroduction of the odour issue. Many of the residence had suggestions as to the source of the odour and how the odours could be mitigated. After considerable discussion it was suggested that an on site meeting be held to review the site with members of Council, interested members of the public, and Mr. Don Kemp, to try to identify odour sources. It was suggested that the meeting be established for 4:00 in the afternoon in the near future, with the rate payers in attendance at this meeting to be invited

**DIRECTOR OF PUBLIC WORKS REPORT:**

Moved by S. Miller

Seconded by J. Degurse

**Motion 1#** That it be recommended to Council that NOVA Chemicals (Corunna) proceeds with the complete installation of the 400mm watermain from Vidal Street to LAWSS and the Township pay the typical cost of construction (if no benzene is present) for this section of watermain, provided that NOVA obtain a Certificate of Approval from MOE.

**CARRIED**

Moved by S. Arnold

Seconded by P. Gilliland

**Motion #2** That it be recommended to Council that the report form the Director of public works Dated Oct 10, 2012 on the Hydro One Network's Inc. –Real Estate Service be received as information.

**CARRIED**

**Mr. Burnham report** on the request from The Lang's requesting consideration for closing of a property on Sydenham Avenue. Mr. Brunham advised that investigation has shown that there are a least three Municipal drain crossings on the subject property.

Moved by P. Gilliland

Seconded by D. Randell

**Motion #3** That it be recommended to Council that the report form the Director of public works Dated Oct 10, 2012 on the Old Road allowance adjacent to Lang property on Sydenham Avenue be received as information and the closure request be denied.

**CARRIED**

**COORDINATOR OF OPERATIONS (WORKS) REPORT:**

Moved by J. Agar

Seconded by J. Degurse

**Motion #4** That it be recommended to Council that the monthly report of the Coordinator of Operations (Works) dated October 10, 2012 be received as information.

Moved by J. Agar

Seconded by S. Arnold

**Motion #5** That it be recommended to Council that the report from the Coordinator of Operations (works) on the Derek Drouin signs, dated October 10, 2012 be received as information with option #2 be chosen as the preferred design.

**CARRIED**

**COORDINATOR OF ENGINEERING SERVICES REPORT:**

Moved by S. Arnold

Seconded by J. Agar

**Motion #6** That it be recommended to Council that the monthly report of the Coordinator of Engineering dated October 10, 2012 be received as information.

Moved by S. Arnold

Seconded by D. Randell

**Motion #7** That Coordinator of Engineering be allowed to accumulate up to 80 hours in his overtime bank.

**CARRIED**

**DRAINAGE SUPERINTENDENT REPORT:**

Moved by S. Miller

Seconded by D. Randell

**Motion #8** That it be recommended to Council that the monthly report of the Drainage superintendent dated October 3, 2012 be received as information. And the recommendations contained therein be approved.

**CARRIED**

Moved by S. Arnold

Seconded by P. Gilliland

**Motion#9** That it be recommended to Council that staff be instructed to work on the preparation of the Townships 2013 Community Calendar.

**CARRIED**

**NEW BUSINESS:**

The Committee asked the Public Works Director to investigate a hollow in Tecumseh Road

Moved by J. Degurse

Seconded by S. Miller

**Motion#10** That the meeting do hereby adjourn.

**CARRIED**

The meeting adjourned at 7:05 p.m.

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P. Carswell-Alexander,  
Chairperson

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J. DeMars  
Secretary