

**COMMITTEE OF THE WHOLE
FINANCE & ADMINISTRATION COMMITTEE**

CAPITAL BUDGET

St. Clair Civic Centre
Committee Room 1
October 28, 2009
5:00 p.m.

The meeting of the Finance & Administration Committee was held Wednesday, October 28, 2009 with the following people present:

	D. Randell,	Chairperson, Finance & Administration
	J. Agar,	
	S. Arnold,	Mayor
	P. Gilliland	Deputy Mayor
	S. Miller,	Councillor
	P. Brown,	“
	P. Carswell-Alexander,	“
Staff	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk
	C. Quenneville,	Director of Finance/Treasurer
	L. Burnham,	Director of Public Works, Operations & Engineering
	R. Dewhirst,	Fire Chief
	G. Hackett	Director of Community Services
	S. Bicum,	Deputy Fire Chief

AGENDA

1. Opening Remarks – John Rodey, CAO 5:00-5:15
- Charles Quenneville, Treasurer
2. Capital Budget
 - A) Fire Department presentation 5:16-5:30
 - B) Community Service presentation 5:31-6:00
 - C) Public Works 6:01-6:45
3. Capital Budget Wrap-up 6:46-7:00

Chairperson Randell called the meeting to order at 5:05 p.m. and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

Mr. Rodey provided to the Committee a brief overview of the draft 2010 Capital Budget and then turned the meeting over to Mr. Quenneville, who reviewed the budget together with the appropriate Department Head on a line by line basis. It should be noted that any references to projects and line items are referenced to the budget material provided by Mr. Quenneville identified as Exhibit A-1 thru A-6 and Exhibit B. The Committee reviewed the draft budget as prescribed on the agenda. Prior to the Department Head presentation there was a discussion on the level of current reserves and these questions were directed to the information contained in Exhibit B.

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #1 That it be recommended to Council that relative to the Fire Department budget identified as line item 8 project #2010-05, that the life cycle costing be reduced from \$285,000.00 to \$250,000.00 and the project identified as line item 10 project #2010-06, approach pads in the amount of \$18,000.00 be advanced to and approved 2010 project.

CARRIED

In response to questions from the Committee, Chief Dewhirst explained the live video streaming identified as a possible future budget item that if implemented would give a video feed of a disaster scene to the EOC. The Committee also asked the Chief to provide a monthly fire report.

The Committee reviewed with Mr. Hackett the budget items for his Department.

Moved by S. Arnold

Seconded by P. Brown

Motion #2 That it be recommended to Council that the annual reserve contribution identified as line item 17 project #2010-15 in the amount of \$125,000.00 be reduced to \$100,000.00.

CARRIED

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #3 That it be recommended to Council that line items 17, 18, 19 and 21 be approved as 2010 Capital projects.

CARRIED

In discussion of line item 20 identified as project 2010 – 18 as arena scoreboards it was felt that these scoreboards could be purchased if full external funding was available.

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #4 That it be recommended to Council that line items 25, 26, 27 and 28 have the reference to future debenturing deleted.

CARRIED

Mr. Hackett advised of a late request received from the Wilkesport Community Centre for funding in the amount of \$27,000.00 for general improvements such as painting and a parking lot repair for inclusion in the draft 2010 budget. The Committee reviewed the budget items identified in the Community Services Budget referring to automatic door openers at the Civic Centre and various other Township Libraries and Community Halls.

Moved by S. Arnold

Seconded by S. Miller

Motion #5 That it be recommended to Council that all accessibility improvements be grouped together for application for senior government funding if such accessibility funding is available.

CARRIED

Moved by P. Gilliland

Seconded by P. Brown

Motion #6 That it be recommended to Council that the line items 43 to 56 inclusive for park projects be approved as amended.

CARRIED

Mayor Arnold led Council in a discussion of the St. Clair Region Conservation Authority's ability to access senior government funding for washroom improvements.

Moved by J. Agar

Seconded by S. Arnold

Motion #7 That it be recommended to Council that the previous motion be amended to delete line item 46 identified as project 2010-53 for the purchase of a tractor.

CARRIED

Moved by P. Brown

Seconded by S. Miller

Motion #8 That it be recommended to Council that the amendment to approve the parks project budget as amended be further amended to delete line item 53 identified as project 2010-60 for the Brigden Park Tennis Court repairs.

CARRIED

Moved by P. Carswell-Alexander

Seconded by P. Brown

Motion #9 That it be recommended to Council that line item 61 being the Cap Park Soccer Pitch Irrigation Project identified as Project 2010-68 be approved subject to full external source funding.

CARRIED

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #10 That line items 68, 69 and 70 for Campground improvement projects be endorsed as approved 2010 Capital Projects.

CARRIED

The Committee asked Mr. Hackett to provide information as to the usage of the Mooretown Campground swimming pool.

A motion by Councillor Carswell-Alexander to include line item 75 identified as Project 2010-83 in the amount of \$10,000.00 for the establishment of finger docks at Cathcart Park failed to get a seconder and was defeated.

Moved by S. Arnold

Seconded by J. Agar

Motion #11 That it be recommended to Council that line item 70 and 80 identified as Projects 2010-93 and 2010-97 be approved as 2010 Capital Projects.

CARRIED

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #13 That it be recommended to Council that a grant in the amount of \$10,000.00 be granted to the Wilkesport Community Centre for general facility improvements to be financed from the Education and Environment Reserve Fund.

CARRIED

Council reviewed with Mr. Burnham the draft budget for the Public Works Operations and Engineering Department. Mr. Burnham suggested that line item #86 identified as Project 2010-100 in the amount of \$7,500.00 for asset maintenance could be deleted.

Moved by S. Arnold

Seconded by S. Miller

Motion #14 That it be recommended to Council that projects identified as line items 87, 88, 89 and 90 be approved as 2010 projects.

CARRIED

Moved by S. Arnold

Seconded by J. Agar

Motion #15 That it be recommended to Council that project identified as line item 94 being the Wilkesport Line, Indian Creek to Baby Road reconstruction identified as Project 2010-2005 be changed on the priority listing to a position below project identified as line item 103.

CARRIED

Moved by P. Brown

Seconded by P. Carswell-Alexander

Motion #16 That it be recommended to Council that projects identified as line items 108 to 110 conclusive be approved as 2010 Capital Projects.

CARRIED

Moved by S. Arnold

Seconded by P. Carswell-Alexander

Motion #17 That it be recommended to Council that the current Taylor Drain reserve be devoted to the 2010 Capital Budgets to assist in the financing of projects identified as line items 118 to 125 inclusive.

CARRIED

Moved by P. Gilliland

Seconded by P. Brown

Motion #18 That it be recommended to Council that the Albert Street sidewalk identified as line items 137 project # 2010-141 be approved as a 2010 Capital Project.

CARRIED

The Committee asked Staff to prepare a report for consideration at the next meeting of Council the status of relatively old undeveloped plans of subdivision in the municipality for the consideration of having them deemed.

Moved by P. Brown

Seconded by J. Agar

Motion #19 That the new street light installations identified as line item 139 project #2010-160 be approved as 2010 Capital Project.

CARRIED

Moved by S. Arnold

Seconded by J. Agar

Motion #20 That projects identified as line item 141, 142 and 146 be approved as a 2010 capital project.

CARRIED

Moved by P. Carswell-Alexander

Seconded by P. Gilliland

Motion #21 That the project identified as line item 148, project # 2010-200 being the Moore works yard building repairs be referred to Staff for a more detailed report on repairs that need to be made and the estimated cost.

CARRIED

Moved by S. Arnold

Seconded by P. Gilliland

Motion #22 That Staff be directed to redraft the budget as directed by this Committee, showing a total Capital expenditure of \$1,526,053.00 with any budget surplus to be devoted to an equipment reserve.

CARRIED

Chief Dewhirst presented to the Committee his report on the possible sale of the 1988 Ford Van stationed at the Brigden site. In his report, Chief Dewhirst stated that the bids received for the sale of this vehicle ranged from approximately \$4,100.00 to a high of \$8,150.00.

Moved by P. Carswell-Alexander

Seconded by P. Brown

Motion #23 That it be recommended to Council that the bid of Pete Siding in the amount of \$8,150.00 be accepted for the purchase of the 1988 Ford Van and that the funds received from the sale of this vehicle be forwarded to the Brigden Fire Association as past practice.

CARRIED

Councillor Carswell-Alexander led the Committee in a discussion of her concern for the lack of H1N1 vaccination clinics in St. Clair Township.

Moved by P. Carswell-Alexander

Seconded by S. Arnold

Motion #24 That it be recommended to Council that the use of a portion of the Township Emergency Services Building in Corunna as well as the Brigden Fire Hall be offered to the Lambton County Health Services as immunization sites, subject to the operational needs of the fire services.

CARRIED

Council was advised by the Clerk of a communication with a representative from MacKenzie Black regarding the recently posted “no truck traffic” signs on Beckwith Street. Council advised that their preferred route for equipment to and from the MacKenzie Black site would be west to the St. Clair Parkway unless the traffic is traveling to the Nova site on Albert Street in which case traffic east bound on Beckwith Street would be permitted.

Moved by P. Gilliland

Seconded by S. Miller

Motion #25 That this meeting enter an in camera session to discuss a legal and property issue.

CARRIED

Meeting returned to order.

Moved by S. Miller

Seconded by P. Brown

Motion #26 That this meeting due hereby adjourn.

CARRIED

Meeting adjourned 7:30 p.m.

D. Randell,
Chairperson

J. DeMars
Secretary