

**COMMITTEE OF THE WHOLE
PUBLIC WORKS & OPERATIONS COMMITTEE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre
Committee Room 1
April 23, 2012
6:00 p.m.

The meeting of the Committee of the Whole was held Monday April 23, 2012 with the following people present:

	P. Carswell-Alexander,	Chairperson, Public Works and Operations
	J. Agar,	Chairperson, Finance & Administration
	S. Arnold,	Mayor
	P. Gilliland	Deputy Mayor
	S. Miller,	Councillor
	J. DeGurse,	“
	D. Randell,	“
Staff	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk
	C. Quenneville,	Director of Finance/Treasurer
	L. Burnham	Director of Public Works, Operations & Engineering
	G. Hackett	Director of Community Services
	R. Dewhirst	Director of Emergency Services
	J. Baranek	Deputy Clerk, Coordinator of Planning

FINANCE AND ADMINISTRATION

AGENDA:

6:00 pm Randy Allwood – Pembina Energy

1. DECLARATION OF PECUNIARY INTEREST:

2. GENERAL ACCOUNTS: Month ending March 2012

3. STATEMENT OF FINANCIAL POSITION: for period ending March 2012

4. TREASURER’S REPORT:

A1 – St. Clair River Trail grant
A2 – 2012 Provincial Budget
A3 – 2012 Federal Budget

5. SENIOR TAX CLERK’S REPORT:

Write offs for the 2011 Taxation year

5. BUILDING INSPECTOR’S REPORT:

B-1 - Building Permit Reports for the month ending March 2012

6. DIRECTOR OF COMMUNITY SERVICES REPORT:

Monthly report dated April 19, 2012

7. DIRECTOR OF EMERGENCY SERVICES REPORT:

Equipment requisition

7. CLERK'S REPORTS:

8. C.A.O.'S REPORTS:

9. NEW BUSINESS:

10. ADJOURNMENT:

Chairperson Agar called the meeting to order at 6:00 pm and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

GENERAL ACCOUNTS: Month March of 2012

The Committee reviewed the list of General Accounts

Moved by S. Arnold

Seconded by D. Randell

Motion #1: That this Committee recommend to Council that General Accounts for the new accounting system starting with supplier number 473001 to YEL001 totaling \$5,669,060.88 be approved for the month of March 2012

CARRIED

STATEMENT OF FINANCIAL POSITION:

The Committee reviewed the Treasurers Statement on the Financial Position of the municipality for the period ending March 2012.

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #2: That this Committee recommend to Council that the report received from the Treasurer on the Statement of Financial position for the period ending March 2012 be received and accepted.

CARRIED

TREASURER'S REPORT:

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

Motion #3: That it be recommended to Council that the Treasurer's report identified as A1 recommending that Council approves a grant of \$62,034.00 to the St. Clair River Trail to be financed from the St. Clair Education and Environment reserve fund for the 2011 fundraising year be received and accepted.

CARRIED

Moved by S. Arnold

Seconded by D. Randell

Motion #4: That this Committee recommend to Council that the report received from the Treasurer identified as A2 regarding the AMO 2012 Provincial budget be received and accepted.

CARRIED

Moved by S. Arnold

Seconded by D. Randell

Motion #5: That this Committee recommend to Council that the report received from the Treasurer identified as A3 regarding the MFOA bulletin be received and accepted.

CARRIED

SENIOR TAX CLERK'S REPORT:

Moved by D. Randell

Seconded by P. Carswell-Alexander

Motion #6: That it be recommended to Council that the report received from the Senior Tax Clerk dated April 13, 2012 regarding write offs for the 2011 taxation year be received and accepted.

CARRIED

BUILDING INSPECTOR'S REPORT:

Moved by P. Gilliland

Seconded by J. DeGurse

Motion #7: That it be recommended to Council that the Building Inspector's report for the month of March 2012 be received and accepted as information.

CARRIED

DIRECTOR OF COMMUNITY SERVICES REPORT:

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #8: That it be recommended to Council that the monthly report dated April 19, 2012 submitted by the Director of Community Services be received and all recommendations contained within be accepted.

CARRIED

Moved by D. Randell

Seconded by J. DeGurse

Motion #9: That the Community Services Department be authorized to hire an additional summer student to work at the Moore Museum if such hire could be accomplished within the established budget.

CARRIED

The Committee discussed with Mr. Hackett in general terms, the St. Clair Heritage Committee and their future presentation to Council. The Committee felt that the presentation to Council should be both written in advance plus a verbal presentation to allow the opportunity for Council to pose questions to the group.

DIRECTOR OF EMERGENCY SERVICES REPORT:

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #10: That it be recommended to Council that the report received from the Director of Emergency Services regarding the St. Clair Boating and Marine fire report be received and the recommendations contained therein be approved.

CARRIED

NEW BUSINESS:

Councillor Carswell-Alexander asked for consideration for the replanting of dead ash trees in the Brigden Park. Mr. Hackett advised that he has budget funds provided for some tree replacement and it was suggested that perhaps the SCRCA could be contacted to assist with this replanting project.

The Mayor presented to the Committee a suggested resolution by the Optimist Club of Moore declaring the week of May 6-12, 2012 as Youth Appreciation Week. Also an invitation was extended to members of Council to attend the May 8th Youth Appreciation dinner at the Corunna United Church.

Moved by S. Miller

Seconded by D. Randell

Motion #11: That it be recommended to Council that the declaration given "I, Steve Arnold, Mayor of St. Clair Township therefore proclaim the week of May 6th to May 12th 2012 "Youth Appreciation Week" in the community of St. Clair Township. By this action let it be know that we have faith in the ability of today's youth as they assume responsible roles in the future of mankind."

CARRIED

The Mayor also presented to the Committee information received from the newly established partnership with the Central Lambton Health Team. Councillor Agar questioned that the Committee of Adjustment fees charged to Barb Little regarding a recent application for consent. Councillor Miller also advised that as requested by Council, information has been received from the OPP that the OPP typically contact the property owner before any on property searches are conducted.

Hearing no further business, it was:

Moved by J. DeGurse

Seconded by S. Miller

Motion #12: That the meeting of the Finance and Administration Committee do hereby adjourn.

CARRIED

The meeting adjourned at 6:45 p.m.

J. Agar,
Chairperson

J. DeMars
Secretary

PUBLIC WORKS & OPERATIONS

AGENDA:

1. DECLARATION OF PECUNIARY INTEREST:

2. DIRECTOR OF PUBLIC WORKS REPORT:

- Froomfield water status
- Regional WWTP status
- Regional WWTP financial status
- Brigden Road reconstruction status

3. COORDINATOR OF OPERATIONS (WORKS) REPORT:

- Monthly report dated April 18, 2012
- Buckingham Road closure
- Waste and Recycle Collection contract

4. COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

- Monthly report dated April 18, 2012

5. COORDINATOR OF ENGINEERING REPORT:

- Monthly report dated April 18, 2012
- Viscount Subdivision
- Stanley Line Bridge
- Nantais Development at Beckwith Street
- Third Street reconstruction tender (closing April 19)

6. DRAINAGE SUPERINTENDENT REPORT:

- Monthly Report dated April 17, 2012
- Removal of beaver dams on Talfourd Creek

7. NEW BUSINESS:

8. ADJOURNMENT:

Chairperson Carswell-Alexander called the meeting to order at 6:45 p.m. and asked members to declare any conflict of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

DIRECTOR OF PUBLIC WORKS & OPERATIONS & ENGINEERING REPORT:

Moved by J. DeGurse

Seconded by S. Miller

Motion #1: That it be recommended to Council that the report received from the Director of Public Works and Operations regarding the Froomfield water status be received and accepted as information.

CARRIED

Moved by J. Agar

Seconded by P. Gilliland

Motion #2: That it be recommended to Council that the report received from the Director of Public Works and Operations regarding the Regional WWTP status be received and accepted.

CARRIED

Moved by S. Arnold

Seconded by S. Miller

Motion #3: That it be recommended to Council that the report received from the Director of Public Works and Operations regarding the Regional WWTP financial update be received and accepted as information.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #4: That it be recommended to Council that the report received from the Director of Public Works and Operations recommending that the section of Brigden Road from Oil Springs Line to approximately 1000' south of Courtright Line be tendered for reconstruction (at an estimated cost of \$540,000) be received and accepted.

CARRIED

COORDINATOR OF OPERATIONS (WORKS) REPORT:

Moved by P. Gilliland

Seconded by J. DeGurse

Motion #5: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Works) dated April 18, 2012 be received and accepted as information.

CARRIED

Moved by S. Miller

Seconded by D. Randell

Motion #6: That it be recommended to Council that the report of the Coordinator of Operations (Roads/Drainage) dated April 18, 2012 recommending that the request be approved from the Wallaceburg District Secondary School to allow a temporary closure of Buckingham Road from Whitebread Line to Lambton Line to accommodate the "Tinman Triathlon" from 8:00am until 1:00pm on Thursday May 31, 2012 be received and accepted.

CARRIED

Moved by P. Gilliland

Seconded by J. DeGurse

Motion #7: That it be recommended to Council that the report of the Coordinator of Operations (Roads/Drainage) dated April 18, 2012 recommending that our current waste and recycle collection/processing contracts be invited to submit a price to extend our current waste collection and recycle collection/processing contracts for a 7 year term be received and accepted.

CARRIED

COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

Moved by J. Agar

Seconded by P. Gilliland

Motion #8 That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Water/Wastewater) dated April 18, 2012 be received and accepted as information.

CARRIED

COORDINATOR OF ENGINEERING SERVICES REPORT:

Moved by S. Miller

Seconded by J. Agar

Motion #9: That this Committee recommend to Council that the monthly report of the Coordinator of Engineering Services dated April 18, 2012 be received and accepted as information.

CARRIED

The Committee reviewed the tenders recently received for the reconstruction of 3rd Street in Courtright. The tenders were as follows:

Henry Heyink Construction	\$353,803.00
Iacobelli Contractors	384,928.85
All Season Excavating	385,550.35
Henderson Builders Limited	397,853.68
Wicks Construction	409,681.50
Cope Construction Co.	433,222.79
Murray Mills Excavating Ltd.	447,702.04
Brandon Contractors Inc.	451,133.28 (corrected)
Birnam Excavating Ltd.	453,150.12

Moved by P. Gilliland

Seconded by D. Randell

Motion #10: That it be recommended to Council that the tender submitted by Henry Heyink Construction in the amount of \$353,803.00 (including HST) for the reconstruction of Third Street in Courtright be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents.

CARRIED

Moved by J. Agar

Seconded by J. DeGurse

Motion #11: That it be recommended to Council that the report of the Coordinator of Engineering dated April 12, 2012 recommending that St. Clair Township assumes the works for Viscount Subdivision in Lot 220, Part of Lots 218 & 219 of the Former Township of Moore (Corunna). Also the 25% maintenance deposit in the amount of \$17,396.50 be returned to the Developer (T-Mag Marketing Inc.) be received and accepted.

CARRIED

Moved by S. Arnold

Seconded by D. Randell

Motion #12: That it be recommended to Council that the report of the Coordinator of Engineering dated April 18, 2012 regarding the Stanley Line Bridge over Bear Creek be received and accepted as information and that staff proceed with the replacement of the existing bridge by way of a suitably sized culvert, as per option #1 to the report to be financed from the OPG tax refund reserve fund

CARRIED

Moved by P. Gilliland

Seconded by J. Agar

Motion #13: That it be recommended to Council that the report of the Coordinator of Engineering dated April 18, 2012 with regards to the Nantais Subdivision recommending that Council accepts the cost share tender prices in the amount of \$49,500 for the loping of the watermain and the enclosure of the drain on Beckwith using \$23,000 from the 2012 Capital Revenue Fund and \$26,500 from the Water Reserves and also that Council accepts in addition to the original commitment, the cost share tender price of \$27,500 for the replacement of a section of sanitary sewer to be 100% funded by Sewer Reserves be received and accepted.

CARRIED

DRAINAGE SUPERINTENDENT REPORT:

Moved by D. Randell

Seconded by S. Miller

Motion #14: That this Committee recommend to Council that the monthly report of the Drainage Superintendent dated April 17, 2012, be received and accepted.

CARRIED

Moved by P. Gilliland

Seconded by S. Miller

Motion #15: That it be recommended to Council that the report of the Drainage Superintendent dated April 18, 2012 regarding removal of beaver dams on Talfourd Creek be received and accepted as information.

CARRIED

Councillor Agar led the Committee into a discussion of a complaint received from a resident on Clairwood regarding the repair of his driveway and the subsequent invoice from the contractor. The Committee advised that the developer was instructed by Council to remedy the defects on the driveways and whether a not a cost was to be assessed to the homeowner is between the homeowner and the developer.

Moved by D. Randell

Seconded by P. Gilliland

Motion #16: That the meeting enter an in-camera session to discuss a personnel issue.

CARRIED

Meeting returned to order.

Moved by S. Miller

Seconded by D. Randell

Motion #17: That the meeting of the Public Works and Operations Committee do hereby adjourn.

CARRIED

The meeting adjourned at 7:30 p.m.

P. Carswell-Alexander,
Chairperson

J. DeMars
Secretary