

**COMMITTEE OF THE WHOLE
PUBLIC WORKS & OPERATIONS COMMITTEE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre
Committee Room 1
October 20, 2008
5:00 p.m.

The meeting of the Committee of the Whole was held Monday, October 20, 2008 with the following people present:

	J. Agar,	Chairperson, Public Works and Operations
	D. Randell,	Chairperson, Finance & Administration
	S. Arnold,	Mayor
	P. Gilliland	Deputy Mayor
	S. Miller,	Councillor
	P. Brown,	“
	P. Carswell-Alexander,	“
Staff	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk
	C. Quenneville,	Director of Finance/Treasurer
	L. Burnham	Director of Public Works, Operations & Engineering
	G. Hackett	Director of Community Services
	R. Dewhirst	Director of Emergency Services

FINANCE AND ADMINISTRATION

AGENDA:

- 1. DRAFT 2009 CAPITAL BUDGET:**
- 2. DECLARATION OF PECUNIARY INTEREST:**
- 3. GENERAL ACCOUNTS:** Month ending September 2008
- 4. STATEMENT OF FINANCIAL POSITION:** for period ending September 2008
- 5. TREASURER’S REPORT:**
 - A-1 2008 Capital Budget Projections
 - A-2 MPAC – Assessment
 - A-3 PSAB/Asset Management
- 6. BUILDING INSPECTOR’S REPORT:**
 - B-1 - Building Permit Reports for the month ending September 2008
- 7. GOLF COURSE – GENERAL MANAGER’S REPORT:**
 - Monthly report
- 8. DIRECTOR OF COMMUNITY SERVICES REPORT:**
 - Monthly report
- 9. CLERK’S REPORT:**
- 10. CAO’S REPORT:**
- 11. NEW BUSINESS:**

12. ADJOURNMENT:

Chairperson Randell called the meeting to order and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

On behalf of the Committee, Chairperson Randell welcomed Jane Marsh, Peter Cassel and Rose Atkins of the St. Clair River Trail Committee, present to discuss with Council the possible application to the FCM Green Fund to complete the 2 remaining off road portions of the river trail, that being from the Holt Line to Sombra and from Cathcart Park to Branton Cundick Park. Ms. Marsh stated that after consultation with the administrators of the grant program, it was suggested that an application be made under the exceptional project class which would provide grant funding of up to 20% of the funds borrowed. The proposal is for the Township to borrow \$320,000.00 coupled with a possible grant of \$64,000.00 with the remaining funding coming from the River Trail Committee. The loan interest rate is cited as 1.5% below bond rate. It was also pointed out that the borrowing would be in the Township's name and the payback would be for a period up to 20 years. It was pointed out that subject to Council's approval of the proposal, the St. Clair River Trail Committee would endeavor to complete the necessary grant applications. It was further pointed out that the loan of \$320,000.00 would be repaid by the Township from funds that ordinarily would flow to the River Trail Committee.

Moved by S. Arnold

Seconded by P. Brown

Motion #1: That Council support the application for the FCM Green Fund program to facilitate the completion of two additional links to the St. Clair River Trail with the Township supporting the application for the exceptional project category and further that the Township support the borrowing from the fund of \$320,000.00 to be repaid by the Township from funds that would ordinarily flow to the St. Clair River Trail Committee.

CARRIED

The Committee proceeded to review the draft 2009 capital budget. Early in the discussions it was pointed out that there are two versions of the budget before the Committee. It was determined that some members of the Committee had both versions of the budget and others only had one version. Due to the confusion, it was;

Moved by S. Arnold

Seconded by S. Miller

Motion #2: That further consideration of the draft 2009 Capital Budget be deferred to November 3, 2008 at 6pm.

CARRIED

GENERAL ACCOUNTS: Month of September 08

The Committee proceeded to review the accounts for the month of September. After the Treasurer responded to several questions, it was;

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #3: That this Committee recommend to Council that General Accounts for the new accounting system starting with supplier number 131002 to YOR002, totaling, \$6,606,307.97 be approved for the month of September, 2008.

CARRIED

STATEMENT OF FINANCIAL POSITION:

The Committee reviewed the Treasurers Statement on the Financial Position of the municipality for the period ending September 2008.

Moved by S. Arnold

Seconded by P. Gilliland

Motion #4: That it be recommended to Council that the Treasurer's Report on the Statement of Financial Position of the Municipality as of September 2008 be accepted.

CARRIED

TREASURER'S REPORT:

Moved by P. Brown

Seconded by P. Carswell-Alexander

Motion #5: That it be recommended to Council that the Treasurer's Reports identified as A-1 as listed on the agenda be received and the recommendations within it be accepted.

CARRIED

In discussion of the Treasurer's report, the Committee requested a further report from the Treasurer as to the options available relative to the financing of the renovations to the Township's Emergency Services Building in Corunna.

Moved by J. Agar

Seconded by P. Gilliland

Motion #6: That it be recommended to Council that the Treasurer's Reports identified as A-2 as listed on the agenda be received and the recommendations within it be accepted.

CARRIED

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #7: That it be recommended to Council that the Treasurer's Reports identified as A-3 as listed on the agenda be received and the recommendations within it be accepted.

CARRIED

BUILDING INSPECTOR'S REPORT:

Moved by P. Brown

Seconded by P. Carswell-Alexander

Motion #8: That it be recommended to Council that the Building Inspector's report for the month of September be received and accepted.

CARRIED

GOLF COURSE GENERAL MANAGER'S REPORT:

Moved by S. Arnold

Seconded by P. Gilliland

Motion #9: That this Committee recommend to Council that the monthly report submitted by the General Manager of the Parkway Golf Course dated October 9, 2008 be received and the recommendations within be accepted.

CARRIED

DIRECTOR OF COMMUNITY SERVICES REPORT:

Moved by S. Arnold

Seconded by S. Miller

Motion #10: That this Committee recommend to Council that the monthly report submitted by the Director of Community Services dated October 7, 2008 be referred to the 2009 capital budget deliberation.

CARRIED

NEW BUSINESS:

Mr. Quenneville presented to the Committee, information recently received from MPAC regarding the break down of the value of the Lambton Generating Station due to obsolescence relative to the fact coal generation of power is projected to cease at the facility as of December 31st 2014. Mr. Quenneville advised the Committee that based on the information received from MPAC, the Township will suffer a taxation loss of approximately \$730,000.00 in 2009 due to the assessment reduction. After considerable discussion, the Committee requested the CAO to attempt to set up a meeting with the Minister of Finance, Premier McGuinty, and the Provincial Energy Minister and further that a letter of support opposing a change in the assessment policy be forwarded to the host municipalities of the other coal generations facilities in Ontario.

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #11: That the Township work in conjunction with the County of Lambton and Municipal Tax Equity (MTE) Consultants to appeal MPAC's decision to reduce Ontario Power Generation's (OPG) assessment by \$23,800,000 for obsolescence.

CARRIED

Hearing no further business it was;

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #12: That the meeting do hereby adjourn.

CARRIED

The meeting adjourned at 6:35 p.m.

D. Randell,
Chairperson

J. DeMars
Secretary

PUBLIC WORKS & OPERATIONS

AGENDA:

1. DECLARATION OF PECUNIARY INTEREST:

2. DIRECTOR OF PUBLIC WORKS & ENGINEERING REPORT:

- Wilkesport Street Restoration
- Engineering Technologist

3. COORDINATOR OF OPERATIONS REPORT (WORKS):

- Monthly Report dated October 15, 2008

4. COORDINATOR OF OPERATIONS REPORT (WATER/WASTEWATER)

- Monthly Report dated October 15, 2008

5. COORDINATOR OF ENGINEERING SERVICES:

- Monthly Report dated October 20, 2008

6. DRAINAGE SUPERINTENDENT:

- Monthly Report dated October 15, 2008
- Parr-Magill Drain – tender results
- McLennan Drain – quotes
- Lane Drain - quotes

7. CLERK'S REPORT:

9. CAO'S REPORT:

10. NEW BUSINESS:

11. ADJOURNMENT:

Chairperson Agar called the meeting to order at 6:35p.m. and asked members to declare any conflict of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

DIRECTOR OF PUBLIC WORKS & ENGINEERING REPORT:

Moved by S. Arnold

Seconded by D. Randell

Motion #1: That this Committee recommend to Council that the report of the Director of Public Works & Operations & Engineering dated October 15, 2008, regarding the Wilkesport Street Restoration be accepted and received for information.

CARRIED

In response to the Committee's questions, Mr. Burnham advised his anticipated completion of the Wilkesport sewer project towards the end of November of this year.

Moved by S. Arnold

Seconded by P. Brown

Motion #2: That this Committee recommend to Council that the report from the Director of Operations and Engineering dated October 15, 2008 regarding the engineering technologist be accepted and received for information.

CARRIED

COORDINATOR OF OPERATIONS (WORKS) REPORT:

Moved by P. Gilliland

Seconded by S. Miller

Motion #3: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Works) dated October 15, 2008 be received and accepted as information.

CARRIED

Council discussed with Mr. Burnham item #5 in Mr. DePooter's report regarding possible damage to detour roads used during the Highway #40 closure. The Committee asked for a staff report to review necessary repairs and costs due to the use of municipal roads such as the Rokeby Line and Moore Lie as detour routes during the Highway #40 closure. The Committee also discussed drainage needs on the St. Clair Parkway south of the Community of Courtright.

Moved by S. Arnold

Seconded by S. Miller

Motion #4: That it be recommended to Council that the road authority not be authorized to petition for a new municipal drain on the St. Clair Parkway south of Courtright.

CARRIED

COORDINATOR OF OPERATIONS (WATER/WASTEWATER) REPORT:

Moved by P. Carswell-Alexander

Seconded by P. Brown

Motion #5: That this Committee recommend to Council that the monthly report of the Coordinator of Operations (Water/Wastewater) dated October 15, 2008, be received as information and accepted.

CARRIED

COORDINATOR OF ENGINEERING SERVICES REPORT:

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #6: That this Committee recommend to Council that the monthly report of the Director of Engineering Services dated October 20, 2008 be received and accepted as information.

CARRIED

In discussion of Mr. Deline's report, Deputy Mayor Gilliland asked the Public Works staff to investigate the curbing recently installed on Colborne Street.

DRAINAGE SUPERINTENDENT REPORT:

Moved by P. Carswell-Alexander

Seconded by P. Brown

Motion #7: That this Committee recommend to Council that the monthly report of the Drainage Superintendent dated October 15, 2008, be received and accepted for information and the recommendations contained therein be approved.

CARRIED

The Committee reviewed the tenders received for maintenance projects on the McLennan and Lane Drains:

McLennan Drain:

<u>CONTRACTOR</u>	<u>QUOTED PRICE (EX. GST)</u>
GJS Excavating	\$13,767.00
J&L Henderson Limited	15,300.00
BF Environmental Consultants Ltd.	17,810.00
Bishop Contracting	not returned
Vanbree Drainage	not returned

Lane Drain:

<u>CONTRACTOR</u>	<u>QUOTED PRICE (EX. GST)</u>
GJS Excavating	\$10,200.00
J&L Henderson Limited	11,070.00
BF Environmental Consultants Ltd.	13,459.00
Bishop Contracting	not returned
Vanbree Drainage	not returned

Moved by S. Miller

Seconded by D. Randell

Motion #8: That this Committee recommend to Council that the report from the Drainage Superintendent dated October 15, 2008 regarding the results of the Parr-Magill Drain tender recommending that the construction of the Parr-Magill Drain be awarded to BF Environmental pending approval from the ratepayers and the results of the scheduled meeting on October 16, 2008 be accepted.

CARRIED

Moved by S. Arnold

Seconded by P. Brown

Motion #9: That this Committee recommend to Council that the report from the Drainage Superintendent dated October 15, 2008 regarding the results of the Lane Drain and the McLennan Drain recommending that the cleanout of the drain be awarded to GJS Excavating for a cost of \$10,200.00 and \$13,767.00 respectively as a maintenance expense be accepted and approved.

CARRIED

NEW BUSINESS:

Deputy Mayor Gilliland led the Committee into a discussion of a letter received from Mr. Mark Robinette regarding possible traffic control methods for Colborne and Beckwith Streets.

Moved by S. Arnold

Seconded by S. Miller

Motion #10: That is be recommended to Council that the letter received from Mr. Mark Robinette requesting traffic control improvements be forwarded to staff for report at the next meeting of the Public Works and Engineering Committee.

CARRIED

Councillor Miller asked staff to conduct a traffic count including speed on John Street in Port Lambton. There was also some discussion as to locating the OPP speed radar sign in the neighborhood.

Councillor Carswell-Alexander also asked staff to conduct a traffic count including speed on Beckwith Street in Corunna.

Chairperson Agar presented to the Committee information received regarding a possible Township maintenance protocol for the road leading to the Sutherland Cemetery east of the CSX. The Clerk stated his opinion that notwithstanding the fact there was a written note on the survey prepared in the mid 1960's that that portion of the road east of the CSX was maintained by the Municipality, his opinion that the Township probably doesn't have any such maintenance responsibility.

Hearing no further business, it was;

Moved by S. Miller

Seconded by D. Randell

Motion #11: That this meeting do hereby adjourn.

CARRIED

The meeting adjourned at 7:05p.m.

J. Agar,
Chairperson

J. DeMars
Secretary